MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON 16th MAY 2016 AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston (Chairman) (PH),Mrs E Sismore (ES),Mr D Wilby (DW), Mr P Harris (PKH), Mr A Gombault (AG) Mrs S Smith (SS), Mr R Rushby (RR) Mr C Parsons (CP)

01/16 APOLOGIES Mr N Bellairs (NB) & Mrs D Rolfe (DR)

02/16 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST

There were four DPI 's or requests for dispensations received from members-
CP – Pecuniary interest related to Item 10 Issues and Options – Planning on Newstead Lane
Non pecuniary interest related to Item 10 Issues and Options – Planning on Mill Street and land behind Parkfield Road
PH,SS,PKH and ES pecuniary interest related to Item 10 Issues and Options – Land behind Parkfield Road.

03/16 MINUTES OF THE MEETING

Minutes –It was proposed by CP, seconded by AG and agreed that the **Minutes** of the APM and the ordinary meeting held on **16th March 2016** were correct, and be approved and signed.

04/16 ELECTION OF CHAIRMAN

Mr P Huddleston was proposed by CP seconded by AG. There were no further nominations, at the vote carried unanimously. PH duly signed the Declaration of Office for the forthcoming year.

ELECTION OF VICE CHAIRMAN

Mr C Parsons was proposed by PH, seconded by RR. There were no further nominations. At the vote, carried unanimously

05/16 PUBLIC TIME

Four members of the public – decided to hold public time at the end of the meeting.

06/16 CHARITY DUOTHLON– presentation – deferred to later in the meeting

07/16 MATTERS ARISING

The Old Butcher's shop – Ryhall - As this is within the conservation area and adjacent to the village square, the Parish Council have repeated a request to RCC to ensure the area be maintained as tidy and visually pleasing. Comments on its state have been received.

AGENDA ITEMS

08/16 COUNCILLORS ROLES FOR 2016/17

It was proposed by PH, seconded by CP and all agreed to accept the representative list below

Streetlighting Rep:	Mr N Bellairs
Planning Committee:	Mr P Huddleston (Chairman)
	Mrs E Sismore
	Mrs S Smith
	Mr N Bellairs
	Mr R Rushby

Allotment Committee:	Vacant (Chairman) Mr D Pearce(Allotment Association Secretary)
Tree Warden:	Mrs S Smith to hold the TPO file
Church Clock Guardian:	Mr S Fenn (former Councillor)
Defibrillator Guardian:	Mr N Bellairs
Village Hall Rep:	Mr P Huddleston
Ryhall Meadows Playing Fields	Mr D Wilby - Acting Chairman Mr N Bellairs will continue to undertake play area safety checks. Mr C Parsons will represent the Parish Council at the RMPF meetings Mrs D Rolfe - Committee Member
Snow Warden:	Mr. G Roberts (Parishioner)
Burial Administrator	Mr. D Toone (Parishioner)
Four Year Plan Committee:	Mr D Wilby Mr A Gombault Vacant
Library Representative	Mr A Gombault
Neighbourhood Watch	Mrs D Rolfe
Parish Forum Representative:	Mr A Gombault & Mrs S Smith

09/16 ALLOTMENTS FUNDING FOR FENCE

Ryhall Allotments Committee requested funding in January to install a new 110m palisade fence on the A6121 eastern border, which does not currently have secure fencing. It had been agreed unanimously to directly fund the fencing @ £2960 plus VAT subject to planning permission and the fencing type meeting approval in a rural location.

Due to a miscalculation, an extra 10m needed and an increase in costs as time has elapsed since the original quote(whilst ascertaining the planning permission issues) the final figure has risen to £3434.75 plus VAT = £4121.68

The Allotment Committee offered to fund the shortfall of £462.75 but it would have to be in instalments over three years with fundraising. It was proposed by CP to fund half (£ 200) and the remaining 50% be funded by the Allotment Committee. The counter proposal by AG proposed that the Parish Council fund all of the shortfall as it was a genuine error in calculations and the unavoidable time delay with planning consent. The Parish Council were minded to support the Allotments Committee as the allotments are owned by the Parish Council and are an integral part of the community. The counter proposal was seconded by ES, at the vote carried (CP abstained)

Noted that (1) A1 Fencing requires a month to process the cheque before delivery as the Parish Council cannot pay by BAACs , cash or credit card (2) the Allotment Insurance provider does cover the committee members for the erection of the fence (3) The Minutes of Allotment Committee AGM have been circulated to Parish Councillors

10/16 RUTLAND LOCAL PLAN 2015- 2036 RESPONSES- Summary of sites submitted the call for sites and issues and Options Consultation

Consultation on the 'Call for sites' took place over a six week period ending on 5th November 2015. Rutland County Council have to provide up to 1,500 new homes by 2036. Ryhall is one of nine designated local service centres in the county. Service centres will be allocated 480 homes in the scheme.

Six sites were submitted in Ryhall and one in Belmesthorpe. Rutland County Council is not publishing the individual site submissions at this stage, but they are available for inspection on request at the County Council Offices in Oakham. Rutland County Council will appraise all the submissions and publish the details of preferred sites in late September. Consultations will then take place. The Parish Council is unable to make any response until then, but meanwhile the Planning Committee has been tasked with researching details on the sites submitted which, with a provisional estimation of dwellings, are as follows:

RYY01 Corner of Turnpike Road 1.40 hectares - 12 homes proposed
RYH02 Mill Street Site – 0.82 hectares southern and northern areas – 6 to 8 homes proposed
RHY03 Land off Church Street, behind the Playing Fields 5.5hectares – 120 to150 dwellings including social housing and with scope for enhanced village facilities, for example extension and enhancement of existing village playing field facilities and/or other community facilities
RYH04 Trout Farm site – Belmesthorpe Lane 0.51 hectares – numbers not known
RYH 05 The Spinney , Spinney Lane – 0.57 hectares – numbers not known
RYH06 Land behind Parkfield Road – 6.65 hectares – 20 to 100 homes proposed
BLM/01 Land off Newstead Lane – 1.19 hectares – 5 homes proposed

11/16 STAMFORD FIRST AND NEIGHBOURHOOD PLANNING FOR RYHALL

Cllr David Taylor had presented at the recent extra ordinary parish council meeting held on 11 May 2016. Draft Minutes of this Meeting were tabled and will be approved at the next meeting.

Mr Taylor was representing Stamford First the Stamford Neighbourhood Planning Forum - an apolitical community group of 12 working under the auspices of Stamford Town Council to take responsibility for the creation of a Neighbourhood Plan (NHP) for the community of Stamford. Stamford First put the following proposal to Ryhall and the Casterton Parish Councils:

' *To consider supporting the development over the boundary into Rutland parishes to be included into the Stamford designated area and thereby join the Stamford First NHP and work collaboratively to influence the development and Stamford's growth as it affects us'*

It was proposed by CP, seconded by ES and agreed unanimously to decline this proposal.

Ryhall Parish Council could not be convinced about the benefit of joining with Stamford in which, through a cross boundary plan illustrated by Stamford First, Rutland parish land and land north of Stamford would be considered jointly for development. Councillors considered the complications and timescale of such a boundary reorganisation for large-scale development. They felt the planning projections were at this stage highly speculative and were keen to preserve the integrity of Ryhall parish as a separate entity. As the neighbouring parish, along with the Casterton parishes, the parish council are happy to be consultees at all stages of the process and as such will contribute whenever necessary.

The Parish Council noted that under the National Planning Policy Framework NPPF there is a duty for county councils to co-operate with each other to achieve the growth agenda and will inform Rutland County Council and SKDC of our current position.

RYHALL NEIGHBOURHOOD PLAN

A Neighbourhood Plan is a new type of planning policy document which will relate to the use of land, or to spatial matters (ie aspects related to how a place works) in local areas such as a parish or a neighbourhood. The Neighbourhood Plan, once approved by the community and adopted by the county council, will form part of the overall Local Development plan for Rutland and will be used to consider all planning applications.

Ryhall Parish Council considered that the members of the parish should be invited to consider if they wanted to set up a Neighbourhood Plan. It was stressed that in simple terms this would not be a plan to counter development but rather one that sought to define and improve the parish through various means.

Parishioners are asked to contact the Clerk directly caroline@ryhallparishcouncil.co.uk or speak to one of the Councillors to register an interest. This opportunity to become involved and help the parish council will be promoted as widely as possible. If there is a sufficient level of interest the Parish Council would provide help with the formulation of a NHP, working closely with a team of community representatives. Further information on neighbourhood planning in Rutland is available on line: www.rutland.gov.uk/neighbourhoodplans
Noted that a new NHP Officer will be commencing soon at Rutland County Council and as one of the nine Rutland service centre's Ryhall would be allocated Officer time for the process of the NHP

12/16 ENVIRONMENTAL ISSUES - Flies in the Village. Following complaints about flies after the warm weather, Rutland County Council Environmental Department had visited properties on 12/5/16 in Ryhall. Noted that the perceived problem seems to be in very localised areas; Rutland County Council had reassured residents that flies were not necessarily the type associated with the chicken farm. However they are keeping a close watching brief and will revisit the farm next week.

13/16 LIME TREES – ST JOHNS CHURCHYARD

Rutland County Council informed the Parish Council that they are scheduling the removal of a lime tree within the church grounds in response to damage it is causing to the boundary wall. This tree will be removed and replaced. The Parish Council accepts the recommendation, as the lime tree assessed displayed sporophores of fungus growing within its stem indicating the tree is poor health and low value. It is regrettable that a tree that has been part of the church grounds for so long has to be removed but it seems the most reasonable decision considering the damage it is causing and its overall poor condition.

RCC state that all the limes forming the border have previously been topped, whereby all the major branches were removed back to the stem. This work has made all the trees have numerous branches with weak structures and likely to have caused internal decay
The remaining trees within the grounds will be assessed this year as part of routine assessment it may be an ideal time to consider the long term management of the remaining Lime trees. Currently, all the lime trees are displaying poor structure in their canopies, which will mean that they will need to be routinely reduced to prevent branch failure. Rutland County Council asked for Parish Council comment on the proposal to consider replacing all the lime trees to create a new border of healthy and more aesthetic trees that can be enjoyed for several centuries to come. The Parish Council agreed to ask for the assessment report later in the year and to seek the opinions of the Parochial Church Council.

14/16 RESPONSE TO DIGITAL RUTLAND STATE AID CONSULTATION

Ryhall Parish Council responded to the consultation 9/5/16 endorsing that there is much scope for improvement in the parish and Ryhall Parish Council hopes that this issue will be swiftly addressed.

The Digital Rutland project replied to update that they have worked to target properties under 15mbps and will continue to do so as a way of ensuring that public funding is spent on those properties most in need of it.

In Ryhall there may be areas which do not have a service yet because Digital Rutland are building them now, in this current phase of the contract. This means they are green postcodes and will not be eligible for the next phase. All of the following postcodes (PE9 4HE, 4JA, 4JB,4JE, 4JF, 4JS,4JZ,4NZ) should see an improvement in this phase of the project. It is due to complete by December 2016.
Digital Broadband survey - AG reported on the download and upload speed review conducted in Belmesthorpe, the average in the village being 15mgabites. He sought the assistance of National Grid to access their recently installed fibre cable but this was not possible. Rutland County Council would support a case brought to BT. AG to continue further research and figurers and will circulate a report to the Parish Council prior to the July meeting.

15/16 HIGHWAY ISSUES
(1) Drainage on A6121 **-** The works to drains by the Little Casterton junction are programmed for week beginning 6th June, working under 3 way traffic lights. An advance notice board should be placed 7 days before works The Parish Council to ask exactly what drain works are anticipated.
2) Speeding Limits in Belmesthorpe - this has been included in the next speed review and will be going to Cabinet on the 19th July.
(3) Speed Exit signs and request to repainting finger posts at Belmesthorpe has been submitted to Rutland County Council
(4) Some highways issues still not resolved. Manholes/ BT cover and new potholes created at the bottom of Newstead Lane to be reported again to Highways.

06/16 CHARITY DUOTHLON
Presentation by Mr James Allen and David Chisholm representing the Pelargos Foundation. A charitable foundation founded in 2014 by a group of Stamford Boy's school alumni to raise money for worthy causes. Since its formation they have raised £17,000 for Water Aid, Parkinson's UK, The British Liver Foundation and Give Directly. For the annual marquee event of 2016 they are hoping to organise their first public sporting event in the local area in aid of Save the Children and #Team George. The event will be a 10k run, cycle 20K and another 5K run around the Ryhall area. The Foundation seeks the support of the villagers of Ryhall and Belmesthorpe and the Parish Council. They requested the use of RMPF and the pavilion as a base for a marquee, to host a BBQ for supporters, parking for participant's cars, use of toilets etc. The Parish Council were pleased to support the initiative in principle on the proviso that marshals, signage, independent insurance and safety are addressed. The Foundation is working with the British Triathlon Organisation and the County Council to ensure the provisos are met. A date needs to be agreed in late September / early October then residents would be informed by leaflets/ Village News/ the PC website of the routes/ timings/ staged starts / programme of the day.
Mr Allen and Mr Chisholm left the meeting.

16/16 RIVERBANK- Nettle removal by the bench at Belmesthorpe
AG is seeking a quote for digging out the nettles which are currently under control by strimming. A more permanent solution would be to remove by the roots, by digging out or use of weed killer. The Parish Council will seek the advice of the Environment Agency.

17/16 RYHALL MEADOWS PLAYING FIELDS

HM Queens 90th Celebrations – a very successful celebration raising £1,300 profit, thanks to all who supported the party. Funds will be spent on the play equipment following the ROSPA report and the AGM next week.
Hedge-cutting – Quote from Glendale - £485 plus VAT to cut back the very overgrown central hedge– It was proposed by DW, seconded by CP and agreed to pay this sum with the proviso that the RMPF Committee will undertake future hedge maintenance.
Vandalism – the RMPF Committee cannot sustain financial repairs to acts of random vandalism and have sought the advice of our PCO's to resolve this.
New Equipment - Trim Trail - £2,000 has been ringfenced towards this proposed project. The Committee will discuss this and alternative proposals at their next meeting and report to the Parish Council. Two picnic benches are to be purchased and the acting Chair David Wilby welcomes any further improvement suggestions. Villagers are welcome to contact him directly DWilby@rutland.gov.uk or come along to a RMPF Committee meeting.
Committee New members for the committee would be very welcome , in particular a Treasurer to take over from Mrs Capper who wishes to step down after many years of loyal service in that important role.

18/16 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives. Parish Forum Meeting – date of next meeting need to be ascertained. Village Hall Committee- Due to constraints issued by the Charity Commission, Mrs Anne Virgin cannot act as both Trustee and Secretary, therefore she will stand down as Trustee and remain in her post as valued secretary.

19/16 FINANCE

ANNUAL AUDIT OF ACCOUNTS
THE annual Accounting Statement and Annual Govenance Statement, together with the year end accounts had been distributed to Councillors prior to the meeting. It was proposed by CP, seconded by RR and agreed to accept and approve the annual accounting statement and Annual Govenance Statement. This was duly signed by the Chairman.

The external audit of accounts will take place on the 17th June 2016 conducted by Grant Thornton. The Notice of Appointment of date for the Excercise of Electors rights will be posted on the Ryhall Notice Board and on the website . Any persons interested has the right to inspect the accounts and make copies of the annual return, all books deeds contracts and vouchers relating to the accounting statement for the year ending 31st March2016 These documents will be available on reasonable notice on application to Mrs C Adams, Clerk to the Parish Council

Income received into Parish Account

26/4/16 From Rutland County Council Precept	29,150.00

Payments made since last meeting	**Nett**	**VAT**	**Total**
Mrs C Adams Salary March			610.75
HM Revenue & Customs March			127.67
Eon Street light repair	23.47	4.69	28.16
Rutland County Council for new waste bin			157.99
Leics & Rutland Playing Fields Association Membership			30.00
Rural Community Council Membership			50.00
LRALC Annual membership			349.28
Cory Environmental Dog bin emptying	260.00	52.00	312.00
Glendale Grasscutting	514.10	102.82	616.92
Eon Street lighting electricity	689.29	137.86	827.15
Mrs C Adams Salary April			607.35

HM Revenue & Customs April			131.35
Lamin & White Administration	30.00	6.00	36.00
Eon Light repair New Road	23.47	4.69	28.16
Glendale Grass cutting / RMPF Hedge	1300.14	260.03	1560.17
Ryhall Methodist Hall for NHP Meeting 10/05/16			15.00
Payments to be made at meeting:	**Nett**	**VAT**	
Ryhall Village Hall Hire			13.00
Came & Company Insurance			1,416.55
Precept grants previously agreed in January yet to pay			
Methodist Church for storage system			500.00
Allotment Committee for Fencing	3,434.73	686.95	4,121.68
Gala Committee for tent			579.00
Ryhall Village Hall for toilet improvements			2,500.00
Rutland County Council for Library opening on Saturday			2,500.00
Ryhall NHW			300.00
Belmesthorpe NHW			50.00
Payments made from Burial Accounts since last meeting			
DB Jones Plumbing for tap repair			96.74
Rutland County Council DC Cemetery rates			68.73
Glendale Grasscutting	11.87	59.36	71.23
Anglian Water Burial tap			30.93
Payments to make from the Burial Account			
Glendale Grassutting	29.68	5.94	35.62
Mr David Lee Repair to Cemetery Gate			30.00
T & S Fenn for repairs to water pipe boxing			117.00
Rutland County Council Waste & Refuse (**Yet to pay)**			484.70
Income received into Burial Account			
S Howard Memorial Headstone			69.00

Payment of the expenditure as detailed above was proposed by ES, seconded by DW and agreed.

Note about Burial Account: Due to increased costs and lack of income from burials or memorials there are insufficient funds in the burial account to cover the accounts detailed above. It was agreed to close the Burial High Interest account and BPA and transfer all balances of £425.89 and 0.43p to the burial current account. The PC considered the transfer monies from current account to burial to maintain the account. It was proposed by RR , seconded by PH and agreed to transfer £500 from the parish community account to the burial community account to ensure sufficient funds to cover burial administration .

Circulated: by email

21/3/16 Email of thanks from Laurie Appleton re funding the Marking event
12.01.16 Draft Minutes
28/3/16 Oakham Castle reopening event (Posters on Notice boards)
28/3/16 Charity Duathon
29.3.16 Allotment fence response
30/3/16 Came & Co Newsletter
31/3/16 Sarah Furness – High Sheriff letter of Introduction
18/4/16 RCC Signs Policy of Parishes
18/4/16 Digital Rutland State Aid Consultation – reply by 9 May
29/4/16 High Sheriffs Hue & Cry Bank Holiday event
03/05/16 North Beat update
10/5/15 RCC Local Plan Sites

Other Correspondence
RCC Burial Fee Sheet – 2016/17
Clean for the Queen – The WI sought the comment of the Parish Coucnil and the County Council for their litter pick scheduled for June 11th. On behalf of the parish Council, the Clerk and Chairman had responded that it is a fine initiative and offered to promote with posters but it was noted that this is not a parish council led event and as such any insurance and risk assessments should be undertaken by the WI committee.
From RCC Business Rates Revaluation 1st April 2017
Call Connect Serving Ryhall & Belmesthorpe (on Notice boards)

Accounts as at 16 May 2016 Only including payments made before this meeting

Current Account	27,643.49
High Interest	24,016.17
BPA	157.17
Burial Current	225.60
BPA Burial	43p
High Interest Burial	425.89

20/16 PLANNING
Full Planning Permission granted
Retrospective application to retain the use of the car wash facility- Rutland Hand car Wash, Essendine Road, Ryhall
Extension and alterations to existing cottage with a new detached garage proposed.
Hollyhock Cottage, Church Street, Ryhall PE9 4HR

Listed Building Consent- None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area
Remove 15 cypress trees; The Cedars, New Road, Ryhall

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)-

Appeals & Refusal of Conservation area consent- None

Refusal of Full Planning Permission- & Refusal of Non Material Amendment - None

Withdrawal of planning applications – None

Planning applications observations:
Remove Walnut tree to ground level; 3 x Beech Trees remove to ground level. Longcroft, Waterside , Ryhall PE9 4EY
Reduce height of silver birch by 5m of main trunk. 3 Foresters Cottages, Church Street, Ryhall PE9 4HP
Two storey extension side and rear with detached garage and new bay window to front; 1 Turnpike Road, Ryhall PE9 4HD

05/16 PUBLIC TIME
Footpaths – noted that the path along Rutland way outside Francis Court need to be completed by Rutland County Council and the dropped kerb outside the Library requires attention.

Horse Manure – complaints received about the increase in horse manure on footpaths in the village centre. The Parish Council noted the previous effectiveness of the handmade sign by the cycle path and considered asking the Scouts again for posters. On behalf of the community the Parish Council once again seeks the assistance of horse riders and urges them to pick up any horse droppings that have been left in a conspicuous place. Villagers would greatly appreciate their cooperation. Item to be included in the village news

21/16 ITEMS FOR FUTURE MEETING AGENDAS

(1) Library opening hours review – footfall to continue to be monitored – report in July.

(2) Smart phone apps – AG suggested developing an app such as the East Goscote PC App. AG will circulate a short report for the next meeting, Councillors will download the prototype app. Clerk will ascertain the user figures for our website.

(3) Christmas Tree Lights

23/16 NEXT MEETING

Monday July 11th 2016 at 7pm at the Village Hall, Ryhall