RYHALL PARISH COUNCIL
Minutes of the Annual Council meeting held on
Wednesday 20th May 2015
In the Methodist Church Schoolrooms, Ryhall.

PRESENT

Mr P Huddleston (Chairman) (PH)	Mrs E Sismore (ES)	Mr R Rushby (RR)
Mr D Wilby (DW)	Mr A Gombault (AG)	Mr C Parsons (CP)
Mrs S Smith (SS)	Mr N Bellairs (NB)	
Mr P Harris (PKH)	Mrs D Rolfe (DR)	

Four members of the public in attendance

1.WELCOME - The Chairman welcomed Councillors back for the next term of office. He thanked Mr Fenn and Mr Whowell for their past dedicated service, both staunch supporters of the parish.
All Councillors signed the Declaration of Acceptance of Office and submitted their revised Register of Interests.

2.ELECTION OF CHAIRMAN
Mr P Huddleston was proposed by CP, seconded by AG. There were no counter nominations. At the vote, carried unanimously

3.ELECTION OF VICE CHAIRMAN
Mr C Parsons was proposed by NB, seconded by RR. There were no counter nominations. At the vote, carried unanimously

4.APOLOGIES – None

NEW COUNCILLOR The Chairman welcomed Mr Patrick Harris to the Parish Council .Mr Harris submitted his Nomination papers to Rutland County Council. At this meeting he completed the Register of Interests and Declaration of Acceptance of Office. He was issued with a copy of the current Standing Orders, Financial Regulations and Code of Conduct and other papers pertaining to this meeting.

CO-OPTION ONTO PARISH COUNCIL
Mrs Deborah Rolfe wished to be considered for co-option. She gave an overview of her work in the community. It was proposed by CP, seconded by SS and agreed unanimously to co-opt Mrs Rolfe ; she duly signed the Declaration of Acceptance of Office and Register of Interests documentation . She was issued with a copy of the current Standing Orders, Financial Regulations and Code of Conduct and other papers pertaining to this meeting.

5.DECLARATIONS OF INTEREST
In accordance with the regulations, Councillors were invited to declare any personal or prejudicial interest they may have and the nature of those interests in relation to the one item on the agenda. They completed the Declaration of Interest Book.

PH - Village Hall, Playing Fields, PC Newsletter
CP – Playing Fields
AG – Neighbourhood Watch
RR – Neighbourhood Watch
DW – 4 year plan, Playing Fields

NB – Playing Fields, Parkfield Road, Village Hall
SS – Parkfield Road
DR – Neighbourhood Watch

6.MINUTES OF THE PREVIOUS MEETING

It was proposed by ES seconded by CP and agreed that the minutes of the Council meeting held on 11th March 2015 were a true record, subject to the following amendment:
Network Rail: AG noted that the narrow roads from Uffington to Essendine were unsuitable to carry the extra traffic generated by the closure of the level crossing. Further noted that Essendine Parish Council supported Ryhall Parish Council's objection to the closures

7.PUBLIC TIME

A resident of Belmesthorpe made representation on behalf of himself and two neighbours with reference to the speed sign in Belmesthorpe - Item 15 Minutes 11/03/15.
He gave his opinion that the information in the original request from the landowner of the railway site was not correct with regard to the visibility improvements. He questioned the Parish Council on their decision to support the moving of the sign nearer to the village sign. He drew reference to past applications which it had been rejected by RCC due to 'access, visibility and conservation issues' and stated in his opinion a lack of correct background information on the reasons behind the application.
The Chairman reiterated that significant consideration and debate at the March meeting had concluded in the vote of 8 : 1 to approve the moving of the sign based purely on speed & safety improvements . It was also noted that the proposal to move this sign to the village sign would create conformity with the other two entrances to the village.
The Parish Council reported the response from RCC, *' the request will go through the annual speed limit review. During this process the request will be considered against a number of factors such as the DfT guidance, site constraints, police support, parish support (acknowledged) and finally go to Cabinet for approval .'*
It was not known when the annual speed limit review will take place. The resident and his neighbours have lodged formal complaints to Rutland County Council. The resident asked the Parish Council to withdraw their support of the moving of the sign. The resident left the meeting. This item was further discussed under Agenda item 11.1

8.MATTERS ARISING

Vicarage Lane- Ongoing discussion with the Carter Jonas about the surface of the Vicarage Lane.
Network Rail – Greatford Level Crossing – reply copied to all councillors 20/3/15. Ongoing

AGENDA ITEMS

9 COUNCILLORS' ROLES

Streetlighting Rep:	Mr N Bellairs
Planning Committee:	Mr P Huddleston (Chairman)
	Mrs E Sismore
	Mrs S Smith
	Mr N Bellairs
	Mr R Rushby
Allotment Committee:	Vacant (Chairman)
	Mr D Pearce(Allotment Association Secretary)

Tree Warden:	Mrs E Sismore
Church Clock Guardian:	Mrs D Rolfe & Mr P Harris in conjunction with S Fenn
Defibrillator Guardian:	Mr N Bellairs
Village Hall Rep:	Mr P Huddleston
Ryhall Meadows Playing Fields	Mr N Bellairs will continue to undertake play area safety checks. Mr C Parsons will represent the Parish Council at the RMPF meetings Mr D Wilby, Mrs D Rolfe - Committee Members
Snow Warden:	None in PC capacity – Mr. G Roberts (Parishioner)
Burial Administrator	Mr. D Toone (Parishioner)
Four Year Plan Committee:	Mr D Wilby (in advisory capacity in the interim only) Mr A Gombault Vacant
Library Representative	Mr A Gombault
Neighbourhood Watch	Mrs D Rolfe
Parish Forum Representative:	Mr A Gombault & Mrs S Smith

The above representations were proposed as accepted by CP, seconded by ES and agreed unanimously.

10. Guest Speaker Laurie Appleton – Rutland North Beat - arrived at the meeting to speak on policing issues.

From 9th February, Rutland, Melton Mowbray and Market Harborough formed part of the New Eastern Counties Neighbourhood Policing Team. Officers are based at Oakham Police station and known as the Dedicated Neighbourhood Team. PC Appleton is our community based police officer representing the Ryhall Beat and hopes to attend more Parish Council meetings in the future.

Statistic show that reported crime is reduced from 31 to 23, with 2 assaults, burglary (previously 4) and 6 others from garage and shed break ins. PC Appleton intends to tackle these break ins by setting up a kit marking service. This would offer property marking on sports equipments, bikes, shed items etc, He also hopes to gain funding for signs at entry and exits to villages highlighting the marked property initiative, with permission of Parish Councils and the County Council.

PC Appleton is intending to work closely with the Neighbourhood Watch Teams and launch a speeding initiative. He explained about the Police Community Speed Watch initiative where police trained volunteers operate with community volunteers. .

A resident voiced her concerns about the speed and method of police response, PC Appleton responded directly to her.

11. Speeding Issues

11.1 Request to move signs in Belmesthorpe

The meeting considered the residents' request (in Public Time) to retract the support of the moving of the speed sign. It was agreed that the decision taken in March was based on safety and visibility impact and therefore should stand. To move the 30mph signs on the road from the A6121 to Belmesthorpe some 80 yards from their current positions near the old railway crossing and put them

near to, or with, the Belmesthorpe village sign. This would improve visibility of the signs and have a positive effect on encouraging observance of the speed limit'
It was concluded that no further action to be taken as the matter was under the remit of Rutland County Council to make the decision based on their factors indicated above in Item 7.

11.2 Parish Council request to reduce the speed limit form 60 mph to 40mph from the village to Cobbs Nook.
Rutland County Council have replied to confirm that a programme of work will be agreed with the new Cabinet Minister for Highways (after the election) probably scheduled for the end of June. The Parish Council will keep a watching brief.

11.3 Volunteers in Policing Project – speeding initiative - Daniel Holmes of the Eastern Counties Neighbourhood Policing Area had requested a list of areas perceived to be affected by speeding., which the Parish Council had responded to . However, PC Appleton will now take over this remit.

12. **Four Year Plan & Neighbourhood Plan**

12.1 Neighbourhood Plan
This is on hold, it was noted that to complete a successful and comprehensive NHP there would need to be significant input from villagers as it was too large a project for the Parish Councillors to undertake without community assistance

12.2 Four Year Plan
The update had been circulated to Councillors for comment and observations.

12.3 Library
AG reported a successful outcome to the appeal for volunteers, with 18 people registering an interest and 13 people attending the training meeting. The library can now open an extra two afternoons a week, from 17th June. The self service machine has been installed and new computers are due in the next two months. AG reported in his quest to find extra services to utilize the building. The proposal of a GP surgery, chiropodist and podiatrist was not possible due to hygiene issues but there is interest from a physiotherapist and a reflexologist who would be able to use the privacy of the back room. The budget to cover the cost of an extra key, promotional literature, refreshment facilities and a possible contribution to a couch was discussed. The Parish Council are keen to promote the viability and use of the Library and are willing to invest some funds in its future. It was proposed by NB, seconded by CP to allocate £200 for the above funding requirements. It was proposed by DW seconded by SS to allocate £500 budget for the above, with the proviso of consultation at every stage. At the vote, 7 in favour, 1 against (DR) 2 abstained (PKH and AG)

12.4 Website – Thanks expressed to Derek Patience for setting up the website under Hugo Fox, this facility is free of charge except for the domain name. The Clerk to upload the background information on the pages and the website to launch at the end of June.

12.5 Neighbourhood Watch – Report on Public Meeting held on 14th May
DR reported a good attendance with a network of reps now at 25 (though the Committee are keen to reach the goal of 40 street reps) .The Stay Safe Leaflets have been obtained for each household and the team intends to make up packs with newsletter and stickers and review increased signage for the village. Signage will require a budget, DR to bring the request to the next PC meeting after the NHW meeting on June 1st. The Committee intends to use the Gala Day as a medium to promote awareness and fundraise.

13 .Community Funding

Ryhall Primary School has been co-ordinating a community sports project with the company Finding Fitness since September 2014. It approached the Parish Council for assistance in a funding bid.

The School and Company wish to enhance links with the community and developing a project that involved the parish council and the village as a whole.

Clubs that they offer include sports and fitness clubs to primary school children; adults fitness clubs; holiday clubs to primary school children; youth sports clubs for teenagers; parent and toddler groups (based around developing motor skills, balance and coordination)

Finding Fitness currently run projects with around 25 primary schools and three parish councils and the schools they currently run projects at in Rutland are Uppingham CE, Leighfield Primary (in Uppingham), Ketton, Whissendine and St Nicholas (Cottesmore).

For the next financial year, the School and Finding Fitness request the assistance of the Parish Council to bid for funding from the Awards for All National Lottery Grant Scheme to enable the clubs to continue to help local people access free sports and fitness classes in an accessible location. Other possible additional clubs such as IT for the terrified/ elderly, Forest School club were discussed. For external non fitness clubs the PC would be responsible for sourcing a venue and facilitator who would be paid from the funding bid.

The school cannot re apply for funding for another year and thus the momentum of the clubs established will be lost if not able to secure funding for September 2015 – June 2016.

DW requested a presentation from the company but this was not possible due to the time scale. The bid needed to be submitted by end of May for September funding. It was noted that the figures indicated popularity of the current schemes and the Parish Council were keen to support the school and new community clubs. It was proposed by AG, seconded by ES and agreed to support the proposal and submit a bid for the £10,000 lottery funding. Carried unanimously

14. Allotments

The Allotment Committee requested Parish Council agreement to reinvest remaining funds towards water butt project. Following a site visit by the Parish Council, it was noted that the allotments were a great example of community, now operated on a professional and supportive basis. It was proposed by NB, seconded by ES and agreed unanimously to allow the Allotment Committee to retain the £163.24 surplus allocated monies.

15. National Grid

The Parish Council had sought information on the planning applications for the wind and the solar farm at the Woolfox site and the possibility of pylons over parish land . Renewable Energy Systems Limited (RES) stated that they do not formally include applications to lay cables or erect overhead lines as it is the responsibility of the local grid operator to undertake such works; At present the possibility of pylons in our parish would only be realised if the application goes ahead and Woolfox needed to connect to the Stamford sub station. Agreed to maintain a watching brief and invite RES to a future parish council meeting if applicable.

16.Environment Agency - River Gwash Flows Project

The Environment Agency, Wild Trout Trust and Anglian Water are trialling a reduction in water released into the river from Rutland Water reservoir when the Gwash to the Glen transfer scheme is in operation.

Over the next five years they will carry out a trial to reduce the amount of water required to pass through Belmesthorpe gauging station on the River Gwash when the transfer is operated.

(potentially summer 2015) River flow outside the Gwash to Glen transfer period and the daily statutory release of water from Rutland Water will remain unaffected. They will monitor the river to ensure the lower river flow and quantity of water passing through during the trial does not have a detrimental effect on the River Gwash.

This is a trial and no permanent changes will be made without consulting interested parties first, of which the Parish Council would be one. The Parish Council considered this information as notification.

17. St John's Church Clock Dial Restoration

Smiths of Derby have identified that the exterior clock dial requires restoration.

With the hands removed for this restoration they would also take the opportunity to withdraw the dial works from within for stripping and full servicing.The driving tubes would be separated and all corrosion removed, the tubes re-polished and correctly lubricated. The gearing would also be serviced and adjusted as necessary for correct operation. The result of this would be that the clock would be under less strain and wear. The works includes 23½ carat double thickness gold leaf and would cost £2,147 plus VAT plus scaffolding erection £ 963.00 plus VAT. The total price £3110.00 plus VAT. It was proposed by ES seconded by SS and agreed unanimously to proceed with this community project. The parish Council has previously ring fenced a precept of £2,500 towards a capital project for the Church which will be used for this project with the Parish Council making up the £610 shortfall. VAT is reclaimed.

18. Parish Insurance –renewal

It was proposed by CP, seconded by NB and agreed unanimously to the sum of £1,429.15 with Came & Co for the three year deal for parish insurance. This sum includes the pavilion insurance, previously this was separate with Aon. As from 1st June 2015.

19 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives.

The Village Hall AGM will be held on June 16th 2015.

20 CORRESPONDENCE

Circulated:

Rural Community Action Seminar 2nd June
Consultation of Draft Supplementary Planning
Careby Road Notice of Closure
Rutland Information Service – Improvements to Information and Advice
LRALC Benefits of Membership
The Parish Briefing, The Evergreen Trust & Energy Action Rutland
Minutes of RMPF and Village Hall have been circulated to Councillors

To Note

1. Request for donation Rutland CAB. It was proposed by ES, seconded by DW and agreed unanimously to the sum of £50 as last year.

2. Richard Dunnett - Director of Marrons Planning, Leicester is preparing a planning application for 8 houses on a paddock on Belmesthorpe Lane, between the Trout Farm and Gwash Close and opposite Flint Close.
   The site is allocated for up to 9 dwellings in the Rutland Core Strategy and Site Allocations and Policies DPD.

He wishes to have a discussion with the community before submitting planning application and make a small presentation to the Parish Council to explain the scheme before the application arrives for consultation. Agreed to invite him to the next meeting on 8th July.
It was further noted that under the CIL Levy which replaces the Section 106, a sum of £10,000 per property built is made to parish councils. Clerk to clarify details of this and check about funding from the properties built in the parish under the Section 106 agreement.

21. FINANCE

It was proposed by PH, seconded by NB and agreed unanimously to accept the following accounts:

Income received into Parish Account

From Rutland County Council Precept	29,150.00
From Rutland County Council Snow Warden rebate	88.00

Payments made since last meeting	**Nett**	**VAT**	**Total**
Ryhall Allotment Association Insurance			178.10
Broker Network (Came & Co) Insurance for pavilion			86.16
Leics Playing Field Association Annual Membership			22.00
Rural Community Council Annual Membership			50.00
Lamin & White Admin Fee	30.00	6.00	36.00
Mrs C Adams March Salary			404.90
HM Revenue & Customs			101.20
LRALC ANNUAL Membership			343.29
Eon Street Lighting costs	462.12	92.42	554.54
Glendale Grass cutting parish grass	485.00	97.00	582.00
Cory Environmental Dog bins quarterly	260.00	52.00	312.00
Mr G Roberts Snow Warden			88.00
Rutland County Council Library Precept			2,500.00
Mr D Lee Bench Maintenance			190.00
Ryhall NHW agreed funding			70.00
Eon Repair	60.00	12.00	72.00
Mrs C Adams April salary			610.95
HM Revenue & Customs April tax			127.67

Payments to be made at meeting:	**Nett**	**VAT**	
Ryhall Methodist Church Hire of Hall			15.00
Glendale Grassuctting	485.00	97.00	582.00
Lamin & White Audit Fee	185.00	37.00	222.00

Proposed by CP, seconded by RR and agreed to purchase a new accounts and expenditure book @ £59 plus VAT

Payments made from Burial Accounts since last meeting

Anglian Water	13.66
Glendale Grass cutting	67.20
Rutland County Council Refuse collection	472.75
Mr D Lee - Gate& fence and bench maintenance	250.00

Payments to make from the Burial Account

Glendale Grass cutting	56.00	11.20	67.20

Income received into Burial Account - None

ANNUAL AUDIT OF ACCOUNTS

Annual Accounting Statement and Annual Governance Statement. Copies had been distributed to Councillors prior to the meeting and it was approved on the proposal of PH seconded NB. The document was signed by the Chairman and Clerk.

The external audit of accounts will take place on the 15th June 2015 conducted by Grant Thornton. The Notice of Appointment of date for the Excercise of Electors rights is posted on the Ryhall Notice Board. Any persons interested has the right to inspect the accounts and make copies of the annual return, all books deeds contracts and vouchers relating to the accounting statement for the year ending 31st March 2014/15 These documents will be available on reasonable notice on application to Mrs C Adams, Clerk to the Parish Council . Noted by AG the assets register would benefit from a review, currently assets are listed as insurance replacement valuation.

22 PLANNING

Full Planning Permission granted

Alterations and renovations to No2 Bridge Street Ryhall PE9 4HH
Erection of extension , Mona House, New Road, Ryhall PE9 4Hl
Rear extension to existing dwelling. 4 New Road, Ryhall Stamford Lincs PE9 4HL

Listed Building Consent- None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area –

Crown reduce 1 No Mulberry tree by 3 M - The Vicarage, Church Street, Ryhall
Reduce Crown, tidy new growth and removed deadwood of 1 No Lime Tree :Mill Farm house, Mill Street, Ryhall PE9 4HF

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)- None . Appeals & Refusal of Conservation area consent- None

Refusal of Full Planning Permission & Refusal of Non Material Amendment - None

Withdrawal of planning application – None

Planning applications under consideration

Fell 8 No Sycamore trees, 11 No Ash Trees, 1 No spruce tree , 1 No Walnut tree, 1 No Birch tree. South View, Mill Street, Ryhall
Remove to ground level 1 no Spruce Tree, The Paddock, New Road Ryhall
Erection of footbridge over River Gwash, South View, Ryhall
Single storey extension to principle elevation to create an integral porch and ground floor WC. 1, Burley Road, Ryhall.

AGENDA ITEM

22 Ryhall Meadows Playing Fields

22.1 Committee Structure.

Sincere thanks expressed to Andy and Sue Capper (Chairman and Treasurer/ Secretary) for their exemplary work on the Playing Fields Committee over the years. Thanks also to other long standing and dedicated Committee members who are now standing down. The Parish Council appeals for

new members volunteer to take the Playing Fields forward in the future. The AGM will be 26th May 2015.

The Clerk had circulated details of the duties that Mr Capper had undertaken for many years. It was agreed in principle to employ a caretaker for a six month trial period , to be discussed in detail at the RMPF AGM.

22.2 Drainage off Vicarage Lane – The Clerk reported that this is ongoing with further quotes required.
22 .3 Tree cutting by the perimeter fence adjacent to the school– The Clerk reported that one quote to date been submitted and awaiting further quotes requested. It was proposed by PH seconded by NB and agreed that the decision could be delegated to the Clerk to agree the best quote in the region of the first figure submitted so that the work could go ahead to cut back branches to accommodate school times.
22.4 Trim Trail - £2,000 has been ring fenced from the precepted funds for 2015/16 towards this project. No funding granted from the bid to Rutland County Council, however the Parish Council wish to proceed with the trim trail. DW will produce a detailed plan of initial structures to be funded up to the sum of £2,000. It was noted that coaching on the use and benefits of the trim trail could be a session funded by the community bid (Item 13)
22.5 .Pavilion Issues – In CAMERA

It was agreed that DW would approach the Bowls Club Committee to seek help with occasional use of the disabled toilet facilities.

Noted - that if CIL funding from developers was to come to fruition (Correspondence item 2) this money could be ring fenced towards building a new upgraded pavilion for the benefit of all.

23. **OTHER BUSINESS & Items for future meeting agenda**
July agenda – Standing Orders, Code of Conduct & Financial Regulations review
November agenda – Grass cutting in the parish review
Seek information on the ownership of the cross in the old cemetery
Bus parked in lay by at New Cemetery – Clerk to write to the bus company to ask the driver to stop parking there as it is an inappropriate use of a facility which is intended for use by the bereaved. The vehicle has been seen there at times during the weekend when relatives are visiting the graves.
Play Area Grass cutting. Clerk to ask the contractor not to cut the grass between the hours of 3.30 and 4.00pm when the children are out of school and playing
Election Results CP thanked everyone who voted for him in the County Councillor election.
Gala Day - 22 August 2015. Volunteered are needed. Any donations of tombola please send to Nick Bellairs or Barbara Brazier.
Grass area on Parkfield Road – when the paths were resurfaced heavy vehicles dented the grass areas; Clerk to ask RCC to return to level.

24 NEXT MEETING- Wednesday 8th July 2015 at the MethodIst Church , Mill Street, Ryhall at 7.00pm
Guest speaker will be Mr Richard Dunnett - Director of Marrons Planning, Leicester