RYHALL PARISH COUNCIL
Minutes of the meeting held on
Wednesday 8th July 2015
In the Methodist Church Schoolrooms, Ryhall.

PRESENT

Mr P Huddleston (Chairman) (PH)	Mrs E Sismore (ES)	Mr R Rushby (RR)
Mr D Wilby (DW)	Mr A Gombault (AG)	Mr C Parsons (CP)
Mrs S Smith (SS)	Mr N Bellairs (NB)	
Mr P Harris (PKH)	Mrs D Rolfe (DR)	

One member of the public in attendance

APOLOGIES – None

DECLARATIONS OF INTEREST
In accordance with the regulations, Councillors were invited to declare any personal or prejudicial interest they may have and the nature of those interests in relation to the one item on the agenda. They completed the Declaration of Interest Book.

PH - Village Hall, Playing Fields, Newsletter
RR – Neighbourhood Watch
NB – Playing Fields, Parkfield Road, Village Hall
DR – Neighbourhood Watch

1.Guest Speaker– Mr Richard Dunnett – Director Marrons Planning, Leicester accompanied by Mr Lawrence Ball, owner of the Trout Farm and land, Foundry Road, Ryhall
Mr Dunnett is shortly to submit an outline planning application for the eight housing development and wished to present the proposal to the parish council and interested parties.

Rutland County Council adopted its score strategy for the County in July 2011 after public consultation and an Examination in Public. Policy CS3 sets out the settlement hierarch for the county with Ryhall identified as one of seven local service centres. A local service centre is intended to be the focus of small scale development which reflects the range of facilities in the village and the catchment it serves. Small scale development is defined as up to nine dwellings. The Rutland site allocation and Policies Development Plan Document was adopted in October 2014 again following public consultation and an Examination in Public. Policy SP2 identified sites for residential development and included site H9 adjacent to the River Gwash Trout Farm on Belmesthorpe Lane, Ryhall. This is described as a site of 0.3 hectares (0.74acres) for up to nine dwellings. This site is within the planned limit of development of Ryhall in line with Policy SP5 of the Site Allocations and Policies DPD.

Mr Dunnett has had pre application discussions with Rutland County Council to establish the form of development preferred for the site. The layout shows a 4.8 M wide access road off Belmesthorpe Lane serving a mix of eight dwellings.
3 x3 bed terraced cottages, 1 x 3 bed link detached house, 2 x4 bed detached houses and 2 x 5 bed detached houses. The dwellings have a range of floor area from 850 square feet to 2,200 square feet. Existing trees and hedges on the boundaries of the site would be retained , trees would be planted with the site. The planning application would be in outline with approval sought for the means of access and scale of development. Detailed design and landscaping would be matters for later approval.

The pre application advice indicated that developer contributions are likely to be sought for recreation,sport and leisure, police, library service ,museum service, health civic waste and amenity and a commuted sum for off site provision of affordable housing. In Rutland any built dwellings over 5 the developer must make a contribution to affordable housing although it was noted that there will not be affordable homes on this site. Any contribution would go towards another affordable homes site decided by Rutland County Council.
The houses will be two storey. Highways have been consulted on the entrance access (2.4 x 43m) and will be in the optimum position for the required visibility splayes within a 30mph limit. The rails will be moved back, concerns were raised about parking on the road/ bend, which would be highlighted to RC C at the planning stage.
The Parish Council thanked Mr Dunnett and Mr Ball for attending the meeting.

2.MINUTES OF THE PREVIOUS MEETING

It was proposed by RR seconded by NB and agreed that the minutes of the Council meeting held on 20th May 2015 were a true record, subject to the following amendment: in Item 5 Clock Guardianship.

3. MATTERS ARISING

Grass cutting update. General agreement that the grass cutting was satisfactory in Ryhall after initial issues now resolved. In Belmesthorpe there have been further issues with complaints of too low cuts, areas missed and non use of a strimmer. However the Contractor has responded to make improvements and it was agreed to monitor the grass cutting for the rest of the season.

Speeding Issues
The Parish Council asked for an update on the moving of the speed sign in Belmesthopre request mad e in April. Rutland County Council responded :
'Speed limit reviews are carried out annually, with a cut-off date for requests of 31st August each year. Consultation will be carried out with affected residents and Parishes, and the necessary reports prepared and taken through the formal consideration process.
The Annual Speed Limit Review 15/16, is due at Cabinet on 4/1/2016'
It was therefore concluded that all speed review issues will be considered in Cabinet in January 2016.

Community Funding Bid- outcome due in late August.

New Cemetery – Branch removal due to be done shortly / Bus parking –The bus company has not responded t o a letter of complaint by the clerk. The bus is still parking on the layby. Agreed to write again

AGENDA ITEMS

4. CIL Funding
The Parish Council wrote to Rutland County Council to ascertain information the Community Infrastructure Levy (CIL) We asked to confirm that parishes will receive a percentage of the revenues from the CIL arising from development in the parish. If we did not have in place a neighbourhood development plan, would we receive a percentage share of the levy revenue arising from development in our area. The response was
' Parishes will receive a proportion of the funds levied under CIL once it is implemented. This is called the "neighbourhood portion".

If a Parish Council has a 'made' (i.e., formally adopted) neighbourhood plan, 25% of the CIL receipts arising from chargeable development within the Parish boundary will be transferred over once received by the charging or collecting authority (i.e, RCC).
Where there is no NP that is 'made' the percentage is lower, at 15%. This is also 'capped' so that the amount handed over must not exceed £100 per existing council tax dwelling.

If the charging authority (CA) chooses, additional CIL funds over and above the neighbourhood portion can be handed over to the Parish Council. Use of these additional funds however would have to be spent on infrastructure as defined in the CIL Regulations'

It was agreed that as the consultation only concluded in 2nd July and CIL is in transition from the 106 Agreement, County Councillors CP and DW would keep an active watching brief.

5. St John's Church
5.1 The Dial Restoration works - will commence on 20 July 2015.
5.2 Auto Wind repair - The aged automatic winding system has suffered a catastrophic motor failure and need replacing. The quotation from Smiths of Derby for this work was £1,481.00 plus VAT. The Parish Council have the duty and powers to spend on parish community clocks. It was proposed by ES, seconded by SS and agreed unanimously to proceed with these essential works.
5.3 Guardianship of the Church Clock- Mr S Fenn (former Councillor) would like to continue in his role of Clock Guardian in honour of his grandfather who undertook this role. Therefore it was agreed unanimously that Mr Fenn retain his role in perpetuity. (PKH abstained)

6. Chicken Farm – Fly situation
Chris Parsons reported that the chicken farm, which has two units, had been inspected that day (8/7/15). He gave the update provided by Rutland County Council after officials visited affected residents: *The impact seemingly increased in the north and west in the village, however it was not always consistent between houses. The farmer had applied larvicide in mid April and the end of May at both sheds, normally applications of the larvicide are effective for around 1 month and weekly monitoring for larvae gives sufficient time for larvae to be detected and the treatment to be effective before residents are affected, however the change in weather conditions this year at the end of June may have contributed to the very sudden increase in fly larvae numbers at the older unit within 1 week. Both units will be re-inspected next week.* It was agreed that County Councillor David Wilby would email Rutland County Council with the Parish Council's concerns that this happens on a cyclical basis and urging earlier intervention. All correspondence to be copied to the Clerk and Councillors

7. Network Rail – Greatford Crossing response
A copy of the letter sent from Greatford Parish Council to Network Rail outlining their concerns about the closure of the crossing was circulated to Councillors, their objections were noted. The Parish Council further noted the damage to the Essendine to Uffington road surface and edges due to the heavy vehicle usage and would like assurance the that road will be restored in the vicinity of the Hub after completion of the works.

8. **Four Year Plan**
8.1 Library –AG reported on the Open House @ Ryhall Library project full details will be on the Notice boards, Village News Stamford Mercury and the PC website. Early indications show good support for the project and it is hoped that this will continue. The school is interested in making more use of the Library. It was suggested that a subscription to the *Stamford Mercury* be purchased for the magazine table at £43.68 per year (from the allocated ring-fenced funds previously agreed by the Parish Council)

It was proposed by CP, seconded by DR and agreed to fund £100 to purchase a coffee machine and a good variety of stock to serve high quality coffees. DW offered to investigate sourcing better quality chairs to create a pleasant seated environment. If there are not any surplus in the county then the purchase of chairs as a capital item would be revisited.

8.2 Website – Launch Due to be launched in July. Date will be announced.

8.3 Neighbourhood Watch update - DR reported that packs for every resident have been produced with a stay safe booklet, new stickers, newsletter and essential phone numbers included. Four streets still need a Street Rep but generally all is proceeding well with increased volunteer numbers. PC Appleton will be liaising with NHW and will attend meetings. People can opt in or out of receiving email *Police Alerts* but need to be approved by the Co-ordinator. AG to resolve a communication issue as RR had been receiving the requests. A NHW fundraiser will take place on Gala Day . It was proposed by NB, seconded by CP and agreed to fund £250 to cover the costs of printing and stationary. Receipts will be required by the Clerk.

9. Maintenance

9.1 Notice board Refurbishment

It was proposed by ES, seconded by SS and agreed to accept Quote A (£70) for the refurbishment of the St John's Close Parish Council Notice board.

9.2 Bus Shelters on the A6121 & White Bridge – Rutland County Council will be undertaking routine maintenance of the bus shelters within the county .The Parish Council have requested that the White Bridge be cleaned of algae and re-painted.

10. Review and update Financial Regulations

The Financial Regulations were reviewed. It was proposed by PH, seconded by ES and agreed unanimously to the amendments circulated in advance to the Parish Council. This includes amendments to Clause 3.4, 10.3 and 11 concerning the number of tenders and quotes required and the amounts. The Clerk will issue a revised and updated copy to all Councillors at the next meeting.

11. Ryhall Meadows Playing Fields

Copied of the Minutes of RMPF Meeting 9 June had been issued to all Councillors**.**

11.1 DW reported on the recent vandalism issues and the police response. He intends to work with youngsters and instil in them a sense of pride about their own village so they feel more involved in its well-being. New seats for the toddler swings have had to be ordered and there will be costs involved replacing the pavilion door. Work on the installation of the Trim Trail will be deferred until the vandalism issues have been resolved.

11.2 One Touch Football Club have asked to use the pitches/ pavilion toilets for their junior teams on a Saturday; now that the Senior Footballers have left this could be beneficial to the RMPF. DW to meet with the One Touch and the Ryhall Junior Football Club Representatives to agree terms, as it was important that there is no conflict of interest between two junior teams and the use of the pavilion.

11.3 Drainage off Vicarage Lane – Two quotes have been received for drainage work to drain water off vicarage lane that runs onto the playing fields. Quotes varied significantly in price, DW offered to look into the drainage solutions with both parties and report at the next meeting. He will also seek the advice of Rutland County Council officials.

11.4 Tree cutting – it was agreed to proceed with the quote (£250) to cut back trees overhanging the school buildings using the same contractor who had undertaken the work to trees on the school side of the perimeter fence.

11.5 Cherry Trees – mini orchard, trees appear to have died. Investigations as to why are ongoing.

12. Allotments – Tenancy Agreements
The dividing up of plots has brought a few issues regarding the correct fee applicable to ensure the Allotment Association cover their costs of NASALG membership, public liability insurance, standing service charge for the water, (which does not include water usage which is weather dependant)
The Allotment Association proposed three alternatives – the preferred option was to make the standard charge for a plot that is either a third or a half size @ £15. The Association also asked the Parish Council to endorse a rent increase of £2:50 from 2016 for all plot holders.
It was proposed by CP. seconded by DW and agreed to the above two proposals.

13. Commonwealth Day Ceremony (9th March 2016) and purchase of Commonwealth Flag
It was proposed by CP, seconded by AG and agreed unanimously to purchase a Commonwealth Day flag (60 x 36) @ £23.00.

14 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives. The next Parish Forum Meeting will include a visit to the Oakham Enterprise Park. PH reported on the Village Hall AGM.

15 CORRESPONDENCE & FINANCE _

Circulated: by email
UNF Newsletter
LRALC Newsletter
Rutland Cycling Festival

To Note
From Vista – Mobile Service
From Rutland CAB Letter of thanks for donation
From Resident re footpath from Spinney Close to Coppice Road. Request that the footpath be designated under Spire Homes. It was proposed by SS, seconded by ES and agreed to endorse the suggestion that Rutland County Council work with Spire Homes to accept this and maintain this footpath as a public footway. RCC will be cutting back the overgrown hedges and billing the residents when the nesting season is over.

MANDATES – All Councillors except PKH signed the paperwork to become signatories on the mandate for Barclays bank. They will replace the previous signatories except PH, SS and CP who remain on the mandate.

It was proposed by NB, seconded by DW and agreed to accept the following finance

Income received into Parish Account – None
*previously agreed

Payments made since last meeting	**Nett**	**VAT**	**Total**
*Broker Network (Came & Co Insurance)			1,429.15
*Rutland CAB Donation			50.00

*Shaw & Sons Accounts Book	59.00	11.80	70.80
Eon Maintenance	281.34	56.27	337.61
HM Revenue & Customs Tax for May			127.67
Mrs C Adams Salary for May			610.95
Glendale Grass cutting			1,070.40
Payments to be made at meeting:	**Nett**	**VAT**	
Ryhall Methodist Church Hire of Hall			15.00
NALC 3 Local Council books			39.97
HM Revenue & Customs Tax for June			127.67
Mrs C Adams Salary for June			610.95
Glendale Grass cutting	903.00	180.60	1083.60
Eon Street Lighting 1st April – 30th June	1,317.95	70.74	1,388.69
Payments made from Burial Accounts since last meeting			
Glendale Grass cutting	56.00	11.20	67.20
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T & S Fenn Repairs			128.95
Mr D Lee Repairs to tap box			20.00
Anglian Water			16.49
Glendale Grass cutting	84.00	16.80	100.80
Payments to make from the Burial Account- None			
Income received into Burial Account –			
28/5/15 Memorial Headstone J Vanocci			69.00
Cremated plot and reserve - Youngman			138.00
Memorial headstone - Youngman			69.00

16 PLANNING

Full Planning Permission granted

Single storey rear extension , garage conversion and new front porch . 35 Balk Road, Ryhall PE9 4HT

Single storey extension to principle elevation to create an integral porch and ground floor WC.
1, Burley Road, Ryhall.

Listed Building Consent- None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area – *Remove to ground level 1 no Spruce Tree, The Paddock, New Road Ryhall*

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)- None

Appeals & Refusal of Conservation area consent- None

Refusal of Full Planning Permission

Refusal of Non Material Amendment

Withdrawal of planning application – None

Planning applications under consideration

Fell 8 No Sycamore trees, 11 No Ash Trees, 1 No spruce tree , 1 No Walnut tree, 1 No Birch tree. South View, Mill Street, Ryhall

Erection of footbridge over River Gwash, South View, Ryhall

Single storey extension to existing dwelling – 18 Foundry Road, Ryhall Stamford Lincs PE9 4JA

Side & Rear extension single storey extension 49 Parkfield Road, Ryhall Stamfrod Lincs PE9 4ER

1 No Walnut Tree crown lift and thinning – Church Farm, The Square, Ryhall

Replace all wooden casement windows with new hardwood handmade casement windows. New glass to be ultra thin double glazing 11mm using conservation glass on the outside with white spacing and safety glass on the inside. Relocate existing back door to its original position replacing it with an oak door. New metal gates to the front of the property positioned on the first floor landing. New conservation window on the landing at the top of the first floor flight of stairs. Fitting en-suite to bathroom to room of the main bedroom located in the centre of the house. Erect a 6 foot shiplap fence 1 metre in along the east boundary between myself and public footpath. Bridge House, Mill Street, Ryhall PE9 4HF.

4 No Swedish Whitebeam – Crown lift by 2.5metres and clean out 10%. 1 No Conifer Tree – Fell. 1 No Tree of Heaven – reduce and reshape removing larger branches back to previous pollarded knuckles and prune smaller re growth to suitable growth points. I No Cherry Tree – Crown lift by 2.5 metres. 3 No Apple Trees= Crown lift by 2.5 metres
Meadow Bank, Waterside, Ryhall Stamford Lincs PE9 4EY

17 **Other Business & Items for future meeting agenda**
White Bridge Belmesthorpe – post damaged; Clerk to report to RCC
Church Fete – help needed to set up on the 17th July, please contact Stella Smith.
Complaint about low flying plane – DW to investigate and resolve
Gala Day -22 August
Village Hall Short film Festival – date to be announced

18 NEXT MEETING-
Wednesday 2nd September 2015 at 7.00pm in the Methodist Church Schoolrooms , Ryhall.