MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 20 NOVEMBER 2017 AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston (Chairman) (PH), Mr P Harris (PKH),Mrs D Rolfe (DR) Mrs S Smith (SS), Mr N Bellairs (NB) Mr C Parsons (CP) Mr D Wilby (DW) Mr R Rushby (RR) Mrs E Sismore (ES) Mr D Amies (DA) Mr A Gombault (AG)

01/17 APOLOGIES - None

02/17 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST – None

03/17 MINUTES OF THE MEETING
It was proposed by CP, seconded by RR and agreed that the **Minutes** of the Meeting held on 18TH September 2017 were correct, and be approved and signed. NB and AG abstained.

04/17 PUBLIC TIME – Eight members of the public attended- agreed to hold public time at the end of the meeting

05/17 MATTERS ARISING
Poppies for Remembrance
The Chairman thanked DW for his time installing the poppies. It was agreed in principle to investigate stenciling the names of the fallen onto the poppies next year as it will be the 100th anniversary. Names will be from the church register. A note will be included in the village news next September to request any further names to ensure inclusion.

Winter Maintenance update
Snow Warden – The parish council is pleased to report that Mr Roberts has agreed to continue as snow warden for 2017/18. This had been confirmed to Rutland County Council who refund the hourly pay rate. The snow warden remit is to clear snow on the footways not highways and does not include gritting when icy. Clerk to confirm assistance with snow clearance in Belmesthorpe.
Gritting Route- The parish council has pressed Rutland County Council for the reinstatement of the gritting route through the centre of the village of Ryhall. This will be considered in Cabinet in December.
Highways update- another walk is planned for December. DR to accompany the Rutland County Council representative. The parish council will continue to press for the works to the footpath from Francis Court to the Library and repairs to the potholes on Rutland Way.

AGENDA ITEMS
06/17 LOCAL PLAN HOUSING ALLOCATIONS
Rutland County Council's intention is to publish the next "submission" version of the local plan for consultation early in 2018.

The parish council had received an email from a local landowner, who offered a parcel of land if the village needed it for new housing. His suggestion was for a small development at the back of St Johns Close, if a suitable access route could be sought. He said that this would still maintain a significant green space alongside Foundry Road.
The parish council note that this section of land is outside the parish's planned limits of development (PLD) and part of this land also lies within the village conservation area. The land is also listed by Rutland Country Council as being in a flood zone.

The position of Ryhall Parish Council is that it endorses the PLD and the Conservation area as set out by Rutland Country Council. Consequently we are unable to progress further at this time

07/17 PARISH PLAN

DA reported that the Committee is still working to analyse the results and the outcomes will collated into a draft report for the parish council consideration for action. The outcomes will be published in due course on the website. There were 220 questionnaires returned from Ryhall households which is a response rate of 32.88%. In Belmesthorpe the response was 20 returned (28.17%) The Ryhall CE Academy children in KS2 who are residents of Ryhall and Belmesthorpe also completed their own children's questionnaire with a return rate of 30%

08/17 RYHALL MEADOWS PLAYING FIELDS

1.Access Routes.

The landowner of the adjoining fields seeks clarification of the two access routes across the Playing Fields. The landowners and/ or their tenants are entitled to a 15 foot clear route for both.

Following a site meeting , the options were presented to the Parish Council

Route One from the Parkfield Road Gate to the field It was proposed by DW, seconded by PH to demolish the dugout, move the benches and mark the pitch inward to allow for clear access .The four trees would be trimmed and retained. At the vote, 8 in favour, three abstained (DR, SS NB)

Route Two from the Vicarage Lane gate to the field – currently on the map the route runs through the children play equipment. It was proposed by CP, seconded by DW and agreed to endorse the access to be routed alongside the middle hedge. Concerns were raised about visibility when vehicles are in transit and agreed to fund two signs to alert playing fields users to the route. At the vote, nine in favour, 1 abstention (AG)

The landowners had requested two ' *Access required at all times'* signs which the parish council would be obliged to fund (£29.00 plus VAT each)

The parish council will request that the users of the two accesses would observe a slow speed to cause minimum disruption to users of the playing fields and the school. Particular attention was to be drawn to access during school hours and drop off/ pick up times.

Maintenance – as stated in the conveyance dated 12 February 1976 the parish council are responsible for the maintenance of the field fence and the gates. It was proposed by PH, seconded by CP and agreed unanimously to cover all maintenance costs.

These works will include (1) re-hanging the field gate on route one or replacing it (2) Mending the perimeter fence(3) Repairs to the post by the school gate (4) possibly re-hanging the Parkfield gate to allow easier access for larger vehicles bringing in livestock.

2. Tennis LTA funding

Parish Council's had been informed of A new fund called "Transforming British Tennis Together" – a capital investment programme undertaken by the Lawn Tennis Association . This would apply to clubs, local authorities and educational institutions, to encourage more people to play tennis in the local community. It was agreed that this should be routed to Ryhall Tennis club who are seeking greater use of their courts as membership has dwindled. After discussion about the costs of hire / membership it was agreed that DW would meet the Tennis club to discuss the way forward. DW to update at the next meeting.

09/17 GRASSCUTTING FOR 2018 SEASON

Rutland County Council Formal Agreement- as this is still not finalized, Rutland County Council suggest operating on the same basis of reimbursement as this year. The Clerk confirmed that the funding received covers the outlay of grass cutting for parish highway grass , the public open spaces (Parkfield green and Coppice Road green) and the old cemetery and churchyard. The other grass-

cutting is the responsibility of the parish council – this includes the playing field pitches, the play area, and the new cemetery.
It was proposed by CP, seconded by SS and agreed to maintain the status quo and renew the contracts with the two contractors who currently undertake this work and had submitted quotes for 2018. Caveat to include taking specific care and reduction of speed when cutting the play area and inclusion of the reseeded area by the river in Belmesthorpe

HEDGECUTTING FOR 2018 SEASON
The parish council considered the quotes for the hedges under the remit of the parish council and also the quote for cutting The Spinney hedge on the A6121 from Coppice Road to the allotments. The Spinney hedge is the responsibility of the Rutland Council Council who have agreed to reimburse the parish on the same basis as the grass cutting.
It was proposed by ES, seconded by NB and agreed to accept the quotations for all hedges, based on one cut per season.

10/17 RYHALL PARISH COUNCIL EMERGENCY PLAN
The parish council is compiling an emergency register of available people and their skills which could prove vital. This action plan and personnel data will be updated annually by the Parish Clerk
The parish council are currently writing to known supporters to confirm their willingness to be included on the register of contacts and have submitted an appeal to anyone who would like to help in any capacity, to contact the Clerk, Caroline Adams, by email at caroline@ryhallparishcouncil.co.uk

11/17 ALLOTMENTS
The allotment association continues to work hard to ensure the smooth running of the allotments, a vibrant and well supported community asset. The parish council representative had undertaken a site visit and endorsed the forward plan submitted to the parish council to maintain the plots in the future. Currently there are four plots to be cleared ready to be re-let. The parish council considered the allotment's financial balances and future expenditure.
The allotment association asked the parish council

(1) To defer the repayment of the gate repair to next year 50% of £270 – the allotment association owe the Parish Council £135. It was proposed by AG, seconded by CP and agreed unanimously to the above request to support the Association.
(2) For £275 for plot clearance and £100 for (reusable) membrane netting cover ups should the four plots not be re-let until spring
It was proposed by CP seconded by NB and agreed to the above funding request. Two abstentions (DR and DA)

12/17 SPEEDING ISSUES
(1) Ryhall NHW request funding for the purchase of a sign – costs and sign options to be submitted to the January meeting for consideration
(2) St Eabbas Speed Signage – the parish council have submitted an application to Rutland County Council via the Integrated Transport Capital Programme . This has been acknowledged. Noted that the report to cabinet will be in the spring therefore it is likely to be the new financial year before a decision is made.
(3) 20 mph speed restriction within the village. It was noted that the parish council would be required to fund the costs of any signage. Clerk to investigate costs. It was agreed to wait for the parish plan results to review the comments received and take forward at the January meeting.

(4) Belmesthorpe NHW Speed signage. It was proposed by AG, seconded by CP and agreed to proceed with the hire of police mobile SID device. An application must be made via the Integrated Transport Capital Programme . It was proposed by DW, seconded by RR and agreed to negotiate the use of the device for a period of time in Ryhall following its use in Belmesthorpe.
(5) The parish council to press again for Rutland County Council to progress the 40mph speed restriction Cobbs Nook/ Newstead Lane.

13/17 FORMAL MAINTENANCE AGREEMENT BETWEEN RYHALL PARISH COUNCIL AND RYHALL ACADEMY A copy of the agreement for the one street light directly outside the school was circulated. It was proposed by PH, seconded by CP and approved

14/17 HIGHWAYS
(1) Request for a handrail on the White Bridge. To be included in the next highway walk
(2) Fingerposts in Belmesthorpe. Rutland County Council will not fund any refurbishment stating that they are functional. Agreed to obtain a quote for painting with a view to parish council funding the refurbishment of the two posts

15/17 NEW CEMETERY
1. Defining the Cremations area The Burial Administrator had submitted a report on the designated areas for graves and cremations and a suggestion for the extension of the memorial garden for cremated remains. In keeping with most burial grounds he suggested a separation with low level fencing to enclose a three sided area of 10x10x16m
It was agreed that a site meeting would be arranged with DT, members of the planning committee and the parochial church council to discuss the layout and future requirements.

2. Burial Tap – as in previous years it is prudent to turn off the water to avoid costly repairs to a burst pipe/tap. The parish council hoped that visitors would be able to kindly assist by bringing their own water for flowers during the winter period. If this failed then it was proposed by NB, seconded by CP and agreed to source a water butt . Two abstentions- SS and PKH- who highlighted the obstacles of installing a water butt that would need to be overcome.

16/17 DOG WASTE BINS
Two bins have been purchased. There was further discussion as to the best locations for one in Belmesthorpe and one either in Back Lane (near The Crescent) or by the Mill site on the A6121 to ensure maximum coverage of the dog walking circuit. To be agreed at the next meeting.

17/17 CHRISTMAS TREE LIGHTS
DR proposed an alternative to the former Christmas lights which were on the tree in The Square and demonstrated options. It was considered that continuing with festive lights would be appreciated.
Subject to the generator being silent when tested, it was proposed by NB, seconded by CP and agreed to the purchase of three projected lights that will shine upwards to illuminate the tree. This will be powered by a silent generator which will be taken in each night by the Green Dragon. It might be possible to borrow a generator but if not the total outlay would be £250 for the lights and generator which can be used every Christmas. DR would take responsibility for the equipment and would store during the year. DR offered to contact the residents of The Square to ensure their continued support for Christmas lights in this format.

18/17 OTHER MEETINGS
Reports from Councillors on meetings they have attended as parish council representatives.

AG reported on the Parish Forum on 2/10/17 there were four main agenda items
The electoral review, the ethical standards for parish councils, the decisions making process at Rutland County Council and the Community Wellbeing Partnership
PH reported on the village hall committee meeting highlighting the purchase of the new front doors, the ongoing fundraising and the 2018 village calendar.

19/17 CORRESPONDENCE

Circulated: by email

25.09.17 Draft Minutes of 18th September Meeting
25.09.17 LRALC Code of Conduct Conference on 2nd November
25.09.17 LRALC Good Councillors Guide download
12.10.17 Consultation on proposed Admissions Arrangements 2019/2020
12.10.17 Webcare Report
12.10.17 North Beat crime Report
12.101.7 Parish Forum Notes from AG
12.10.17 Rural Community Council AGM event
12.10.17 Leics Hospital Community Conversations
13.10.17 From the Chief Constable Simon Cole – presentation
16.10.17 Rutland CAB invitation to AGM
24.10.17 Parish Forum Minutes
24.10.17 BCE2018 Review of Parliamentary Constituencies
24.10.17 Came & Company Local Council Matters Newsletter
24.101.7 Leics & Rutland Playing Fields Bulletin
24.10.17 Larkfield Homes grant scheme
30.10.17 LRALC Data Protection
01.11.17 View materials and design of Oakham Town Centre
01.11.17 Webcare report
06.11.17 North Beat Report for October – notification of new PCSO 6115 Lauren Orgill commencing on the beat on 11 December 2017. Agreed to invite her to the next meeting for introductions.
13.11.17 LRALC Round Robin
13.11.17 Healthwatch update

General – in packs

Data Protection Bill
Community infrastructure Levy and Neighbourhood Funding Payments 2017/18. A Guide for parishes to be published in April 2018.
LRALC Good Councillor Guide Hardcopy
Trail Tale – Ryhall Heritage Route – app – no action
Thorpe Hall Hospice– request for a parish council led fundraising activity. It was proposed by DW, seconded by SS and agreed to a donation of £100.
Rutland's Local Flood Risk Management Strategy – noted
Rutland County Council Street Lighting – confirming the projected energy costs to the parishes, invoices to paid in January 2018 . Ryhall's contributions will be £1,080.19 for 2017/18 and £1,172.21 for 2018/19

20/17 FINANCE

Income received into Parish Account

From BIFFA refund			624.00
Payments made since last meeting	**Nett**	**VAT**	**Total**
20.09.17 Rutland Web for extra hours adjusting site			61.05
20.09.17 Ryhall Methodist Hall Hire			15.00
12.10.17 Rutland Tree care Allotment Tree felling	690.00	138.00	828.00
12.10.17 Lamin & White Admin Fee	39.00	7.80	46.80
12.10.17Glendale Grounds Grasscutting	1015.80	203.16	1,218.96
12.10.17 The Grasscutter			173.04
12.10.17 Mrs C Adams Salary for September			851.39

12.10.17 HM Revenue & Customs tax for September			282.86
12.101.7 Ryhall C E Academy Street Light repair			80.00
12.10.17 Biffa Dog Bins	312.00	62.40	374.40
12.10.17 A Gombault Travel expenses to Forum			10.00
26.10.17 Shaw & Sons			23.82
26.10.17 Mrs C Adams October Salary			851.39
26.10.17 HM Revenue & Customs			282.86
08.11.17 Bytham Trees	400.00	80.00	480.00
08.11.17 Glendale Grounds Grasscutting	1,523.70	304.74	1,828.44
08.11.17 Wybone Ltd Dog Bins	334.36	66.87	401.23
08.11.17 Mrs C Adams Expenses			111.31

Payments to be made at meeting:	**Nett**	**VAT**	**TOTAL**
Ryhall Village Hall – Hire of Hall			15.00
Ryhall Village Hall – donation towards hire of skip			100.00

Payments made from Burial Accounts since last meeting

Anglian Water	14.80

Payments to make from the Burial Account at end of November

Mr D Toone – Burial Administrator	750.00

Payments of the expenses as detailed above was proposed by ES, seconded by AG and agreed.

Income received into Burial Account –

25/09/17 Mr J Flint Annual Grazing rent	10.00
25/09/17 W Eckworth	75.00
25/09/17 Annie Rose Mundell	31.00
25/09/17 D Naylor	69.00
23/10/17 W A Jibb	75.00
23/10/17 B & J Scott	480.00

Accounts as at 20/11/17

Current Account	14,726.60
High Interest	24,028.13
Burial Current	1,647.26

21/17 PLANNING

Full Planning Permission Granted

Single storey rear extension- Cromwell Cottage, 2 The Square, RyhallPE9 4HK **2017/0775/FUL**

Demolition of existing property and construction of new residential property for holiday lettings– Elderflower Cottage, Belmesthorpe Lane Ryhall PE9 4JF **2017/0330/FUL**

External improvements to main house to include new windows, doors, render, roof tiles, soffits together with replacement sun lounge, garage and stores. 20 Lea View Ryhall PE9 4HZ **FUL/0569/FUL**

Erection of extension – 9 Beech Drive Ryhall PE9 4EW **2017/0800/FUL**

Erection of extension and garage 1, Turnpike Road Ryhall PE9 4HD **2017/0857/FUL**

Listed Building Consent – None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area REFUSAL 2 no mature Horse Chestnut Trees – Fell and stumpgrind, and replace with 2 common beech standards . 36 Rutland Way, Ryhall PE9 4ET2**017/0820/PTA**

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)- Proposed agricultural l building for storage of hay / straw plant and machinery Ridge View Farm, Newstead Lane, Belmesthorpe, PE9 4JJ 2017/0954/AGP . AG questioned as to why there had been no comment sought from the parish council planning committee on the siting. Rutland County Council grant the prior approvals without consultation to parish councils

Planning applications observations:
1 Hawthorn, 1 willow reduce height by 3M , reduce 2 laterals by 2.5M including foliage growing onto cypress. 1 No Ash remove lover branches over neighbours garden- Hemgate House, New Road PE9 4HL **2017/0455/CAT**

Demolition of outbuilding and replacement with a 1 x two bed single storey dwelling house. The Glen, Waterside, Ryhall PE9 4EY **2017/0886/FUL**

Conversion of approved extension to form a single dwelling to include a new conservatory to the rear. Erection of boundary fence and gate. 43 Coppice Road, Ryhall PE9 4HY**. 2017/1007/FUL**

22/17 ITEMS FOR FUTURE MEETING AGENDAS - None
Congratulations offered to the village post office and stores for winning Best Independent Retailer in the recent Stamford Mercury awards.
Gala Day will be Sunday 2nd September 2018

23/17 PUBLIC TIME
Footway from Francis Court to the Library – repeated request for the repair by Rutland County Council
Potholes on Rutland Way and St John's Close – request to Highways for repair
Grass Verge by the Egg House on A6121 – to inform Rutland County Council of the very poor state of the highway verge and advise that vehicles are reversing back on to the road.

24/17 NEXT MEETING - Monday 22 January 2018 at 7.00pm at the Village Hall, Ryhall. The January meeting is when the parish council decide the precept request to be submitted to Rutland County Council. Everyone welcome to attend as observers and there will also be public time.