MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 16TH JANUARY 2017 AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston (Chairman) (PH), Mr P Harris (PKH),Mrs D Rolfe (DR) Mrs S Smith (SS), Mr A Gombault (AG) Mr C Parsons (CP) Mr D Wilby (DW) Mr R Rushby (RR) Mrs E Sismore (ES) Mr D Amies (DA)

01/16 APOLOGIES from Nick Bellairs (NB)

02/16 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST –
Mr D Amies declared a DPI in Item 14 – Bollards outside the Post Office

03/16 MINUTES OF THE MEETING
It was proposed by DW, seconded by DA and agreed that the **Minutes** of the meeting held on **7th November 2016 and the Minutes of the NHP Open Meeting of 7th November** were correct, and be approved and signed. ES abstained.

04/16 PUBLIC TIME
Three members of the public – decided to hold public time at the end of the meeting.

05/16 MATTERS ARISING
White Bridge
Rutland County Council are currently waiting for a design from the structural engineer at Leicestershire County Council. This has been delayed due to the necessity to carry out further site investigations in order to ascertain an engineering solution. The team need to identify a method to lift and re-align the walls without having to dismantle them and rebuild. However this may not be possible due to the way the walls are moving. They have not only sunk but have also rotated forwards.
Rutland County Council will keep the parish updated , are aware of the frustrations amongst residents and will continue to push Leicestershire for the design
It was noted that the temporary closure expires in February .Clerk to contact Rutland County Council and also to publish the above update on the website and Notice boards.

AGENDA ITEMS

06/17 PRECEPT SETTING FOR 2017/18
It was proposed by CP, seconded by RR and agreed to set the precept for the next financial year at £29,150. This is the same as the last seven years. However due to the fact that Rutland County Council have withdrawn their Council Support Grant of £2,322.70 , the difference to residents will be 8.4% which in Ryhall Parish equates to an extra £3.94 per year for a Band D property. This may not be the only change in the verall percept. Rutland County Council have yet to agree their figures. The Burial Deficit Grant has also been withdrawn by Rutland County Council. It is not possible to forecast the income into the Burial account therefore the Parish Council must have contingencies to cover a shortfall . The Parish Council are proactive in their Four Year Plan / Parish Plan and have projects that may require funding therefore it was agreed unanimously to hold the precept at £29,150 the same rate since 2010/11

Precept Grant requests- PH declared an interest as Chair of the Village Hall Committee.

The Village Hall

Request a grant of £2,000 towards the purchase and installation of an industrial dishwasher – a capital project to improve and rejuvenate the kitchen facilities. The benefits of such a machine were debated. It was proposed by CP, seconded by SS and agreed unanimously to award a grant of £1,000 towards the costs. PH abstained.

Ryhall Library

The Parish Council have historically supported the Saturday Opening hours with a grant of £2,500 per year since 2013/14. This pays for the staffing for this well utilised session. It was proposed by AG, seconded by RR and agreed unanimously to continue this support for 2017/18. However, it was agreed to research if staffing could be covered on a volunteer basis like 'Open House' for consideration for 2018/19.

Ryhall Neighbourhood Watch

Request £300 for general running costs, therefore it was decided this funding would come from parish community account as an application for assistance. It was proposed by DW, seconded by SS and agreed unanimously.

07/17 GRASSCUTTING CONTRACTS

A review of grass cutting had been undertaken, with three quotes sought for comparison purposes. The Clerk has met with Rutland County Council with regard to next season's contract. Rutland County Council are offering the option to the parishes of Rutland to take over the remit for grass cutting in the old cemetery and churchyard grass cutting in addition to the parish highways grass. Parish will duly sign a formal agreement which would confirm the level of reimbursement. Currently Ryhall Parish Council undertake the highways grass cutting for Rutland County Council and it was noted that Rutland County Council had granted an additional refund of £2,500 to the Parish Council for the cutting of the three Open Spaces (Parkfield Green, Coppice Road and the Spinney)

For the 2017/18 season it was proposed by DW, seconded by AG and agreed unanimously to award the new cemetery, old cemetery and churchyard grass cutting to Quote B. It was agreed to continue with the original contractor Quote A for the parish highways grass, the Open Spaces, and the Playing Fields. This will be reviewed again next year.

07/17 HEDGECUTTING CONTRACTS

It was proposed by CP, seconded by DA and agreed unanimously to the quotes submitted for hedge cutting once a year

Turnpike Hedge - £83.25 plus VAT per occasion

Allotment Hedge – 77.53 plus VAT per occasion

08/17 DEFBRILLATOR FOR BELMESTHORPE

The defibrillator has been purchased and is awaiting installation. It was proposed by PH, seconded by ES and agreed to the ballpark figure of £150 plus VAT for installation. Ideally the parish council would like to site the defibrillator on the wall of the Blue Bell Public House and this has the support of the owners/ publicans. However, the Parish Council is in discussions with Rutland County Council Planning department as there are complications as it is a listed building. It was agreed that AG would contact two alternative residents / sites as a possible solution but the site must have access to electricity and the cost of the electricity was a factor. PH to ascertain how much the village hall pay towards lighting the current defibrillator in Ryhall.

AG is seeking a team of Guardians to look after the Belmesthorpe Defibrillator once in situ.

09/17 ST JOHN'S CHURCH – CLOCK UPDATE

The Clerk reported on the recent issues with the clock's timings and the previous clock refurbishment and auto wind repair in 2015. It was noted that there may be a requirement for replacement in the future .The Parish Council are responsible for community clocks. It was agreed to research the principle of ring fencing sums of allocated money for such an eventuality

10/17 STREET LIGHTING

Rutland County Council will be taking over maintenance of all street lights from January 2017, and energy costs from 1/4/2017.

Rutland County Council will invoice the Parish Council in the regions of £1045.36 (dependant on annual unit prove variations) in January 2018 for the 17/18 energy costs.

The Parish Council were advised to cancel the maintenance agreement with Eon and insurance cover forthwith, and any energy supply contracts from 1/4/17.

ST JOHNS CLOSE – request by resident to remove column Light Number 3354

To reduce the light emitted , Eon confirmed that the lantern now in situ is the smallest TRT Aspect lantern that could be used. The resident stated that this is an improvement . To further reduce light on the property it was suggested that Eon could fit a large cranked light shield to the back of the lantern. The cost would be £120 + VAT (paid by Rutland County Council) The resident would like to see photographic evidence of the cranked light shield before any further decision was made. PH to forward this information

The Parish Council discussed the general lighting in the area, including the school light and the risk of vandalism to any potential low level bollard. The Chairman circulated a photo of the LED bollard for Rutland CC at Braunston Road Footbridge in Oakham.

For budget purposes, the cost to replace the column with a 24 LED Denver Elite bollard including transferring the WPD underground electricity service would be £1200 + VAT.

The resident asked that the Parish Council confirm the retention of control of the current light until the matter has been resolved.

SCHOOL LIGHT Number 3553 outside the Ryhall Academy on Vicarage Lane

This light is redundant at present and it was agreed to see if it could be beneficial to lighting in the area if it were reconnected. It was agreed in principle that subject to a request from the school, the Parish Council would fund the Eon call out fee of £61.50 plus VAT, to evaluate the fault. Once reconnected then the light would be powered by the school. Clerk to contact the school to discuss their lighting requirements.

11/17 TREE IN THE SQUARE

(1) Voucher for supply of electricity Christmas 2016

It was proposed by CP, seconded by SS and agreed to the purchase of a voucher to thank the homeowner who supplied the electricity .On behalf of the community the Parish Council thanked the resident most sincerely especially as this was the last year of lighting the tree in The Square.

(2) Removal of Lights

It was proposed by CP, seconded by DA and agreed to the quotation of £240 plus VAT for the removal of the Christmas lights and supply box. This has been necessitated by a request from

RCC Forestry Officer (August 2016 inspection) to remove the wires to preserve this commemorative tree.

12/17 RYHALL MEADOWS PLAYING FIELDS

Gravel for Roadway

The gravel has been worn due to the increase in traffic and usage. Whist it is pleasing that the facilities are well used by the football clubs ongoing maintenance will be required to purchase new gravel and eliminate mud /potholes. DW is meeting with the football community on 24/1/17. It was suggested that they may be able to assist with funding towards gravel replenishment. Previously this cost £1,450 plus VAT in 2014/15. Further to the meeting with the footballers it was agreed to revisit this item at the March meeting

13/17 NEIGHBOURHOOD PLAN OR PARISH PLAN

It has been established following extensive public consultation , there was not the appetite from the community for delivering a NHP over two years . The Parish Council considered undertaking a smaller scale parish plan based on the four year plan with the assistance of the few volunteers who did express an interest. It was agreed to refresh the parish plan with an updated development component and village amenities/ future community projects. This would be in the form of a working party responsible to the Parish Council. The Parish Clerk circulated an updated version of the 2014 four year plan to Councillors

Clerk to contact interested persons on the original list and to highlight this revised initiative in the village news and website.

Noted that the remit of the planning committee of the Parish Council is to make observations and comment on planning applications being submitted to Rutland County Council. The Parish Council still awaits the conclusion of the Issues and Options call for sites from Rutland County Council.

14/17 BOLLARDS OUTSIDE THE POST OFFICE

The Post Office has requested the installation of three Victorian- style cast iron bollards that would be aesthetically pleasing in the conservation area. They would be located a footpath's width outside the shop front, would be funded by the Village Shop owners and installed by Rutland County Council . It was agreed to ask Rutland County Council to confirm the exact location. In principle the Parish Council were supportive of this initiative provided parking and pedestrians were not compromised.

15/17 PROCEDURE IN ICY CONDITIONS

During the festive period, the snow warden undertook some gritting on a section of Church Street by the old cemetery where there is no footpath. On a one off basis, this will be funded by the Parish Council. Only snow clearance is reimbursed by Rutland County Council. However, it was noted that he was only able to undertake this during the Christmas holidays. It was agreed to ask RCC for a copy of their gritting schedule as the bus routes including Church Street and New Road should be included. It was agreed to consider, at the next meeting, the purchase of a grit bin for New Road incline by the phone box. With regard to Church Street it was agreed to ask Rutland County Council for an explanation of their white line policy to delineate the footway, to provide safe passage for pedestrians**.**

16/17 MEETING VENUE - Village Hall or Methodist Church schoolrooms

Following a trial period it was proposed by RR, seconded by ES and agreed to continue to hold the Parish Council meetings at the village Hall . PH abstained.

17/17 PARISH CLERK PENSION PROVISION

It is a legal requirement to comply as an employer to enroll in the workplace pension scheme operated by the Government . The staging start date is Feb 1st.

Lamin & White will include the administration of this for a small sum as they already undertake the salary / tax admin. It was proposed by CP, seconded by DA and agreed to select the Government backed pension provider called NEST . First payment would be 22 March 2016 Contributions would be at the rate of 1% of salary paid by the employer = £5.97 and 0.8% paid by the Clerk £4.78. Total of £10.75 per month paid by direct debit to NEST. This rate will hold until either 1st October 2017 or 1st April 2018. Then rates goes up periodically.

18/17 DECISION ON ATTENDANCE AT COMMUNITY EMERGENCY STORE SCHEME WORKSOP

RCC had forwarded information on a funding stream for setting up an emergency store scheme. This is administered by LLR Prepared who are hosting workshops. The Parish Council agreed to pursue the funding for equipment worth up to £600 per community on a first come first served basis. Items would include such items as sandbags, flood protections, signage, temporary repairs, Hi viz jacket ,extinguishers, foil blankets etc The village hall has the capacity to store equipment.

The Parish Council have been issued with the terms and conditions which require the completion of a formal scheme and validation exercise to qualify for the funding. It was agreed to meet with Andrew Murr, the Senior Resilience Officer covering Rutland to register Ryhall Parish Council 's participation in the scheme. AG abstained.

As the Clerk is not now attending the above workshop it was agreed she would attend the LRALC Training session on Finding and Bidding for Projects Funding – 8th February if there were spaces available. Cost is £35 per delegate for LRALC Members.

19/17 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives.

The Clerk submitted a report on the NHP workshop in Market Harborough.

20/17 CORRESPONDENCE

Circulated: by email

08.09.16 Draft Minutes
04.11.16 Lincs Minerals & Waste Local Plan
21.11.16 LRALC Round robin
21.11.16 Rutweb Website Report(Quarterly)
21.11.16 Update on the Cemetery tap & White Bridge
21.11.16 Gully clearance
22.11.16 Invitation to Funding event in Peterborough
24.11.16 Superfast Leics Stakeholder event
25.11.16 LRALC Round robin
25.11.16 Invitation of Rutland Healthcare event on 6 Dec
28.11.16 Sustainability and Transport Plan (Healthcare event)
30.11.16 Parish Council Forum Minutes of 12 October
01.12.16 From RCC Stay well this winter
01.12.16 RCC Village Survey completed
05.12.16 LRALC Round robin with Councillor training dates for 2017

05.12.16 LRALC Draft Strategic Plan – Priorities and actions – comments needed by 24 Feb - Full draft plan to be circulated to parish councils by late January
05.12.16 Evergreen Care Trust Open Evening
05.12.16 PFA Newsletter
05.12.16 NHP Update – draft of email to all and text for website and village news
06.12.16 LRALC 6th Newsletter
06.12.16 Reminder about Changes to Healthcare STP event
06.12.16 North Beat Police November report
14.12.16 Report of the STP Health watch meeting
16.12.16 LRALC Round robin
19.12.16 Community Emergency Store Scheme – workshops in February and funding
19.12.16 RMPF Minutes of 14 December
23.12.16 Update on Terry King
23.12.16 LRALC round robin and festive greeting
06.01.17 Cromwell Cottage Appeal update to the Planning Committee
06.01.17 North Beat Crime report
09.01.17 Road closure Church Street for three days 20th March 2017 until 23rd March
10.01.17 Health watch Rutland Survey
11.01.17 Consultation on Draft Housing and Homelessness Strategy 2017 – 22
11.01.17 LRALC – info on Reaching Communities Funding stream

Other Correspondence

From resident re CCTV – Suggestion that the Parish consider CCTV following recent crime issues Need to ascertain the benefit of full CCTV or automatic number plate recognition options. Suggested by DR and agreed that the Parish Council seek the opinion of RCC and the Police regarding the deterrent factor, effectiveness, regulations about use and the installation and running costs.
Reply from Resident – comments on the proposed NHP Plan - Noted
Footpath Spinney Close- update
Barrowden Parish Council - regarding Conservation officer post. Noted that Rutland County Council now only has the services of a conservation officer for one day a week, seconded from anther Council . Barrowden are pressing for the appointment of a full time Conservation officer and seek other Rutland Parish support. It was proposed by SS , seconded by DA and agreed to write to support Barrowden in their endeavour.
Verges –correspondence on the consequences of the recent road closure and the effect the diversion of traffic had on the Uffiington road and through Belmesthorpe village was noted. RCC have instructed their contractor to fill in the overrides on the Uffiington road. They have repaired the verge on the A6121 Essendine Road opposite St Eabbas Close.
CIL update – Noted
NALC Media release - note new audit arrangements
From Ryhall Methodists – Letter of thanks for grant to works to vestry
From Dove Hospice – Letter of thanks for the donation

21/17 FINANCE

Income received into Parish Account

From Lincolnshire Police reimbursement for Defibrillator	952.19
From Western Power Distribution Wayleave rebate	5.75

Payments made since last meeting	**Nett**	**VAT**	**Total**
14.11.16 Rutweb for design of Banner (25.00) & Website amends (12.92)			37.92

15.11.16 Dove Cottage Hospice Donation			50.00
15.11.16 David Lee Notice board Maintenance			70.00
25.11.16 Creative Designs Banner	75.00	15.00	90.00
05.12.16 Biffa Waste Services – emptying dog bins	260.00	52.00	312.00
05.12.16 Mr J Flint Nettle Clearance	80.00	16.00	96.00
05.12.16 Mrs C Adams Salary November			846.97
05.12.16 HM Revenue & Customs November			292.77
09.12.16 SADS Defib Cabinet	300.00	35.00	335.00
09.12.16 Physio Control Defib machine	650.00	130.00	780.00
19.12.16 Ryhall Village hall Precept grant for 2015/16			2,500.00
19.12.16 Ryhall Methodist Church Precept grant for 2015/16			450.00
21.12.16 Mrs C Adams December salary			846.77
21.12.16 H M Revenue & Tax December			292.77
06.01.17 Lamin & White Admin fee	33.00	6.60	39.60
06.01.17 Mrs C Adams Expenses since 7/11/16 to Jan 2017			117.37
06.01.17 Eon Quarterly Lighting to 31/12/16	804.74	160.95	965.69

Payments to be made at meeting:	**Nett**	**VAT**	**TOTAL**
Ryhall Village Hall Hire			13.00

Payments made from Burial Accounts since last meeting

	Nett	**VAT**	**TOTAL**
04.01.17 David Reed for soil to repair sunken grave			20.00
06.01.17 Anglian Water			16.52

Payments to make from the Burial Account - None

Income received into Burial Account

10.11.16 V Perry – internment purchased grave	69.00
10.11.16 M Crane Internment – purchased grave	69.00
10.11.16 V Scott Memorial	73.00

Payment of the expenditure as details above was proposed by ES, seconded by CP and agreed

Accounts as at 1st January 2017

Current Account	5,985.82
High Interest	24,028.13
Burial Current	219.76

Website Quarterly Report – quote for £40 for four reports per year to update on website traffic and other important statistics. Agreed

The Parish Council will consider the option of a Newsletter Set - Up at the next meeting.

22/17 PLANNING

Full Planning Permission granted

Single storey rear extension- 4 Forrester's Cottages, Church Street, Ryhall PE9 4HP

2016/1065/FUL

Proposed single storey extension to west elevation , 8 Beech Drive Ryhall PE9 4EW

2016/0993/FUL

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area – None
Fell willow tree at Dormer Cottage, Foundry Road, Ryhall 2016/0821/FUL

Determination as to whether the prior approval of details is required
(Development within the curtilage of a dwellinghouse) To build a lean to polycarbonate roof and timber construction. 12 New Road, Ryhall Stamford PE9 4HL **2016/1213/DEP**

Appeals & Refusal of Conservation area consent-
Erection of Extension Cromwell Cottage, 2 The Square Ryhall PE9 4HJ under Householder Appeals Service (no opportunity for the Parish Council to submit further comment but can withdraw any previous representations by 17/1/17)

Refusal of Full Planning Permission- & Refusal of Non Material Amendment - None
Withdrawal of planning applications – None
Planning applications observations:
Erection of extension- Cromwell Cottage, 2 The Square, Ryhall Stamford Lincs PE9 4HJ **2016/0726/FUL**
1 No Acer 'pseudoplantus brilliantisimum' causing overshadowing of owners and neighbours gardens. Fell to ground. Melbourn House, Foundry Road PE9 **4JA 2016/1074/CAT**

Development of 7 detached dwellings – Land off Belmesthorpe Lane Ryhall **2016/1143/FUL**
Clerk to ascertain the CIL payment that would be generated from these dwellings

04/17 PUBLIC TIME
Church Clock – a resident suggested c onsidering alternatives to the clock mechanism to whilst retaining the old mechanism for posterity. This might be a significant cost saving .Clerk to investigate.

23/17 OTHER BUSINESS
Vandalism – RMPF – the shelter had recently been repaired only to be vandalised on 31/12/16 and the stored goalposts were also damaged. A volunteer via the One Touch Football Club has come forward with the offer to undertake repairs . DW to complete the risk assessment prior to work starting this week
Tree on Rutland Way – needs attention – Clerk to inform RCC
Increase in dog fouling – disappointment expressed as to the recent increase – dog owners are asked to use the many dog bins in the village.

24/17 NEXT MEETING – Monday March 20th 2017 at 7.00pm at the Village Hall
This will be preceded by the **Annual Parish Meeting** when organisations are invited to submit a report on their year's activities.