MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON 5th SEPTEMBER 2016 AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston (Chairman) (PH),Mrs E Sismore (ES), Mr P Harris (PKH), Mrs S Smith (SS), Mr R Rushby (RR) Mr N Bellairs (NB) Mr C Parsons (CP) Mr D Wilby (DW) Mrs D Rolfe (DR)

01/16 APOLOGIES Mr AGombault (AG)
Also apologies from Laurie Appleton, Leicestershire Constabulary

02/16 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST –
CP declared a pecuniary interest on development of land on Newstead Lane, Belmesthorpe**.**

03/16 MINUTES OF THE MEETING
Minutes –It was proposed by NB, seconded by SS and agreed that the **Minutes** of the ordinary meeting held on **11th July 2016** were correct, and be approved and signed. CP & DW abstained.

04/16 PUBLIC TIME
Seven members of the public – decided to hold public time at the end of the meeting.

05/16 MATTERS ARISING
Library hours- new start date September 1st 2016
Riverbank-near the bench at Belmesthorpe- Nettles sprayed and strimmed, awaiting removal of debris and replenishment of topsoil with the plan to seed in September.
Highway Issues – The next round of weed spraying will be in September. Following the weed spray the mechanical sweeper will visit the village and this should remove any remaining weeds and debris.
Old Butchers shop – work to clear the site is underway resulting with some improvement. The container still needs to be removed and the parish council will continue to monitor.

AGENDA ITEMS
06/16 RUTLAND LOCAL PLAN 2015- 2036 The six submitted proposed sites in Ryhall and one in Belmesthorpe are under review by Rutland County Council. The outcome is deferred until spring 2017. AG submitted a list of observations for consideration at the relevant stage. Until any site allocation outcome is confirmed the Parish Council cannot act. The Chairman thanked the planning committee for their background work on the historical aspects of the sites in readiness for Rutland County Council's publication

07/16 NEIGHBOURHOOD PLANNING (NHP)FOR RYHALL
A further appeal for assistance has been submitted in the Village News. It was decided to host a public open meeting to seek the level of interest in establishing a NHP

08/16 STREET LIGHTING IN THE PARISHES OF RUTLAND
Rutland County Council will take over the responsibility for the lighting columns as from November 2016

09/16 STREET LIGHT BOLLARD REPLACEMENT BEHIND ST JOHNS CLOSE

Following representation from a resident, the Parish Council has been asked to consider replacing the street lighting column by the school/ playing fields corner with a low energy bollard fitted with a photocell dusk to dawn sensor such as those used to illuminate public parks. The Parish Council have arranged for an assessment by an EON representative as to the cost of the bollards, cost of column removal and installation. The resident has offered to make a contribution to the costs. In the meantime it was proposed by DW, seconded by SS and agreed to consider asking for the light to be switched off for a two months trial period to assess its impact before considering part funding a bollard. Noted that the school now have protection lighting for external lighting which may prove sufficient .On the next agenda for review in November

10/16 NEW CEMETERY – SOAKAWAY

Rutland County Council has been approached by the owners of the Trout Farm, in relation to a drainage easement. The 1982 easement requires that the council must relocate the drainage from the burial ground if at any time the landowner obtains planning consent and the drainage interferes with the resulting development. Rutland County Council are the obliged to provide this and the most cost efficient method is to install a soakaway in the corner of the burial ground (which they own) near the entrance gate. Rutland County Council seek confirmation that the Parish Council (who maintain the burial ground) support this action and asked for a contribution from the Parish Council. It was proposed by CP, seconded by ES and agreed to support the principle of the necessary work to a new soakaway but would decline to make any financial contribution.

11/16 PURCHASE OF DEFIBRILLATOR FOR BELMESTHORPE

Following the request by the Belmesthorpe NHW to match fund a defibrillator the following points were noted.

A Parish Council may purchase goods or services and donate them to a voluntary body but without receiving any reimbursement. The donation is non business activity and is therefore eligible to claim a refund of VAT.

If the PC did receive funds in return (e.g. a contribution from the committee towards the cost) then VAT must be charged on this element. It was proposed by NB, seconded by DW and agreed unanimously to purchase the defibrillator for Belmesthorpe at approximately £2,000. Ryhall Parish Council will buy the equipment (procuring it directly) and gift it to the NHW committee and reclaim the full VAT. The defibrillator would be added to the parish council assets register. The NHW would not be asked to contribute but instead be asked to self fund themselves for three years instead of seeking any precept grant.

NB to liaise with AG as to the type of defibrillator to purchase and the NHW would be asked to suggest a suitable location with a power supply.

Ryhall Debrillator – the claim to the Lincolnshire Police for the damage is ongoing

12/16 ALLOTMENTS

(1) New Tenancy Agreements for October 2016/17 have been issued to 40 tenants

(2) Request for funding to clear plot – the allotment committee sought the assistance of the Parish Council to fund the hire of a mini digger to clear one remaining plot ready for a new tenant. Noted that as from 2013 all tenancy agreements now include a clause for a refundable fee to cover cost of returning plots to cultivatable order but the current plot was under the long standing old remit. The Parish Council is supportive of the allotment committee and note their

hard work in administering this valuable community asset. It was proposed by SS, seconded NB and agreed unanimously to fund £126 to cover this outlay.
(3) Allotment security fence. Noted that the fence has been a success in place as a deterrent and set back from the road shielded by the tree line. However comments have been received about the aesthetic of the gate. The Allotment Committee is keen to rectify the appearance of the gate and will apply a fine green fabric or paint it green to blend in.

13/16 SMART PHONE APP
The Parish Council revisited this agenda item having downloaded the app to assess its suitability. The merits and accessibility of the App, the parish council current website, the number of downloads, costs and how it would be managed were all discussed and it was concluded that the Parish Council could not at this point in time see the benefits of purchasing an app. It was proposed by CP, seconded by DW and agreed not to proceed with this initiative whilst thanking AG for his work in preparing the agenda item.

14/16 TREE IN THE SQUARE
Following a site visit the RCC Forestry Officer stated 'The sycamore tree (*Acer pseudoplatanus*) is a semi-mature tree that did not display any significant defects that would conclude works are required for safety purposes.
The tree did contain numerous electric wires that were wrapped around several branches that will cause structural problems for the tree in the long term. Rutland County Council insist that the wires and box are removed to help preserve this commemorative tree'
It was agreed to seek a quote for the removal of the lights after Christmas 2016 to gain one more year of festive lighting. Removal of the lights in January will require the expertise of an electrician with advance planning to ensure no parking in the area on the day. A discussion about the future of Christmas tree lights will be on a future agenda

15/16 RYHALL MEADOWS PLAYING FIELDS
(1)**Reporting Procedure-** following advice from the Local Association of Parish Councils, the Clerk has prepared a notification about how to report defects/ problems in the event of her absence. Residents are advised to report any issues to the website / email which can then be accessed by the Chairman. Notices will be posted on the Noticeboards, Library, Village Hall, Playing Fields and website.
(2) **Kissing Gates update** - Following vandalism to the middle kissing gate – the Parish Council would like to thank those volunteers who worked so hard to repair the gate, it was a team effort and a demonstration of great community spirit. The gate nearest to the playing fields is in satisfactory working order.
(3) **Gala Day – September 11 2016**- Clerk to receive a copy of the insurance purchased by the Gala Committee who are organising this event. DR to check the cover for the bouncy castles insurers. Risk Assessments will be undertaken by the Gala Committee

16/16 ASSET MAINTENANCE
Benches and Cemetery fence – it was proposed by CP, Seconded by NB and agreed unanimously to the ongoing maintenance of these assets. The quote was as last year. All village benches £190, three cemetery benches £120, cemetery fence and gate £130 inclusive of labour and materials.

17 /16 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives. Parish Forum Meeting – AG notes circulated

18/16 CORRESPONDENCE

Circulated: by email

23.05.16 Draft Minutes
25.07 SKDC Sites and Settlements Consultation
04.08.16 from SKDC re Carlby NHP
04.08.16 Dementia Friends Drop in session poster
04.08.16 LRALC Newsletter
10.08.16 Invite to AGM Healthwatch Rutland
11.08.16 Parish Forum Minutes of 18 July
13.08 Village News
12.08.16 North Beat Report
12.08.16 Allotment Open Day invitation
24.08.16 Bridleway E183 Closure

Other Correspondence

From Rutland CAB- Thanks for donation & Invitation to AGM/ Rural Deprivation Report
From Rural Community Council – Good Neighbour Scheme who hosted an open meeting and have produced a questionnaire in the village news.
Information on Premises Licence - Stoney Ford Brew Co Ltd, Crown Street, Ryhall for the sale of alcohol for mail order delivery – the application has been received by Rutland County Council and any representations to be made by 15th September 2016.
From RCC Annual Canvas of Electors
Local Access Forum
From Brooksby Melton Collage – Short course advertising in rural areas
Rutland Food Bank – researching charities in Rutland who are active and provide grants

FINANCE

Income received into Parish Account From RCC Street Lighting Rebate			3,177.00
Payments made since last meeting	**Nett**	**VAT**	**Total**
Mrs C Adams Salary July			607.15
HM Revenue & Customs July			131.47
Ryhall Neighbourhood Watch Precept grant			300.00
Glendale Grass cutting	886.16	177.23	1063.39
**AED Locator*	*761.25*	*152.25*	*913.50*
**Arrhythmia Alliance Lifepak and Pad pack*	*90.00*	*18.00*	*108.00*
**AED Courier costs for Defibrillator*	*21.44*	*4.29*	*25.73*
**Steve Rudkin Electrician for installing defib*	*79.50*	*15.90*	*95.40*
Payments to be made at meeting:	**Nett**	**VAT**	
Ryhall Village Hall Hire			13.00
Mrs C Adams August Salary			607.15
HM Revenue and Customs August			131.47
Mrs C Adams Expenses June – Sept			61.24
Smith of Derby Repair to clock	150.00	30.00	180.00

Payments made from Burial Accounts since last meeting			
Glendale Grasscutting	59.36	11.87	71.23
T & S Fenn Repairs to tap box			30.00

Payments to make from the Burial Account – None

Income received into Burial Account

B Holden Burial Fee	235.00
W Fletcher Burial In purchased grave	69.00
J Williams Crem Remains	69.00

Payment of the expenditure as detailed above was proposed by ES, seconded by CP and agreed

Note about Burial Account: To close the Burial High Interest account and BPA and transfer all balances of £425.89 and 0.43p to the burial current account.

Accounts as at 5 September 2016

Current Account	16,398.86
High Interest	24,022.15
BPA	157.21
Burial Current	505.69
BPA Burial	43p
High Interest Burial	425.94

19/16 <u>PLANNING</u>

Full Planning Permission granted

Retention of temporary building – Ryhall Church of England Academy PE9 4HR **2016/0406/FUL**

Side and Rear Two storey extension with detached Garage. New Bay Window to front of property- 1, Turnpike Road, Ryhall Stamford Lincs PE9 4HD **2016/0671/FUL**

Listed Building Consent

Extension of part of the boundary wall to the south of the property from 0.43m to 1.8m in height in brick to match the other boundary walls. Crown Lodge, Crown Street, Ryhall Rutland PE9 4HQ

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area - None

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)-

Change of use of Agricultural Building to Dwelling house , Barn 1 Grange Farm, Newstead Road, Belmesthorpe, Rutland PE9 4JJ – **2016/0560/PAD**

Appeals & Refusal of Conservation area consent- None

Refusal of Full Planning Permission- & Refusal of Non Material Amendment - None

Withdrawal of planning applications – 43 Coppice Road, Ryhall PE9 4HY – convert existing two storey extension to a single residential dwelling **2016/0324/FUL**

Planning applications observations:

Erection of extension- Cromwell Cottage, 2 The Square, Ryhall Stamford Lincs PE9 4HJ **2016/0726/FUL**

Two storey rear extension- 4 Forrester's Cottages, Church Streeet, Ryhall PE9 4HP **2016/0715/FUL**

Representation made by the resident of 4 Forrester's Cottages and recorded the support of his direct neighbour who endorses the application- noted by the parish council planning committee.

20/16 OTHER BUSINESS

Rutland Sixth Form Education – DW County Councillor with responsibility for the Education Portfolio – outlined the very recent changes to the sixth form capacity resulting in a low enrolment for this September 2016 at Casterton College. As a result there will not be a lower sixth intake this year. DW is working to ensure all pupils have access to a suitable alternative.

Ryhall Church Clock – the Clock Guardian is asked to visit more regularly to ensure the clock is on time following the recent repair from Smiths of Derby.

Ryhall Village Hall – a calendar is planned for 2017. Please contact the Committee to submit photographs of Ryhall and Belmesthorpe.

04/16 PUBLIC TIME

Footpath by the Library / Rutland Way - Spire Homes are following up on a complaint from residents of Francis Court about the state of the footpath. Clerk will also contact RCC again to seek action

Footpath behind Francis Court - although redundant as a throughfare, youngsters are gathering there now the path has been cleared. Clerk to ask RCC to inspect the fencing to ensure that the security of Francis Court is maintained

Overhanging Tree- near the entrance to the Library – Clerk to request action from Rutland County Council

20mph Speed Limits outside Schools – a resident queried the specifications for a 20mph zone. Previously the Parish Council has pressed for 20 mph zone along Church Street but such highways restrictions have to be designated by the County Council.

Allotments – query on the historical clause in the tenancy agreements about the enforcement of the 2m gap between allotments and residents garden fences. Noted by the Parish Council and referred to the Allotment Association as the Managing Committee.

Allotment New Fencing – update from the Committee on the work undertaken. The Parish Council thanked the committee for their great community spirit in completing this project and also the Open Days and events open to the public. Noted by a resident that the pathways could be more disabled friendly – this could be a future initiative

21/16 ITEMS FOR FUTURE AGENDA

Co-option of new Councillor; Community Prayer Box, Dates for meetings in 2017

The Clerk left the meeting

22/16 CLERK'S SALARY REVIEW

In a closed session of the Parish Council, Councillors reviewed the work of the Clerk and the current salary scales. In line with the NALC recommendations it was agreed that the Clerk should remain on the SCP 27 for part time Clerks. Her hours will be increased from 14.5 to 20 per week in line with the increase in the workload. This will take effect as from the month of September 2016. The salary will be reviewed in April 2017 bearing in mind the NALC recommendations for April 2017 . The Parish Council thanked Mrs Adams for her hard work and dedication to the job.

23/16 NEXT MEETING - Monday November 7 th 2016 at the Village Hall Ryhall

This meeting will be preceded by a short Neighbourhood Planning OPEN MEETING commencing at 6.30pm