MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 15th MAY 2017 AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston (Chairman) (PH), Mr P Harris (PKH),Mrs D Rolfe (DR) Mrs S Smith (SS), Mr N Bellairs (NB) Mr C Parsons (CP) Mr D Wilby (DW) Mr R Rushby (RR) Mrs E Sismore (ES) Mr D Amies (DA)

01/17 APOLOGIES from Mr Adrian Gombault (AG)

02/17 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST –
DA in relation to Agenda Item under Matters Arising – Bollards outside the Post Office
DR in relation to Agenda Item in Correspondence regarding the CAMRA proposal.

03/17 MINUTES OF THE MEETING
It was proposed by CP, seconded by DR and agreed that the **Minutes** of the Annual Parish Meeting and the ordinary Meeting held on 20th March 2017 were correct, and be approved and signed.

04/17 PUBLIC TIME - one member of the public attended

05/17 ELECTION OF CHAIRMAN
Mr P Huddleston was proposed by CP, seconded by NB. There were no counter nominations. At the vote, carried unanimously. Declaration of Acceptance signed as Chair

06/17 ELECTION OF VICE CHAIRMAN
Mr C Parsons was proposed by PH, seconded by SS. There were no counter nominations. At the vote, carried unanimously

07/17 LEICESTERSHIRE & RUTLAND POLICE REPORT
PC Laurie Appleton reported that there has been twenty six crimes in the Ryhall area from April 1st 2016 – 31 March 2017 – primarily burglaries from sheds, barns and garages and recently a distraction burglary in Belmesthorpe. He reported five thefts from motor vehicles including the theft of number plates. The Police sell tamper proof screws for securing number plates to vehicles at a cost of approximately £1. PC Appleton would be willing to bring these along to another property marking event if requested. Two property marking events have been held at the village hall and at the allotments. Hare coursing had been a priority although this mainly affects the other side of the county There is a recurrence in off road motorcycling in Casterton Quarry. Belmesthorpe NHW have completed the research work on the Community Speed Watch initiative which had been accepted but the project is on hold due to financial constraints of the Road Safety Partnership. PC Appleton reported that an independent Rutland Speed Watch might be established.
PC Steve Houghton is still off work due to illness. The Parish Council extends their best wishes to Steve for a speedy recovery.

08/17 MATTERS ARISING

Grass cutting contracts – The Clerk has not received the Contract from RCC as discussed and agreed. County Councillors DW and CP were asked to expedite

Deterrent signage update – PC Appleton confirmed that the signs suggested by a parishioner were not used in Leicestershire or Rutland only operational in metropolitan areas.

Street Lighting – Clerk confirmed receipt of the confirmation that the unmetered inventory record and associated MPANS have been logically disconnected as from 01.04.17 by Western Power. All street lighting assets previously listed in the inventory are now the responsibility of the Rutland County Council and are being accounted for in the county councils records . The Clerk is in receipt of the last Unmetered Supply Certificate issued for the above MPANS . The Parish Council will make a contribution of £1.045.36 to Rutland County Council for the energy costs per annum (confirmed by email 10/1/17)

White Bridge – Rutland County Council reported on 5/5/17 that their records show that the bridge passed a structural test up to 40 tonne capacity and therefore does not require to be signed with a restriction. The original 5 tonne limit signs were no longer required and were removed sometime in the past. In addition a speed limit on the bridge is not considered to be required

Bollards outside the Post Office. DA reported that the process is ongoing for the installation of two bollards. The Post Office has applied for a licence and thereafter there will be a 28 day public consultation.

Trees – Rutland County Council have trimmed the overhanging tree previously reported on Rutland Way. They confirmed that they have a work order to prune trees across the village of Ryhall, this work mainly includes pruning back branches to clear the adjacent roads and footpaths.

Trees in the Cemetery – the Clerk had asked if Rutland County Council would include tree pruning in the old cemetery where there are some significantly large yew trees . The response was that under the Rutland County Council Tree Policy, the Council does not prune or fell trees on the basis of height, light, leaf/needle fall, fruit/seed dispersal, or attracting wildlife. Therefore the trees within the old Cemetery are only to receive pruning where grave stones are being obstructed or grass cutting operations are being significantly hindered. A request from the Parish Council for overall maintenance to the ancient untended graves has been forwarded to the Environmental Services Department.

Rural Grass cutting - CP reported that he had received favourable comments from parishioners about the quality of the rural highways grass cuts undertaken by Rutland County Council compared to other counties

AGENDA ITEMS

09/17 COUNCILLOR ROLES

Planning Committee:	Mr P Huddleston (Chairman)
	Mrs E Sismore
	Mrs S Smith
	Mr N Bellairs
	Mr R Rushby
	Mr D Amies
Allotment Committee:	Mr N Bellairs – PC Representative (for period of one year)
	Mr D Pearce(Allotment Association Secretary)

Tree Warden:	Mr P Harris
Church Clock Guardian:	Mr S Fenn (former Councillor) *
Defibrillator Guardians:	Mr N Bellairs - for Ryhall Mr A Johnson (Parishioner) for Belmesthorpe
Village Hall Rep:	Mr P Huddleston
Ryhall Meadows Playing Fields	Mr D Wilby – Acting Chairman Mr N Bellairs will continue to undertake play area safety checks. Mrs E Sismore will represent the Parish Council at RMPF meetings Mrs D Rolfe – Gala Committee Member
Snow Warden:	Mr G Roberts (Parishioner)
Burial Administrator	Mr D Toone (Parishioner)
Library Representative	Mr A Gombault
Neighbourhood Watch	Mrs D Rolfe
Parish Forum Representative:	Mr A Gombault & Mrs S Smith
Parish Plan Committee	Mr D Amies assisted by the Clerk and five parishioners

* Clerk to confirm if Mr Fenn wishes to continue in the role as the clock guardian. PKH is willing to take on the role. It was proposed by CP seconded by RR and agreed to accept the new roles as agreed above subject to the confirmation of clock guardian role .The Chairman thanked the Councillors and parishioners for their time and hard work undertaking these duties for the benefit of the parish.

10/17 PARISH PLAN

Due to illness DA has not been able to progress this initiative but will now be organising an inaugural meeting to take forward.

11/ 17 PARISH INSURANCE

It was proposed by PH, seconded by CP and agreed unanimously to the sum of £1,353.09 with Came & Co for parish insurance, effective as from 1st June 2017.

12/17 VILLAGE IMPROVEMENTS

White Bridge

Following the repair, the Parish Council submitted a request to Rutland County Council for the White Bridge to be returned to former (white) glory as it is covered in green algae, needs weeding and in need of refreshing but RCC replied it was not possible due to financial restraints. The parish Council subsequently asked permission for parish councillors to undertake a clean / wash the posts and rails as a community project. The Parish Council would undertake the standard risk assessment, with high vis jackets/ supervision/ traffic control. The alternative would be to pay a contractor to do the work at approx £400

Rutland County Council indicated that they would accept the Parish arranging for the cleaning the bridge, provided the safety issues were dealt with and would be able to support by providing signing. It was agreed that four Councillors would undertake this.

Cemetery Benches

Following a complaint about broken slat it was agreed that new slats for both benches were required. Quote to repair benches including timber and labour £100 per bench. It was proposed by DW, seconded by ES and agreed to proceed with repairs to the benches.

Cemetery Fence posts

These have fallen and need reinstating to redefine the area previously purchased by the Parish Council in the field to the rear of the current cemetery for a future burial ground extension Quote estimated at £7.00 per post x 12 = £84 plus labour. It was proposed by ES, seconded by CP and agreed to proceed.

12/17 HIGHWAYS WALK

The RCC village walk will take place on 17th May; DR will accompany the Rutland County Council representative and highlight the areas of concern during the inspection

13/17 COMMUNITY EMERGENCY STORE SCHEME UPDATE

DW asked fellow Councillors to refer any updates or comment to him on the Scheme Document. The Clerk and DW have been in contact with the Leics Resiliance Officer to organise a table top event at a weekend in June/ July. This would run through an action check list and demonstrate that the plan would work in an emergency

14/17 ALLOTMENTS - Update from AGM Minutes

Work in progress to the St Tibba Gate – Parish Council to check that the spikes have been covered in preparation for the new gate which has been commissioned

Height of St Tibba Hedge – Parish Council is taking advice regarding the height / reduction and thickening of the hedge.

Parking on St Tibba by allotment holders – this is public highway. It was agreed to endorse a formally request that the allotment holders avoid parking on St Tibba way and kindly operate a duty of consideration to resident neighbours

Allotment Finances – the Committee had furnished the Parish Council with detailed accounts – it was noted that they are operating on a break even basis and the projected water bill is high. This was probably due to the plots being divided and therefore more holders using more water plus the recent dry weather. With the anticipated dry summer it was suggested that the Committee might like to revise the rental income for the next year commencing October 1st 2017 to accommodate their increased costs.

Clerk to clarify the rules on Bonfires

NB, as the new Parish Council Allotment Representative, to review the above issues with the Committee

Inspection of trees on A6121 boundary - It was proposed by CP, seconded by RR and agreed to accept Quote A @ £400 plus VAT – total £480 . PKH as new Tree Warden offered to attend the inspection.

15/17 DEFIBRILLATOR FOR BELMESTHORPE

Installation is competed on the outer wall of the Blue Bell public House, Shepherds Walk Belmesthorpe.

NB to ensure it is on the Ambulance Control List with the access to the code available. The Guardian will be the Landlord Mr Aubrey Johnson.

16/17 RYHALL MEADOWS PLAYING FIELDS

The Annual Report submitted by DW had been included in the June Village News with a plea to dog owners about keeping dogs on leads and reducing dog fouling.

New signage has been arranged by DW

Play Area – ROPSA have undertaken the annual inspection. The see-saw is out of action – awaiting repair

Parking issues and use of the roadway remain prevalent – It was suggested that a committee member might traffic manage the footballers vehicles to ensure a slow approach on the gravel – school parking issues on the RMPF roadway - see item under Other Business

Purchase of Gravel – It was proposed by PH, seconded by CP and agreed to the purchase of gravel under a building project remit at a cost of £490.56 .The RMPF committee will fund the spreading of the gravel.

Hedge cutting quote – It was proposed by CP, seconded by SS and agreed to the quote for hedge cutting at £162.56 plus VAT for the large hedge dividing the football pitch and the play areas to be cut on both sides and up to a height of three meters. Hedge to be cut when the nesting season is over.

Gala Day is 3rd September

17/17 <u>OTHER MEETINGS –</u> Reports from Councillors on meetings they have attended as parish council representatives.

Parish Forum on 24/4/17 – attended by the Clerk – the Forum was dedicated to Development Control Issues with a presentation by Mr G Pullen. Clerk to seek Rutland County Council's commenton one of the external queries submitted concerning the Council procedure on breaches of conditions.

Village Hall Committee Meeting

PH reported that the present Committee were re-elected to stand

There will be a slight fee increase for hire charges due to inflation, energy and running costs. The Committee also adjusted the caretaker's salary in line with inflation and the extra work load.

After 44 years as a stalwart committee member including a period of time as Chair and avid supporter of the village hall since its inception, Mrs Betty Edwards is stepping down. The Committee wish to acknowledge her huge commitment to this valuable village asset and extend an invitation to the parish council to a tea party on 2 July at 3pm.

18/17 CORRESPONDENCE

Circulated: by email

24.03.17 LRALC Round Robin
27.03.17 Draft Minutes
13.04.17 RCC Poverty in Rutland Scrutiny review
13.04.17 Parish Forum invitation to the planning committee
18.04.17 Village News article
18.04.17 LRALC Round Robin
18.04.17 Spring Council Insurance News including clarification on defibrillators
19.04.17 Lincolnshire Minerals and Waste Local Plan – submission of sites
27.04.17 Parish Forum Minutes of 24 April and presentation
27.04.17 Rutland Walking and Cycling Festival
03.05.17 North Beat April Report
03.04.17 Extension of time on the Poverty in Rutland review
03.04.17 Rutweb – User report, pricing structure and benefits
03.05.17 & 08.05.17- LRALC Friday Round Robin including invite to Armed Forces Day 24/6/17
08.05.17 Rutland Branch AGM – 30 May at Cottesmore
15.05.15 LRALC – with details of defib course
15.05.17 PCC Prevention Fund launched 12 May
15.05.17 Francis Court vacancies

In agenda packs

Ryhall Allotment Association AGM Minutes & Accounts
Ryhall Meadows Playing Fields Minutes
From Rutland CC – Changes to the Integrated Transport Capital Programme
From Rutland CC – Parish Briefing – new Council website & Planning Aid Information
Rutland CAB – the New Rutland Community Wellness Service
From Rutland CAMRA Branch – requesting support of parish councils for the registration of local pubs as Assets of the Community with Rutland County Council. Registration is for five years with an option to extend. The process involves the parish council gaining evidence of its current community usage and establishing that the community values its usage. Noted that permission from the public houses would be needed to proceed. The Parish council would pass a motion to recommend the Rutland County Council place the three local pubs on its Register of Assets. In view of the value of maintaining the character of the villages it was proposed by CP, seconded by NB and agreed in principle to support this proposal. DR abstained.

19/17 FINANCE

Income received into Parish Account

From Rutland County Council – precept	29,150.00
From Rutland County Council – snow warden remittance	33.04

Payments made since last meeting	**Nett**	**VAT**	**Total**
23/03/17 Ryhall Allotment Association for gate			270.00
04/04/17 Rural community Council Subscription			50.00
05/04/17 E-on street light inspection outside school	61.50	12.30	73.80
05/04/17 Glendale (2 cuts in March)	1015.80	203.16	1218.96
05/04/17 LRALC Subscription			363.89
05/04/17 The Grasscutter	173.04		173.04
05/04/17 Mr G Roberts Snow Warden			33.04
05/04/17 E-on Stret Lighting to 31/3/17	787.26	157.45	944.70
26/04/17 Lamin & White Admin Fees	37.00	7.40	44.40
26/04/17 Rutweb Website Maintenance	132.00		132.00

26/04/17 Lamin & White Audit Fee	190.00	38.00	228.00
26/04/17 Mrs C Adams Salary for April			851.35
36/0417 HM Revenue & Customs			282.86
26/04/17 Ryhall NHW Donation as agreed			300.00
26/04/17 Biffa Waste Dog bins to June	312.00	62.40	374.40
04/05/17 Russell Clarke Grass cutting			173.04
04/05/17Leics & Rutland Playing Fields Association Subs			30.00

Payments to be made at meeting:	**Nett**	**VAT**	**TOTAL**
Ryhall Village Hall Hire			13.00
Came & Company Insurance			1,353.09
Glendale Grounds Management Grass cutting	1,015.80	203.16	1,218.96
N Skellett Gravel for Playing Fields	408.80	81.76	490.56
Eon - Final account Street Lighting	9.53	1.91	11.44
Defibrillator replacement pads	81.40	16.28	97.68

Payments made from Burial Accounts since last meeting

05/04/17 Rutland County Council – Rates	73.61
27/04/17 Rutland County Council - waste collections	504.40

Payments to make from the Burial Account – None

Income received into Burial Account

07/04/17 From J Allen Internment of Purchased grave	69.00

Accounts as at 20 /3/17

Current Account	27,464.46
High Interest	24,028.13
Burial Current	100.75

Payment of the expenditure as detailed above was proposed by CP, seconded by ES and agreed.

20/17 ANNUAL AUDIT OF ACCOUNTS

Copies of the internal audit work for the year ending 31 March 2017 had been circulated prior to the meeting and were considered at the meeting

(1) Annual Governance Statement. Copies had been distributed to Councillors prior to the meeting and the Annual Governance Statement was reviewed & approved on the proposal of PH seconded DW. The document was signed by the Chairman and Clerk.

(2) Annual Accounting Statement – Copies had been distributed to Councillors prior to the meeting ; the statement was approved on the proposal of PH, seconded by DW.

The external audit of accounts will be submitted to Grant Thornton on 9th June 2017. Noted that The Local Audit (Public Access to Documents) Act 2017 (the Act) received royal assent on 27 April 2017 The Act extends rights of inspection under section 26 of the Local Audit and Accountability Act 2017 to include journalists and citizen journalists. The Act defines a journalist as 'any person who produces for publication journalistic material (whether paid to do so or otherwise).'

While the Act extends rights of inspection, there are no changes in respect of external auditors' additional powers and duties, still only electors who can raise questions and objections with the external auditor).

Following the approval of the Annual Governance Statement and Accounting Statements, they will be published on the Parish Council Notice board and the website along with the Notice and Declaration and commence the 30 day period for the exercise of public rights
Any persons interested has the right to inspect the accounts and make copies of the annual return, all books deeds contracts and vouchers relating to the accounting statement for the year ending 31st March 2016/17 These documents will be available on reasonable notice on application to Mrs C Adams, Clerk to the Parish Council .

21/17 PLANNING

Full Planning Permission granted

Proposal detached dwelling with garage and parking on land to the rear of Homestead, Church Street, Ryhall PE9 4HR **2017/0259/FUL**

Listed Building Consent –

Application by Ryhall Parish Council - To place a standard defibrillator onto the side access external wall – The Blue Bell Inn, Shepherds walk, Belmesthorpe, PE9 4JG **2017/0100/LBA**

Refusal of Notice of Prior Approval

Change of use from storage warehouse (Class B8) to dwelling house (Class C3) . Grange farm, Newstead Lane Belmesthorpe PE9 4JJ 2017/0196/PWD

Withdrawal of planning applications –

31/03/17 - Proposed rear extension and replacement of ancillary garage/ stoarage. Bridge House, Mill Street, Ryhall PE9 4HF **2017/0132/LBA**

Planning applications observations:

Proposed detached dwelling with garage and parking on land to the rear of Homestead, Church Street, Ryhall PE9 4HR **FUL/ 0259/FUL**
Extend existing free range shed and Free range hen shed . Land off Little Casterton Road, Ryhall **2017/0315/FUKL and 2017/0317/MAJ**
Demolition of existing property to build new residential property. Elderflower Cottage, Belmesthorpe Lane, Ryhall PE9 4JF **FUL/0330/FUL**

22/17 OTHER BUSINESS

Village News – agreed that a further plea in the July Village News and on the website would be arranged to highlight the increase in dog fouling in the village centre and the Playing Fields.
Signage - Noted the home made sign on Parkfield Road grass by the Playing Fields entrance asking drivers not to park on grass
Ryhall Academy – seek the views of the Parish Council with regard to parents parking on the RMPF roadway. Following the recent expense in re gravelling the area it was agreed to retain the status quo and restrict parking to users of the playing fields only.

Items for future meeting agenda

Open House @ Ryhall Review of the First Two years
Standing Orders, Code of Conduct & Financial Regulations review
Street Light –behind St John's Close

23/17 Next Meeting - Monday 17th July at 7.00pm at the Village Hall Ryhall