MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 5th NOVEMBER 2018 AT 7.00 pm AT THE VILLAGE HALL, RYHALL

PRESENT

Mr P Huddleston (Chairman) (PH), Mrs E Sismore (ES) Mr D Amies (DA) Mr N Bellairs(NB) Mrs D Rolfe (DR) Mr A Gombault (AG) Mrs S Smith (SS) Mrs S Markwell-Cook (SMC) Mr D Wilby (DW)

01/18 APOLOGIES - Mr C Parsons (CP)

02/18 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST – NONE

03/18 PUBLIC TIME – One member of the public in attendance

04/18 MINUTES

It was proposed by ES, seconded by SS that the Minutes of the Meeting held on Monday 10th September 2018 were correct and be approved and signed . NB abstained.

05/18 MATTERS ARISING

Highways

(1) Fallen edge road surface on Belmesthorpe Lane reported to RCC on 22/10/18. Inspection said no action required. Parish Council to seek further assessment at the next Highways Inspection Walk due in November. DR offered to accompany on the walk.
(2) Broken signage St Eabbas- reported to RCC on 20/8/18 three month time limit for works order
(3) St John's Close tree and shrubbery on highways land- reported to RCC 13/7/18 & 4/10/18 – to chase for action
(4) Overgrown hedgerow on footpath A6121 to Belmesthorpe roundabout. Re -reported to RCC 04/10/18 who have to contact the landowner for action

Poppies – thanks expressed to DW for erecting the poppies including the extra ten purchased from the British Legion as agreed at the previous meeting.

AGENDA ITEMS

06/18 INTEGRATED TRANSPORT CAPITAL PROGRAMMES

ITCP Speeding on brow of hill A6121 entrance to village by St Eabbas Close - Still pending awaiting Cabinet decision.

ITCP SIS 2017/03 Ryhall and ITCP SIS 2017/04 Belmesthorpe – still awaiting both temporary speed activation devices which will be installed by RCC on Rutland Way and entrance to Shepherds walk respectively . They were due in summer but will be in place as soon as possible.

Speed Limit Review Newstead Lane – reduction from 60mph to 40mph. This was endorsed by both Ward Councillors and is due to go to Cabinet for consideration. The outcome is likely to be end of 2018/early 2019.

SPEEDING ISSUES

Noting complaints from residents about speeding on the A6121 Turnpike Road, the Parish Council resolved to support the call for a petition for a pedestrian crossing . Traffic calming measures are required for this section of 30 mph road. The parish council will write to RCC to request an assessment for a pedestrian crossing / site visit.

07/18 RUTLAND COUNTY COUNCIL WINTER MAINTENANCE INFORMATION SESSION

A report was circulated on the meeting held on 22/10/18 which included the RCC current policy and route overview, the snow warden scheme, and grit bins

Snow Warden Scheme - Ryhall and Ketton have in the past operated this scheme under the old remit of a refund for the hours logged. This will no longer be in operation as from now the scheme is voluntary.

Volunteers are required to sign the 'fit form declaration', attend a training session at RCC and be issued with the relevant equipment. RCC are intending to host a Snow Warden session by end of November.

It was agreed that Ryhall Parish Council and the wider community greatly valued our current snow warden. It was proposed by NB seconded by SS and agreed unanimously that the parish council would therefore fund his hours in future. RCC confirmed he would still be covered by their insurance.

Grit Bins - There are 240 in the county. In the RCC grit bin policy, they are filled for free at the start of the season with one free full refill only. Refills will be done within 5 working days.

RCC are also assessing which ones are regularly used over the next three years. Once RCC have this data if they are not being used they will be removed/ relocated

08/18 LOCAL HOUSING PLAN CONSULTATION

The Local Plan is still under review with the latest addition of the Woolfox site submission**.** Activity has been reported on land off Meadow Lane ,Ryhall. RCC said it was unaware of such activity but landowners can have their sites surveyed independently before any decisions are made. No decisions on the Local Plan submissions will be made by RCC until mid summer 2019.

CIL Funding – the Clerk has requested the seconded disbursement of funding from the Gwash Meadows development.

09/18 RYHALL VILLAGE HALL

Following a series of leaks on the flat roof, the Village Hall committee requested funding assistance from the Parish Council. Significant repairs are anticipated with possibly re-roofing as it a capital project which needs swift action .The Committee is gathering quotes but it is likely to be a significant sum that would substantially deplete their reserves. The Parish Council is minded to support the village hall as it is integral to the community and a vital asset that is very well utilized. The Clerk will ascertain which funding routes can be taken then the Parish Council will hold an extra ordinary meeting to make a decision.

10/18 PARISH PLAN

New play equipment and replacement of current items- a short questionnaire will be distributed to all households via the Village News to garner the support and opinions of the community. This evidence is needed to pursue external grants. It was proposed by NB seconded by AG and agreed to the quote for professional printing (£90 plus set up fee) as opposed to photocopies It was proposed by NB seconded by ES and agreed to the fee of £25 for distribution via the Village News.

A sub-committee meeting has been held and another due to take forward this initiative

The Parish Council thanked the Committee member who had undertaken a school parking survey at the peak times. It made interesting reading and the results will be discussed at the next meeting. It is hoped that actions can be proposed working with the School.

11/18 VICARAGE LANE

Removal of tree stump – thanks expressed to RCC for the efficient outcome to the plea for action to level the footpath and new tarmac has been laid. RCC stated that works in no way obligate the highway authority to carry out any further works or are in any way an admittance of liability but are being undertaken as a gesture of goodwill whilst ongoing negations about adoption of the roadway between Rutland County Council and the Diocese continue

Repairs need to the wall – Clerk to contact the Diocesan office
Ownership of Vicarage Lane – DW to continue to press RCC Property Services to work with the Diocesan Office and find the route to have the road adopted. RCC state that it is shown on the Definitive Map and Statement as a "public footpath" and lawful public use is restricted to pedestrians. Use of the "road" by motor vehicles is limited to "private use".
The question of adoption was investigated in great detail in 2013/14, due to the poor condition of the road at that time. It did not prove possible to identify a legal owner of the "road" and therefore no owner could put forward the "road" for adoption to be maintainable at public expense under Section 37/38 of the Highways Act. As the ownership issue has never been concluded, the parish council wish to press for a resolution.

12/18 NEW CEMETERY
Cremations area fencing update – this is underway. However additional posts and fixings are required. It was proposed by NB, seconded by DW and agreed to purchase eleven posts @ £13 each plus VAT and ten fixing sets at £6.43 plus VAT per set. Due to the extra hours undertaken to complete, it was further agreed to pay an additional sum of £80 to K Altham for this job
Weed spraying – it was proposed by NB, seconded by AG and agreed to the sum of £25 for two applications of weed spraying on the gravel path.
Burial Tap – to avoid a burst tap in severe frosts, the tap will be switched off for winter. The parish council thanks the visitors to the cemetery for their cooperation and understanding.

13/18 OLD CEMETERY
RCC has undertaken a major clearance of the old cemetery which now looks significantly tidier. In line with the parish plan to make improvements within the village, it was proposed by DA, seconded by ES and agreed to fund the refurbishment of the wrought iron front gate at a cost of £150 including materials.
The Flag Committee have tended the Military Graves and laid poppies prior to the 100 year Anniversary.

14/18 RYHALL MEADOWS PLAYING FIELDS
Bench – ordered but with a twelve week lead delivery period
Tennis Club has had to cease as a membership club due to the increased insurance requirements of the LTA for a safeguarding officer to be appointed. The courts had to be closed when the LTA insurance cover expired at the end of September .
In order to support the courts and this valued facility , the parish council formally resolved at the Meeting of 5th November 2018 to accept responsibility for the operations and maintenance of the courts under their Public Liability insurance . This was proposed by DR, seconded by NB and agreed unanimously

On the basis the responsibility for either owning or maintaining the tennis courts and facilities comes under the remit of the Council, Public Liability Insurance will be provided automatically for this responsibility. In the event an incident involving injury or damage arises due to a defect with the equipment and the Council is found to be legally liable, the policy will respond accordingly.
However, the Council's Public Liability Insurance cannot extend to cover any claims for injury or damage arising from the activities of the general public on the courts, i.e any accident actually playing tennis as this is beyond the roles and responsibilities of the Council. Such claims to be directed towards the individual(s) considered responsible for the incident.
This information will be relayed to former club members with the *Pay and Play* booking regime which will kindly be operated by the village shop

15/18 ALLOTMENTS

Removal of ivy on boundary trees and subsequent RCC tree inspection

Following the receipt of the revised RCC Tree Policy with recommendations, it was proposed by NB, seconded by DA and agreed to the removal of ivy on the base of the trees (£150) to expose any underlying problems followed by a further inspection by RCC Forestry Officer ((£190)

It was agreed to ask the Allotment Committee and plot holders to keep a watching brief on the trees and spinney area once works completed.

16/18 CHRISTMAS TREE LIGHTS

DR to arrange the batteries for the lights on the tree in The Square, which will be switched on December 1st for the festive period.

17/18 MAINTENANCE QUOTES

Refurbishment of benches on A6121 Turnpike corner, Foundry Road, St John's Corner, Church Street and Belmesthorpe riverbank - £80 per bench .

Clearance of weeds and ivy in A6121 bus shelter £25.

It was proposed by AG, seconded by DR and agreed to the sum of £345 for the above maintenance works.

Removal of the ivy on the base of trees by the river on Foundry Road. Clerk to investigate and consult the Environment Agency.

18/18 <u>OTHER MEETINGS –</u> Reports from Councillors on meetings they have attended as parish council Representatives. CA attended Tree Symposium – report circulated

<u>19/18 CORRESPONDENCE</u>

Circulated: by email

12.09.18 Rutland Poppy Project DW to represent
12.09.18 RMPF Hedge update
12.09.18 Oakham Task and Finish Update
12.09.18 LRALC Newsletter 4
12.09.18 Rutland Area Meeting
13.09.18 RCC Winter Maintenance Session
13.09.18 Citizens Advice AGM
01.10.18 LRALC Training options
01.10.18 LRALC Rutland Group Meeting Notes
01.10.18 East Mids Housing Community Led Roadshow
01.10.18 RCC St George's Masterplan
01.10.18 Webcare Website report
03.10.18 Rutland North Beat report
08.10.19 RCC Fourth Local Draft Transport Plan consultation – no action
15.10.18 LRALC Round robin
22.10.18 RCC Prospective County Councillor recruitment
22.10.18 LRALC Round robin
31.10.18 Draft Minutes and agenda
31.10.18 RCC Tree Policy
31.101.8 From Ryhall Methodists re outreach worker
31.10.18 RCC Winter Service & Snow Warden Policy
05.11.18 RCC Review of Poling Districts
05.11.18 Offer from resident to plant crocus within the village, accepted with thanks

20/18 FINANCE

Income received into Parish Account –

15.10.18 From the allotment association refund for gate works			137.00

Payments made since last meeting	**Nett**	**VAT**	**Total**
02.10.18 HM RevenueTax for September			271.38
02.10.18 Mrs C Adams Clerks salary September			850.33
02.10.18 Lamin & White Admin fees	44.00	8.80	52.80
02.10.18 LRALC Delegate fee for SS			40.00
02.10.18 PKF Littlejohn Fee for Audit			240.00
12.10.18 The Grasscutter			356.08
12.10.18 Biffa Waste dog bins emptying	325.00	65.00	390.00
12.10.18 Glendale Grasscutting	988.30	197.66	1,185.96
24.10.18 H M Revenue Tax for October			271.38
24.10.18 Mrs C Adams Salary for October			850.64
29.10.18 Royal British Legion Poppies x 10			30.00
29.10.18 Teak bench Company Bench	269.25	53.85	323.10

Payments to be made at meeting:	**Nett**	**VAT**	**TOTAL**
Ryhall Village Hall Hire			15.00
Glendale grasscutting and hedge cutting	785.40	157.08	942.48

Payments made from Burial Accounts since last meeting

Grafton Merchandising fence for cremated area	1,361.81	272.36	1,634.17
K Altham refurbishment of wooded outer fence			130.00

Payments to agree from the Burial Account –

Mr D Toone Burial Administrator (To pay in November)			750.00
Anglian Water			10.75
Keith Altham for erection of fencing (previously agreed)			380.00
Keith Altham for additional work to fencing			80.00
Grafton Merchandising for additional posts and bolt fixings	207.60	41.52	249.12

Income received into Burial Account

10.09.18 Porter	69.00
10.09.18 Wheeler	69.00
10.09.18 Brown	73.00
10.09.18 Naylor	75.00
15.10.18 Gombault	735.00

Payment of the expenses as detailed above was proposed by ES, seconded by AG and agreed.

Accounts as at 31.10.18

Current Account	25,883.44 **
High Interest	24,056.31
Burial Current	1,848.36

- **Does not include the CIL 2,009.12, which is ringfenced**

External Audit by PK Littlejohn

The audit of the authorities accounts for the year ending 31st March 2018 concluded on 28th September 2018. This was an intermediate audit and the external auditor report stated there were no matters arising .The Notice of Conclusion was posted on the two notice boards and website on 30th September 2018 in line with statutory requirements. Documents have been available for inspection from the Parish Clerk since that date until November 9th 2018.

21/18 PLANNING

Full Planning Permission

Demolition and replace existing single storey rear extension. 34 St John's Close Ryhall **2018/0613/FUL**

Variation of condition 2 attached to planning permission 2016/1143/FUL – Land off Belmesthorpe Lane **2018/0790/FUL**

Retrospective Applications & Listed Building Consent – None

Refusal of Planning Permission - None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area

Determination as to whether the prior approval of details is required (Agricultural and Forestry development)-

Planning applications observations:

3 No Cypress trees remove to ground level. Longcroft, Waterside, Ryhall PE9 4EY **2018/0887/CAT**

Replacement of ill fitting modern windows for traditional flush casement windows**, The Old Forge, Foundry** Road, Ryhall PE9 4JA **2018/0809/LBA**

Extension and alteration to dwelling & detached garage. Hillfoot, Careby Road, Ryhall PE9 4HD **2018/0984/FUL**

Single storey front and rear extension . 21 Castle Rise, Belmesthorpe, PE9 4JL **2018/1037/FUL**

1No small cherry tree – Remove, 1 No medium sized cherry tree – 30% crown reduction and lift crown so that main tree trunk is clear of side branches from ground level to 2.5m above ground level. The Old Forge, Foundry Road, Ryhall PE9 4JA **2018/1075/CAT**

22/18 FUTURE AGENDA ITEMS

Grasscutting Contract for 2019

Clerk's appraisal

Precept Request

23/18 NEXT MEETING Monday 21st January 2019 at 7.00pm at the Village Hall, Ryhall.

Future meeting – the Annual parish Meeting will be on Monday 25th March 2019