RYHALL PARISH COUNCIL

Minutes of the meeting of the Parish Council on Wednesday 9th November 2011 In the Methodist Church Schoolrooms, Ryhall.

PRESENT

Mr C Parsons (Chairman)	Mrs E Sismore	Ms R Miller
Mrs S Smith	Mr R Rushby	Mr G Lloyd
Mr N Bellairs	Mrs B White	Mr P Huddleston

35 members of the public were in attendance and Mrs Charlotte Vernon - County Councillor

APOLOGIES – None from Parish Councillors; Mrs Fender sent apologies on behalf of Ryhall Primary School Community Governors.

DECLARATIONS OF INTEREST

In accordance with the regulations, Councillors were invited to declare any personal or prejudicial interest they may have and the nature of those interests in relation to the one item on the agenda. They completed the Declaration of Interest Book.
Mr Rushby – Ryhall Neighbourhood Watch
Mr Lloyd – Francis Court, Parkfield Road resident
Mrs Sismore- Ryhall School PTA
Mr Bellairs- Playing Fields, Parkfield Road resident & Jubilee Committee
Ms Miller – Fun Squad, NHW and Parish Plan
Mr Huddleston – Village Hall. RMPF, Newsletter, Park field Road resident
Mrs Smith – Park field Road resident
Mrs White – Francis Court, Disability Issues and Spire Homes
Mr Parsons- RMPF

ISSUES AND OPTIONS CONSULTATION ON SITE ALLOCATION SITES

Presentation from Ellie Buchanan, Policy Development Officer and Brett Culpin, Senior Planning Officer at Rutland County Council.

Following a call for sites in the Core Strategy from Rutland County Council - landowners and developers have submitted sites around Rutland for consideration as possible sites for housing and other types of developments. RCC are consulting to see if they have identified the right issues and included all possible sites. Only a small proportion of the sites put forward will need to be allocated for development as significantly more land has been put forward than is required. Ten times more sites in the County than required have been submitted and the majority of housing development will be targeted at Oak ham and Uppingham.

Rutland County Council are required to find 390 dwellings in the seven larger villages (of which Ryhall is one) to meet the County's housing requirement up to 2026. They need to find 195 dwellings in the smaller villagers and there is also a category of restrained villages with no infrastructure. Ryhall is deemed to have good infrastructure with a school, shops, library, thriving village hall, playing fields.

The land behind Parkfield Road, Beech Drive and Meadow Lane has been identified as a possible site. At 6.69 hectares (30 houses per hectare) this area could accommodate 200 houses.

Mr Culpin outlined the process, consultation ends on 30th November 2011. Villagers and parish councils are invited to comment. This can be by email LDF@rutland.gov.uk on line: www.rutland.gov.uk/siteallocations or in writing on the response forms. After the Consultation ends a preferred option draft document will be produced in spring 2012. The many sites will be consulted on and if there are objections an independent inspector will be sought for a public examination summer 2013. The final adoptions would be scheduled for December 2013.

The status of the land is assessed when evaluated by RCC. It was noted that planning permission can be sought at any time but RCC would be less likely to engage with developers or landowners who do this and have therefore failed to engage in the process.

It was stressed by the Parish Council and members of the public assembled that the land behind Parkfield Road was designated an Area of Local Landscape Value – July 1999.This status is endorsed by the Inspector at the time and is valid until revoked. This status is a constraint to development- Mr Culpin suggested that RCC would more likely prefer sites that were unconstrained. However, it was noted that sites can be undesignated as due to the passage of time and changes in demographics, need for development, migration, birth rates, divorce rates etc may result in a breach of the original ruling to make for adequate housing provision.

Regarding the Parkfield Road site - in open questions the meeting discussed the school capacity, road access, increased traffic flow and congestion in the village and the provision of increased amenities. Mr Culpin stated that developers were obliged to fund the necessary infrastructure that would be needed with increased houses.

The flooding risk and the site being within 20 metres of the River Gwash were discussed. Mr Culpin stated that some of the site zone was not within the flood risk area.
The area is on the boundary of a conservation area – Mr Culpin assured that any development would have to be compatible with the exiting fabric of the village.
The question of how many homes could go on the site, hypothetically would a small development (50 homes) then be followed by more homes, what would be the mix of affordable homes (35%) and the actual definition of 'affordable' were raised. As it would not be possible to control who purchased the homes - i.e. locals and Rutlanders, in effect Rutland County Council could approve the building of 200 homes for Lincolnshire residents – as the county boarder is so near.
It was acknowledged that the landowner is keen to sell this land and Mr Culpin was asked to confirm if there was a developer identified to take on any possible project.

The impact of the proposed developments in Stamford was raised as Rutland County Council could release the Williamson Cliff Quarry Farm site on the boarder of Lincolnshire. Mr Culpin suggested that for sustainable growth, RCC policy would be to spread housing throughout the Rutland allocations not foster it all in one place.

Appendix 5 identified the area known as The Spinney, managed by Rutland County Council Estates for other development - further garages. Appendix 09 the green space in Coppice Road has been put forward by the new owners Spire Homes, to be included for consideration for housing development. Villagers agreed that this was an important open space and Mr Lloyd noted that people would not have welcomed the Spire Homes transfer had they had known that the green spaces would later have been submitted for possible development. Appendix 1 – Belmesthorpe - an area once defined as an important open space in the Core Strategy is no longer designated.

Ryhall Parish Council pointed out that they have in the past been amenable to development **in the right context** having supported the Flint Close and new affordable housing project. The Parish Council will be completing the required paperwork to submit

comments on behalf of the parish. This will include comments on all the sites and Appendix highlighted. There will be an extraordinary meeting of the Parish Council on Wednesday 23rd November 2011, at 7.00pm in the Methodist Church schoolrooms to consider all comments and complete the consultation document. Parishioners may attend as it is not a closed meeting but will not be able to comment as it is not a public forum.

The Chairman thanked Miss Buchanan and Mr Culpin for attending the meeting. Villagers were urged to complete and submit individual consultation documents expressing their comment and objections. Details will be posted on the Notice board and can be found on www.rutland.gov.uk/siteallocations

MINUTES OF THE MEETING

It was proposed by Mr Lloyd seconded by Mr Bellairs and agreed to accept the Minutes of the Meeting held on 21st September 2011 as a true record. Mr P Huddleston abstained

MATTERS ARISING

Vicarage Lane Footpath
The Ryhall C of E school acquisition conveyance details dated 22 September 1961 were received from Rutland County Council in a bid to ascertain the ownership of the land known as Vicarage Lane access to the School. The Clerk has passed this information onto the School and Rev McKee who forwarded it to the Diocesan Offices. The matter is between the Diocesan Office and RCC. The Parish Council assist as facilitators for action and await any further feedback.

Affordable Housing
Waterloo Homes have confirmed that the completion date will be Monday 21st November 2011; there are no plans for an opening event. Rutland County Council has confirmed that the road names will be St Eabba's Close Ryhall PE9 4JR numbered the same as the plot numbers. The allocation procedure is per the nomination criteria at Schedule 1 Section 6 written into the S106 agreement. The Waterloo Housing officer is liaising with Rutland DC to coordinate suitable candidates on the criteria. Mr Parsons, as Parish Council Representative and County Councillor, is not included in the candidate selection. Ryhall Parish Council was disappointed that they will not have any input into the selection of residents with a local need/connection. The roadsigns will be moved to incorporate the housing into the 30mph zone: Highways are currently dealing with this.

Bus Stops
Mr Rushby reported that, following discussion with Delaine Bus Company and Highways, a pull-in for buses would not be possible. A flag system and timetable board will be erected. He confirmed the current designated bus stops on the A6121 are at the bottom of the Essendine Hill, New Road and the bus shelters.

Gritting routes 2011/12
Mr Parsons reported that Cabinet have now approved the gritting routes for winter 2012 and Ryhall will be included if there is snow on the ground. The route from Toll Bar, Little Casterton to the mini roundabout on the A6121 will be gritted.

Turnpike Hedge
This hedge has been cut as minuted in September 2011. The ownership of this hedge remains unresolved and Parish Council do not take responsibility for this hedge. A local resident was thanked for their offer to undertake twice yearly cuts now that it is at a manageable height; however there is a matter of public liability to consider and the ongoing issue of ownership.

White Bridge Refurbishment
This has been completed by RCC in response to a request by Ryhall Parish Council and looks good. RCC have been thanked by the Clerk.

Crime statistics
Ms Miller reported on the latest crime statistics in her capacity as Neighbourhood watch Co-coordinator; however, she is standing down next year and seeks a new co-ordinator.
IN her capacity as NHW Co-ordinator, Ms Miller reported that there had been an admission to ten crimes including the spate of issues over the summer months. Positive action has been taken and an individual had been dealt with. There has been one incident of anti social behaviour recorded since the last Parish Council meeting, dealt with by means of letter to the parents of culprits and four thefts of bikes from two dwellings. Villagers are asked to support Church Watch and be vigilant. The Impact Van will be coming to Ryhall with Youth Workers on a Friday evening from 4.30 till 7.30pm Details from PSCO Liam Bourne.

Footpaths
New Road to Church – Veolia have administered weed killer for the fee of £15 and is much improved.
The kissing gate access to the Meadows does not comply with standards. Mr Rushby has highlighted this to RCC and sent detailed photographic evidence. He is pressing for an upgrade to enable the Ryhall Strollers walking group to use the route for the Healthy Walks Initiative. Clerk to locate the deeds to the RMPF boundary and to continue pressing RCC for action.
The kissing gate access on Essendine Hill requires the landowner to request repairs from RCC. Clerk to contact both.

Allotments
Mr Lloyd reported that the allotment working party had trimmed the hedges and two plots had been cleared with new holders in place. As a sub-committee, the twice yearly minutes of the allotment holders meetings are to be incorporated into the main Parish Council Minutes and therefore be in the public domain. A successful bonfire night had been held on November 5th. Mr Lloyd thanked all the committee and allotment holders.

AGENDA ITEMS

Street Lighting

The Parish Council considered again the issue of street lighting costs and the proposal to install 'part night' photocells. Councillors had considered in depth the Cabinet switch off trial reviews in Oakham and Cottesmore, the expenditure and costs incurred balanced against safety issues, savings and the perception of increased crime statistics. There was a discussion on the evolving process of lighting in the future years with solar, battery powered and LED options which may one day be possible. To convert and number the 83 street lights under the remit of the Parish Council costs would not be recouped for many years. It was noted that the PC would have to conduct a referendum to undertake such an initiative. As Great Casterton parish has also reviewed their lighting costs, it was suggested by Mrs Vernon to share information on the process of a referendum and then to proceed further.

At this juncture, Mrs Vernon and Mr Bellairs left the meeting.

Tree assessment on boundary of Allotments A6121

The ownership of the wooded area of the perimeter of the allotments was again discussed. As the trees have matured so they require more maintenance and in the light of their age, they require a proper tree assessment for health and safety purposes. A plan showing land retained by RCC following the housing transfer stock in 2009 shows that the registered title for the tree belt runs as far as adjoining 43 Coppice Road but not along the allotments. RCC state that in the case of no deed evidence or land registration with the land registry, land abutting is under the ownership of the adjoining landowner.
Therefore it was proposed by Mr Huddleston, seconded by Mr Lloyd and agreed to accept the quotation from Hillfort to trim the top and roadside of the mixed species hedge, removed major deadwood from the Lime trees, fell to the ground the moribund beech, inspect all significant trees and report on their health and condition and make recommendations on their future management for £540.00 plus VAT.
It was agreed that Mr Lloyd (Allotment Chairman) and Mr Bellairs (Tree Warden) would be present during the tree inspection. It was further agreed that the Parish Council would require official recognition of the ownership of this land by the Land Registry.

Bus Shelter Proposal

Following an RCC initiative in the summer to Parish Councils asking for suggestions for bus stop improvements; RCC offered to purchase and install a new shelter near Coppice Road at a cost of £5,000. They state that the Parish Council contribution would be £500 for the installation. However, as the Parish Council have not budgeted for this in this financial year, the Clerk had asked RCC to ring fence the amount - RCC had agreed to allocate/reserve the money until March 2012.
RCC had suggested on a site plan the location for the shelter to be at the bottom of Coppice Road. The Parish Council felt that this was not suitable as it would restrict views from Coppice Road homes and there was not enough passenger traffic on the northern route. It was agreed that the south to Stamford (Route 4) was better used and the shelter would be best placed outside Francis Court at the furthest southerly point so as not to impede views. Clerk to request permission from Spire Homes for this location and agreed to discuss again at the January precept meeting.
Noted that the bus pull in by the Library was only for school bus use not commercial buses.
Mr Rushby reported on the current bus request stops – Highlands, The Square, Francis Court and Beech Drive.

BT Phone Kiosk usage figures and renewal of contract

There have been 70 calls in the last twelve months. It was proposed by Mr Huddleston, seconded by Mr Parsons to continue with the annual contact for 2012 @ £300 per annum.
At the vote 4 in favour, 1 against (GL) two abstentions (BW and ES). However, it was agreed to review the usage in May 2012 with a view to giving notice to terminate depending on the half yearly figures. It was noted that Ryhall Parish Council no longer sponsor the kiosk in Belmesthorpe, as only one call was made from the kiosk. Clerk to check if BT removes un-used/sponsored kiosks.

Risk Assessment update 6 – 11

All Councillors had been issued with copied of the risk assessment register 6 -11 These include damage and vandalism to lamp posts and notice board, use of Christmas Tree light in public places, parish council meetings, procedure of dealing with snow and ice, lone and home working and general hazards whilst on duty. Councillors were asked to highlight any areas that needed updating and amending. All agreed that they were satisfied with the level of cover for the risks. Clerk to update the paperwork for 2011/12.

Library consultation and opening hours update

Ryhall Library		
Monday	9am - 12, 2pm - 5pm	6
Tuesday	Closed	0
Wednesday	Closed	0
Thursday	9am - 12, 2pm - 5pm	6
Friday	Closed	0
Saturday	Closed	0
Sunday	Closed	0
		12

The new hours for Ryhall Library are as above. The Parish Council were disappointed that they had to request this information from RCC and that they had not been informed of the first Saturday closure of November 6th, especially as the Issue and Options Land Consultation was on display in the library and this had been high-lighted by the Clerk in the Village News. RCC had not included any of the Ryhall Parish Council suggestions for opening hours and the new hours mean that residents who work will not be able to access the library. From the above timings, it was suggested that if hours were changed from 10 till 12 then an extra hour could be added from 5 – 6.pm. Clerk to write again to the Library Service to suggest this. Meanwhile RCC state that here are a variety of volunteering opportunities available. All volunteers will receive a full induction, support and guidance for the role they will be doing, as well any training that is required. To find out more about volunteering contact Rutland County Council or visit the 'do-it' website at www.do-it.org.uk For more information about Rutland Libraries - www.rutland.gov.uk/libraries

Cemetery Issues

The hedges have been cut, the bins re-labelled and the tap will shortly be turned off to avoid burst pipes in the winter months**.**

Community Emergency Response

Mrs White reported on the response on the Questionnaire distribute to every household. Of those 1,000 there has been a disappointing response of 35 – although of those responding many had offered a variety of equipment including tractors, bedding, bbq's, stoves and generators. It was agreed that Neighbourhood Watch Co-ordinators would be asked to re-distribute questionnaires.

The Queens Diamond Jubilee Celebrations 2012

A number of fund raising events are being organised in Ryhall in the near future with an aim to raise £3,000. Belmesthorpe are organising their village event on the Tuesday 5th June.

Litter Pick Initiative

Ms Miller intends to organise a Litter pick in spring and asked for the support of the Parish Council and residents. A health and safety briefing would be required with a risk assessment and the relevant equipment borrowed from RCC. Date to be confirmed and publicised. Noted that McDonalds Restaurants have commissioned a litter van and that the subject of litter in the county was discussed at the recent Forum Meeting.

Fun Squad

Ms Miller reported that the Fun Squad volunteers had decided not to run over the winter months, they intend to re-commence in the spring.

Discussion on the frequency of Parish Council Meetings

It was proposed by Ms Miller, seconded by Mrs White that the parish council should meet monthly except August and December. It was noted that Councillors are all volunteers with great demands on their time and given the volume of preparation required for meetings (as noted by the advance reading and papers for Councillors) and the 8 hour a week time constraints on the Clerk – at the vote 6 against. Mr Lloyd proposed that the Parish Council continue with the bi-month meetings but for special presentations or contentious issues then extra-ordinary meeting would be called to deal with specific issues. It was agreed that a time limit should be suggested for some agenda items. Mrs Smith seconded this proposal, at the vote 6 in favour. Two abstained (BW and RM)

Christmas Tree in the Square

It was agreed to continue with funding the lighting in the tree in the Square at Christmas if acceptable with the homeowner who kindly supplies the access to the electricity. Noted that the Parish Council were complying with the risk assessment.

Precept Requests

The Parish Council invites precept requests from village organisations in writing to the Clerk. Organisations will be asked to complete a one page pro-forma giving details of up to date accounts held including reserves and an explanation on what the precepted money would be used for. Applications should be received by **16th December 2011**.Organisations will be invited to send a representative to the January meeting to present their request.

The Parish Council will meet on 18th January 2012 to discuss the applications and budget – no decisions will be made. The public are not excluded to attend but there will be no public forum. The decision on the precept will be made at the Parish Council meeting on Wednesday 25th January 2012**.**

OTHER MEETINGS

Reports from Councillors on meetings they have attended as parish council representatives. Mrs White reported that the full set of Minutes from the recent Forum Meeting was circulating and there were interesting items to consider including changes to the Council Tax and a consultation on transport issues.

CORRESPONDENCE

Correspondence to note:

From RCC Paint Reuse Scheme

Currently, if a householder has paint that they no longer have any use for they can take it to either of Rutland's Civic Amenity site's for disposal. However much of this paint is suitable for re-use by others. RCC would like to make suitable paint available to Parish Councils, community groups, charities and voluntary organisations as this would benefit the organisation and prevent paint from needlessly going to waste, and are ascertaining whether or not there will be any demand for the paint. There will be no charge at all involved in the scheme - it will be completely free of charge.

- Groups and organizations register their interest with me and let me know any specific requirements that they have e.g. a tin a yellow emulsion.
  When a tin a yellow emulsion is received at the site than RCC will contact the group who requested it and arrange collection/delivery
- RCC will visit the site on a weekly basis to check what paints have been received that week and will then email a list of all available paints to any groups who have registered their interest.

- The types of paint that we will accept are still under discussion but are likely to include Emulsion, Eggshell paint, Satin paint, Undercoat, Primer, Floor paint (water based). Masonry paint (water based) and Exterior paint (water based)

The Parish Council will report this initiative in the Village News to gauge response to the scheme idea.

From Rutland Community Spirit re launch on 14th November - emailed to all
From Rutland Neighbourhood Watch Association – invitation to the AGM - emailed to all on 6.11.11. Mr A Gombault will be attending to represent Belmesthorpe NHW and offered to feedback information to the Parish Council.
From Uppingham First – Electric Car initiative- circulated
From RCC Changes to Rutland Homes to School Transport policy -copy to all -
(28 days consultation to respond/ comment by 16th December)
Digital Rutland – Rutland Public consultation – ends 2nd December- In circulation
Document and info can be found on www.rutland.gov.uk/digitalrutland
From Rural Community Council – Village SOS Road show – 18th Nov – emailed to all
From Rutland Voluntary & Community Sector, network invitation 8th Dec- emailed to all 09.11.11
From Rural Community Council – 2012 Diary of events (sent to RMPF/ Village Hall and various)

Documents in circulation 6.10.11
Parish Forum Minutes
CPRE Planning Application Brochure
Parliament review
Traditional Village Signs
Electric car Initiative

16.09.11
Local Development Plan - Site allocations and Policies – Document in circulation

26.10.11
Standards Committee Minutes
Branch line

05.11.11
From SSE Update of the proposed Woolfox Wind Farm
RCC Parish Council Forum Notes of Meeting 17 October

NALC Updates – emailed to all 04.11.11
ACAS Guide on social Networking doc
Qualifying period for unfair dismissal claims
The future of standards of conduct of members of local authorities
PAYE penalties doc

Finance

Income received into Parish Account	
Allotment rents	75.50
Payments made since last meeting	
Belmesthorpe Neighbourhood Watch (signs and bulbs)	169.40
Mrs. C Adams October Salary	408.37
Lamin & White Accountants – PAYE fee	36.00
RMPF Fun Squad costs for storage (5 weeks rent May)	25.00
RMPF Fun Squad costs for storage (13 weeks rent June/July/Aug)	65.00
Anglian Water – Allotment tap	73.74
Mrs. C Adams Expenses	118.40

Payments to consider. It was proposed by Mr Huddleston, seconded by Mrs White and agreed to the following payments:

Expenditure:	**Net**	**VAT**	**Total**
Mrs. C Adams Salary for November			408.37
Ryhall Methodist Hall			15.00
Mr G Massingham Bulbs for Ryhall Gardeners			49.61
Mr C R Carpenter – Hire of Mini Digger for allotment clearance			150.00
Veolia Grass cutting	36.00	7.20	43.20

Payments made from Burial Accounts since last meeting - None

Payments to make from Burial Account

Mr. D Toone – Burial Administrator Annual Fee			750.00
Shaw & Sons – purchase of new internment receipt book			23.82
Veolia Grass cutting and hedge trimming	93.75	18.75	112.50

Income received into Burial Account

03.11.11 Downes Memorial Headstone	51.00
03.10.11 JM Smith- Internment Plot	209.00
03.10.11 GJ Mears - Internment admin fee	65.00
03.10.11 JM Smith- Memorial Headstone	64.00
03.10.11 F Drake - Internment plot	102.00
08.11.11 James - Internment in double plot	30.00
08.11.11 Mears – Memorial Headstone	64.00
08.11.11 Pell – Internment	65.00
08.11.11 Pell - Memorial Headstone	64.00
08.11.11 James - Memorial Headstone	64.00
08.11.11 Hallam - Memorial Headstone	64.00

PLANNING

Full Planning Permission granted

M Hitt, 8 Castle rise, Belmesthorpe, Stamford Lincs for Construction of single storey extension to the side elevation of dwelling and porch extension to the front elevation.

Outline Planning Permission - None

Listed Building Consent-Alterations - None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)

Refusal of Full Planning Permission - None

Appeal Decisions- None

Withdrawal of planning application - None

Planning applications considered:

Change of land use to equestrian and construction of stables, manege and associated works
Land off Newstead lane, Belmesthorpe, Rutland
APP/2011/0715/PG

Removal of 2 No Plum Trees
1, St Johns Close, Ryhall, Stamford Lincs PE9 4HS
APP/2011/0763/APB

Construction of single storey extension to the west and rear elevations of dwelling house
16 Lea View, Ryhall Stamford Lincs PE9 4HZ
APP/2011/0724/NT

PUBLIC TIME

Clearance of mud on Spinney Lane footpath. Clerk to inform the relevant authority.

OTHER BUSINESS

Village Hall – Mr Huddleston reported on he improvements to the new bar at the Village Hall and thanked Spire Homes who partly funded the upgrade of the bar area though a grant. There is a new website, postcard and calendar showcasing the village. The annual pantomime will be in January 2012 - Snow White.

BT Broadband Connections – Mr Rushby reported proposed changes to broadband speed connections but will get further information

Speeding on St John's Close
Reported that there has been an increase in speeding vehicles and inconsiderate driving during school drop off and pick up times – Clerk to write to the school to request an item for inclusion in the school newsletter asking for the parent's assistance for consideration of residents.

Francis Court
Clerk to check if Spire Homes had received any complaints or comment about the bright lights and timings of the lights coming on in the evening. It was noted that Ryhall Gardeners had offered to 'adopt' the community space at the front of Francis Court to maintain the boarders.

NEXT MEETINGS

Extraordinary meeting on Wednesday 23rd November 2011 for Issues and Options Consultation – to complete paperwork/ comments

Extraordinary meeting on Wednesday January 18th 2012 – to review and discuss the precept requests and budget forecast

Wednesday 25th January 2012 – Parish Council Meeting