MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 18th SEPTEMBER 2017 AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston (Chairman) (PH), Mr P Harris (PKH),Mrs D Rolfe (DR) Mrs S Smith (SS), Mr C Parsons (CP) Mr D Wilby (DW) Mr R Rushby (RR) Mrs E Sismore (ES)

01/17 APOLOGIES - Mr D Amies (DA) Mr A Gombault (AG) Mr N Bellairs (NB)

02/17 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST – None

03/17 MINUTES OF THE MEETING

It was proposed by ES seconded by DR and agreed that the **Minutes** of the Meeting held on 17 July 2017 were correct, and be approved and signed.

04/17 PUBLIC TIME – 41 members of the public attended , those attending to comment on the Meadow Lane Housing proposal were invited to speak at that agenda item.

05/17 MATTERS ARISING

Open House Library report- Councillors had received the full Library report and were happy to endorse it. An abridged version had been published in the village news by AG. If anyone would like the full copy please contact the Clerk.

Winter Maintenance update – Rutland County Council confirmed on 7/8/17 that the parish council request for the reinstatement of the gritting route through New Road, The Square, Church Street and Rutland Way would be put forward to Cabinet. DW confirmed that it would be taken informally on 7th November before it comes to Cabinet on 19th December 2017. If in the meantime, there is heavy snow the parish council would request a one off gritting visit for this area

Highways update – Various highway issues still ongoing. The grid at the top of Coppice Road has been repaired. With regard to the St Eabbas speed reduction proposals (12/17 - Bullet Point 5 of July 17th 2017 Minutes) Rutland County Council have responded. On 12/09/17 they stated that under the Integrated Transport Scheme they need to present a business case for approval of the funding for all additional small schemes which includes the changes at Ryhall. This will delay the work but the parish council is assured that they will get the business case submitted as soon as possible.

AGENDA ITEMS

06/17 PARISH COUNCIL FORMAL RESPONSE TO RCC (Rutland County Council) LOCAL PLAN HOUSING ALLOCATIONS

The Chairman read out the parish council planning committee response to the proposed housing site allocations.

The committee rejected the submission RYH/ 06 /A by Rutland County Council for 82 homes behind Meadow Lane.

The statement accepted the proposal RHY/04 River Gwash Trout Farm for 14 homes.

A formal full parish council response will be formulated and agreed at the extra-ordinary meeting to be held on Wednesday 20th September 2017 at 7pm at the Methodist Chapel schoolrooms, Mill Street, Ryhall.

The response will be based on the planning committee statement and responses from the public. These will include correspondence sent to the council and the outcomes of the housing section in the parish plan which specifically addressed the two proposed areas for development. The Parish Plan consultation closed on 18th September 2017 and the Clerk will extract this information for the meeting. The Parish Council response will need to be submitted to Rutland County Council by their deadline of Monday 25th September 2017.

The Parish Council noted that there were other site submissions in the Ryhall parish that RCC had assessed and given comment. The Parish Council welcomed comments from the public who attended the meeting during public time. These included a question on the joint consideration between South Kesteven District Council and Rutland County Council on the overall projected housing figures and the need for integrated infrastructure.
It was noted that 600 homes are proposed north of Stamford in a development on Rutland land at Quarry Farm in the parish of Little Casterton. The public felt this should be considered as a large proportion of the 3,640 allocations in the Rutland Local Plan. Residents requested that this high figure on the proposed Quarry Farm site be highlighted in the Parish Council response.
DW, Ward member for Little and Great Casterton on RCC, confirmed that all infrastructure and housing numbers are being considered by the Planning Officer who works jointly for both SKDC and RCC. DW said he thought that any new housing rates for the Quarry Farm site would go directly to Rutland.

The government's *National Planning Policy Framework* issues were highlighted by a resident and will be considered in the Parish Council response, as will the endorsement of the protection of the green space and corridors between Stamford and Ryhall.

It was noted that whilst other Rutland service centres were also being allocated large developments in the proposals, the strong opinion was that the demand on Ryhall could be met with the possible expansion on the Quarry Farm site. There were grave concerns about the impact of the increased vehicles and traffic congestion. In addition, 82 homes on the Meadow Lane site equates to increased vehicle usage with subsequent levels of pollution access and road crowding on the narrow country roads.

The Chairman invited residents to attend the extra-ordinary meeting on Wednesday. There will be one item on the agenda. There would be an opportunity at the start to make any final comment then the public would be asked to remain as observers.

Thirty members of the public left the meeting after public time closed on this issue.

07/17 PARISH PLAN

The parish plan consultation ended today 18/9/17. A small committee will be analysing all the data over the coming weeks and this will be collated and published on the website in due course. Action points arising from comments will be presented to the parish council for future action. The costs for printing had increased from the ring fenced amount of £500 to £750. This was due to the essential incorporation of two additional pages on the housing section. These related to the proposed developments and the importance of promoting the parish plan with a leaflet to maximize publicity given that the parish plan consultation was running concurrently with the Rutland Local Plan Consultation. The data from the housing section would be important in assisting the Parish Council to formulate its response to Rutland County Council. It was proposed by CP, seconded by SS and agreed to the additional funding required.

08/17 COMMUNITY EMERGENCY STORE UPDATE

Some of the resilience equipment has been delivered following the completion of the Emergency Plan. The village hall committee is happy to accommodate the equipment but will have to clear space. This will necessitate the hiring of a skip at £180 plus VAT. The Village Hall Committee requested a donation towards a skip. PH declared an interest as the Chairman of the Village Hall Committee. It was proposed by CP, seconded by SS and agreed to donate £100 towards the costs on receipt of the invoice copy .All in favour. PH abstained.

The Parish Clerk will be checking the contact details of all on the plan and then a short resume will be published on the website.

09/17RUTLAND COUNTY COUNCIL FORMAL GRASSCUTTING AGREEMENT AND HEDGECUTTING

The formal agreement has not yet been received by the clerk following a meeting on 1/7/17 at Catmose. This is required for the November meeting when grass and hedge cutting contracts for 2018 will be on the agenda.

10/17 TREES

(1) Willow Tree on School Boundary – full details of the pollarding procedure have been circulated to the Parish Council for clarity. Work will be undertaken during the half term holiday. 16-27 October

(2) New trees on Parkfield Road green area have been selected after consultation with the Parish Council. It was decided to choose Maidenhair tree and Bald cypress. Rutland County Council will place the order for the November Tree planting programme and plant the trees.

11/17 STANDING ORDERS AND FINANCIAL REGULATIONS REVIEW

Copies had been circulated for review and observations .Councillors were satisfied with both documents in their current format. It was proposed by RR seconded by ES and agreed to formally accept the contents with no requirement to make alterations.

12/17 RMPF

(1) Minutes of the meeting of 29/08/17 – DW outlined the main points of reference

(2) Gala Day – DR reported an extremely successful event with very positive feedback. Four organizations will benefit from the profits made. They are the Guides, the Cadets, funds for a Youth Club start up project and funds for a Senior Citizens Christmas Lunch to be held on 14 December at the village hall for approximately 70 residents. The Gala Day 2018 is planned for 2 September 2018.

13/17 ALLOTMENTS

Rent increase notification

Allotment holders have been notified of the proposed increase as from October 2018. Full plot will be £26.50, Half Plot £17.50 and Quarter plot £13.50. There are some 40 allotment holders now that the plots have been divided up. Allotment Tenancy Agreements for October 2017/18 have been revised and distributed.

Works to Trees on the allotment boundary

Due to the removal of ivy a fungal disease had been discovered at the base of a semi mature Beech tree by the entrance drive. It has a tree preservation order on it TPO-1973-Ryhall 1. The tree surgeon and parish clerk agreed to serve a 5 day notice on this tree in the interest of health and safely, as opposed to the usual planning application period. This was submitted on 07/09/17. A ring fenced amount of £500 had been agreed at the previous meeting (Item 17/17 Minutes of 17th July 2017) with a review agreed for this meeting. The increased cost to fell the beech of £190 had been circulated and agreed in principle by the parish council by email due to the timescale, therefore it was proposed by ES, seconded by CP and agreed unanimously.

SS requested consideration of a replacement tree.

It was agreed to seek a full list of TPO trees within the parish from Rutland County Council

14/17 DOG BINS

Biffa Waste has refunded the parish council the sum of £624.00 (two invoices of £312) due to a duplication of accounts from two difference departments Biffa Waste and Biffa Municipal following their take over from Cory Environmental.

Two requests for the purchase of new dog bins for Belmesthorpe and Back Lane had been received.

It was proposed by DW, seconded by CP and agreed to purchase two at a cost of £119.99 plus VAT for the bins. There will be an additional costs for the posts and labour to install therefore approximately £260 per bin.

Following discussion as to the best location on Back Lane, it was agreed that the far end nearest Flint Close would be most suitable subject to consultation with residents. The Belmesthorpe bin would be in the sheep field on the west bank of the River Gwash just before the northern entrance to Belmesthorpe village along Belmesthorpe Lane. The bin would be best positioned on the edge of the field by the bank of the river and between the two bridges.

15/17 POPPIES FOR REMEMBRANCE

Following an appeal from the Royal British Legion Leicestershire and Rutland Community Fundraiser and with the full endorsement of Rutland County Council, the Parish Council and another contributor have purchased 20 large poppies for display on street lighting columns over the Remembrance period. The cost was £30 per 10 poppies which had been agreed by the Parish Council by email on 8th August 2017. Poppies may be placed by volunteers and there is a specific criteria to adhere to supplied by Rutland County Council. DW offered to place the poppies following agreement as to where they would be best located.

16/17 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives. None

17/17 CORRESPONDENCE

Circulated: by email
24.07.17 Draft Minutes
27.07.17 Electoral Review of Rutland Warding arrangements
27.07.17 RCC Support for Young People and families (offer to attend a meeting)
28.07.17 parish Forum Notes of 17 July meeting
28.0717 Review of Green Waste Services (media release)
31.07.17 Rutland Healthwatch invite to 15th Sept event
04.08.17 Road Closure Belmesthorpe
01.08.17 Quarterly Website report
02.07.17 British Legion Lamppost Poppies – purchased
08.08.17 Consultation on future of health Watch
07.0817 North beat Report
08/08/17 Leics & Rutland Playing Fields update
08.08.17 Update and ordering of poppies
008.08.17 Update on Green waste review and link to costings
08.08.18 Tree Surgeon recommendation on Beech Tree
08.08.17 Local Plan Briefing update
09.08.17 Invitation to Enderby Poice HQ on 6 /9/17
09.08.17 Rutland Adult Social Care Stakeholder event on 15/9/17
17.0817 Outcome of Green Waste charges (£35 from April 2018) approved at cabinet and going to full council on 11 September. Noted that this has been approved.
21.08.17 From RCC Queens Award for Voluntary Service
24.08.17 Rural Community Council AGM and Conference at Twycross Zoo 28/9/17
24.08.17 Rutland C Council Offer of Tree Inspections – agreed to utlilse this offer for future tree works
29.08.17 LRALC Round Robin including info on Data Protection
29.08.17 From Police Roadshow Info poster – date for Ryhall is **Tuesday 10 October**
29.08.17 Invitation to grand opening of Ketton Sports & Social Club
01.09.17 Healthwatch Rutland – Annual Meeting on 15/9/17
01.09.17 LRALC Rutland Local Plan Consultation Meeting at the Falcon Hotel 5/9/17
01.09.17 RCC – Recruitment Day for care and support workers
04.09.17 Rutland North Beat report for August
04.09.17 Website care Report
04.09.17 Planning Training for Planning Committee – 28 September at RCC. Clerk to check format of this training session
06.09.17 LRALC Newsletter 4 (Ryhall highlighted as a forerunner of the Emergency Stores Scheme)
07.09.17 Outcomes of the LRALC Rutland Branch meeting
18.09.17 From Leics & Rutland PFA – update,including Morrison's Foundation Grants
18.09.17 From Rural Community Council regarding Tackling Fraud
13.09.17 From Rutland Food bank requesting a donation – Copy of the full letter outlining the services and number of users from our parish had been circulated to the councillors It was therefore proposed by DW, seconded by CP and agreed to donate £100. DW highlighted a recent Rutland County Council survey on poverty in Rutland.

General
31.07.17 RCC Note of the Forum - One Public Estate for Rutland, Oakham Town Improvements, Rutland Local Plan review, Local Plan update - presentation
From Rutland CAMRA Branch – register local pubs as Assets of the Community

FINANCE

Income received into Parish Account

VAT refund HM Revenue for 2016/17	3,691.33
From RMPF Annual Rent	10.00
Street Lighting contribution for 2016/17	2,050.00

Payments made since last meeting	**Nett**	**VAT**	**Total**
26.07.17 Rutland Tree Care	400.00	80.00	480.00
31.07.17 Mrs C Adams Salary for July			851.39
31.07.17 HM Revenue & Customs tax for July			282.86
31.07.17 Glendale Grasscutting for July			1,218.96
09.08.17 Biffa Waste for dog bins	312.00	62.40	374.40
09.08.17 The Grasscuttter			346.08
17.08.17Mr N Bellairs for defibrillator items for Belmesthorpe			33.72
17.08.17 RBL Poppy Appeal for lamp post poppies			30.00
17.08.17 Mrs C Adams Expenses			83.82
20.08.17 Ryhall Village News for flyers			25.00
28.08.17 Mrs C Adams August Salary			851.19
28.0817 HM Revenue and Tax for August			283.06
06.09.17 Glendale for Grasscutting and hedges	1522.02	304.41	1826.43
06.09.17 The Grasscutter			173.04
06.09.17 REG Domain Name for Website renewal	39.95	7.99	47.94

Payments to be made at meeting:	**Nett**	**VAT**	**TOTAL**
Ryhall Village Hall Hire			15.00
Mr K Altham for bench repairs			90.00
Ryhall Methodist Church Hire of Hall for Extra Meeting 20/9/17			15.00
Grant Thornton Audit	200.00	40.00	240.00

Payments made from Burial Accounts since last meeting

08.08.17 Anglian Water			14.80
06.09.17 Glendale for hedge cutting	89.49	17.90	107.39

Payments to make from the Burial Account – None

Income received into Burial Account – none

Payments of the expenses as detailed above was proposed by ES, seconded by RR and agreed

Accounts as at 18/09/17

Current Account	23,239.49
High Interest	24,028.13
Burial Current	922.06

Notice of Conclusion of Audit

The audit of the authorities accounts for the year ending 31 March 2017 had concluded on 30/08/17 conducted by Grant Thornton UK LLP. The Notice of Conclusion has been posted on the website and Notice boards. Documents are available on reasonable notice for inspection from the Parish Clerk. Councillors had been issued with copies of the External Auditors Matters reported. It stated that the internal auditor should not complete section 2- the Accounting Statement . The Parish council is advised to appoint an independent individual for future internal audits. Therefore assertion 6 on the Section 1 of the Annual Return should have been ' No'.

19/17 PLANNING
Full Planning Permission Granted

Single storey garden room extension – The Bungalow, Turnpike Road, Ryhall PE9 4HD
2017/0633/FUL
Change of use from grass field to garden at rear of Shield Cottage, Main Street, Belmesthorpe, PE9 4JQ
2017/0622/FUL

Proposed rear extension and replacement ancillary garage/ storage building. Bridge House, Mill Street, Ryhall PE9 4HF **FUL/0520/LBA 2017/0519/FUL**

Demolition of existing property and construction of new residential property for holiday lettings– Elderflower Cottage, Belmesthorpe Lane Ryhall PE9 4JF **2017/0330/FUL**

External improvements to main house to include new windows, doors, render, roof tiles, soffits together with replacement sun lounge, garage and stores. 20 Lea View Ryhall PE9 4HZ
FUL/0569/FUL

Listed Building Consent – - None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area
2 no mature horse chestnut trees – fell and stump grind and replace with two common beech standards – 36 Rutland Way, Ryhall PE9 4ET

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)-
Prior approval for new agricultural building for over wintering of sheep, hay and straw storage . Green Farm Lane, Newstead Lane, Belmesthopre**. 2017/0710/AGP**

Appeals & Refusal of Conservation area consent-
Refusal of Full Planning Permission- & Refusal of Non Material Amendment
Refusal of Notice of Prior Approval - None
Withdrawal of planning applications – None

Planning applications observations:
1 Hawthorn, 1 willow reduce height by 3M , reduce 2 laterals by 2.5M including foliage growing onto cypress. 1 No Ash remove lover branches over neighbours garden- Hemgate House, New Road PE9 4HL **2017/0455/CAT**

Single storey rear extension- Cromwell Cottage, 2 The Square, RyhallPE9 4HK **2017/0775/FUL**

Erection of extension – 9 Beech Drive Ryhall PE9 4EW **2017/0800/FUL**

20/17 ITEMS FOR FUTURE AGENDA

Quotes for Grass cutting contracts renewals and RCC Formal Agreement
Snow warden
NHW Speed signage
School parking on the RMPF gravel roadway – to revisit
Inconsiderate parking on green spaces of Parkfield Road during peak school collection hours
Formal Maintenance agreement for one street light outside Ryhall Academy. The school will be invoicing the Parish Council for the cost of repairing the light, now fully working at night. The School will fund the electricity costs – if the parish will maintain it as it cannot be included on the Rutland County Council inventory.
Planting for replacement tree on the allotment boundary
To consider use of the LRALC Internal Audit Service (commences April 2018)
Road surface issues on the Essendine bend A6121

21/17 NOTIFICATION OF EXTRA ORDINARY MEETING

Wednesday 20th September 2017 at 7.00pm at the Methodist Church Schoolrooms, Ryhall

22/17 NEXT MEETING Monday November 20th at 7.00pm at the Village Hall, Ryhall.
Future meeting dates for 2018 provisionally agreed as Monday 22 January 2018 and Monday 19 March 2018