MINUTES OF THE ANNUAL COUNCIL MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 2OTH MAY 2019 AT 7.00 pm AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston Chair, Mrs E Sismore (ES) Mr D Amies (DA)
Mr D Wilby (DW) Mr A Gombault (AG) Mrs S Smith (SS) Mrs S Markwell-Cook (SMC)

01/19 APOLOGIES
Mr C Parsons (CP) Mr N Bellairs (NB)

02/ELECTION OF CHAIRMAN
It was proposed by AG, seconded by SS that Mr Paul Huddleston be elected Chairman. At the vote this was unanimous. PH thanked the Council for their endorsement.

03/19 ELECTION OF VICE CHAIRMAN
It was proposed by DW. Seconded by ES that Mr David Amies be elected Vice Chairman. At the vote this was unanimous.

04/19 CO-OPTION OF COUNCILLOR
Mr Jo Gresty had expressed his wish to be considered for co-option onto the parish council and gave a short presentation to the meeting. It was proposed by DW, seconded by AG and agreed unanimously to coopt Mr Gresty. He duly signed the Declaration of Acceptance of Office and completion of Disclosable Pecuniary Interests and other Registrable Interests . He was issued with the Code of Conduct, the Financial Regulations and Standing Orders.

05/19 WELCOME TO COUNCIL
The Chairman welcomed Mr Gresty and all current Councillors who had returned to office following an uncontested election. Councillors signed their Declaration of Acceptance of Office and completion of Disclosable Pecuniary Interests and other Registrable Interests

06/09 RESOLUTION TO EXTEND Acceptance of Office - Not required.

07/19 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST – NONE

08/19 PUBLIC TIME – One member of the public in attendance

09/19 MINUTES
It was proposed by ES, seconded by AG that the Minutes of the Meeting held on March 25th 2019 were correct and be approved and signed .PH abstained

10/19 MATTERS ARISING
Four small signs opposite egg hut have been ignored by drivers. It was agreed to reinstate larger signs to protect the grass verge.

AGENDA ITEMS
11/19 COUNCILLOR & VOLUNTEER ROLES
It was proposed by PH, seconded by SS and agreed to continue with the following allocation of roles and responsibilities.PH thanked all the volunteers for their time and commitment.
Planning Committee: Mr P Huddleston (Chairman), Mrs E Sismore, Mrs S Smith, Mr N Bellairs, Mr D Amies
Allotment Committee: Mr N Bellairs – Parish Council Rep, Mr D Pearce (Allotment Association Secretary)

Church Clock Guardian: Mr S Fenn (former councillor)
Defibrillator Guardians : Mr N Bellairs for Ryhall, Mr A Johnson (parishioner) for Belmesthorpe
Village Hall Rep: Mr P Huddleston
Ryhall Meadows Playing Fields: Mr D Wilby – Interim Chairman;
Mr N Bellairs – Play area equipment safety checks,
Snow Warden: Mr G Roberts (parishioner)
Tree Warden : Mr J Gresty
Burial Administrator: Mr D Toone (parishioner)
Parish Plan Lead : Mr D Amies
Library Rep & Belmesthorpe NHW - Mr A Gombault
Emergency Resilience Lead: Mr D Wilby

Neighbourhood Watch, Ryhall:
Parish Forum Representatives: Mr A Gombault, Mrs S Smith

Play Equipment Refurbishment Project – Mr D Amies (Lead/Chair) , Mrs C Adams (Clerk) Mrs S Markwell-Cook, Mrs V Sutton, Mr A Capper and Mr C Mundell.

12/19 HIGHWAYS ISSUES
(1)Belmesthorpe White Bridge update - no indication of start date from RCC

(2) 40mph limit on Newstead Lane RCC state there has been a delay in getting the orders processed but the order has now been signed and the works order raised. The scheme has a complete date of 2/8/2019

(3) 20mph zone within the village. (From Francis Court, along Church Street and the Square and finishing at Bridge Street junction with Foundry Road)
The parish council asked for repainting of the faded zig zags and new zig zags on the opposite side and refreshing the white line on the road to indicate the pedestrian area down Church Street.
RCC stated that additional zig zag markings have to have a traffic regulation order but will ask parking services to confirm. The 20mph speed limit is going to the next HTWG for approval in June

(4) The outcome of the SID on Rutland Way
As speeding had been a major concern indicated in the parish plan responses, it was agreed to proceed with the request for placement of a permanent SID there as it was effective deterrent. RCC requested a financial contribution towards the SID as per the ITCP dated 23/01/18 The parish council agreed to contribute £500 towards the costs. The permanent SID request would go to the HTWG on 5th June for approval

(5) The SID at Belmesthorpe
The SID at Belmesthorpe had no effect at this location. The average speed was 29mph when the SID was turned Off and turned On. The 85th percentile speed was 35mph when the SID was turned off, however increased to 37mph when turned on.It has therefore been ineffective at this location and therefore RCC would recommend not to install one at this location

(6) Entrance to Meadows area, near Green Bridge Belmesthorpe. AG suggested that RCC install hardcore to alleviate the muddy puddles in the grassed area where cars park to access the meadows. Agreed

(7) Fingerposts in Belmesthorpe Previously the parish council has agreed to fund the re-painting of the two fingerposts as RCC had stated it was aesthetic and therefore they deemed it as a low priority for funding. However, they have since deteriorated and may require more work than just painting. It was agreed (1) to ask RCC to re-visit the works to fingerposts and (2) if needed to obtain a renewed and second quotation

(8) Traffic calming on the approach to Ryhall from Belmesthorpe
The RCC recommended option was a gateway feature, if this is approved then the Parish Council could choose which design

(9) Gateways Features at village entrances
AG is investigating the proposal of village gateways for the four entrances to the village, similar to the recently installed ones in Barnack. The parish council agreed to re-visit the proposal of village gateways for Ryhall. Most of the Rutland villages now have them to promote safer and slower driving in rural villages.

(10) The A6121 crossings ITCP update
DW and the Clerk to meet with RCC on 21/5/19 for an update on the schemes proposed for speed reduction and safer crossing of the A6121. It was proposed by PH, seconded by SS and agreed that the parish council comment to RCC would be that safety on the A6121 must take priority in their deliberations regarding which schemes to progress. Furthermore, the parish council would like to see the schemes within the village centre implemented within this financial year
Previously the Parish Council submitted an integrated transport application forms to look at various locations through Ryhall. All the locations will be assessed in the RCC feasibility study.

1. **St Eabbas Close. To allow safe crossing for residents/young adults to cross very busy A6121 on brow of hill**

   Creation of bus stop at the brow of St Eabbas Close/Essendine Hill A6121 for benefit of residents and children

2. **Coppice Road. To allow safe crossing to access the bus shelter on northbound A6121 carriageway. Also traffic calming measure to flow vehicles in 30mph zone**

3. **Turnpike Road crossing .Alleviate problem of crossing very busy main road (A6121) to access village amenities. To reduce speeding on Turnpike Road .**

13/19 FUNDING ISSUES

(1) Ryhall Methodist Hall requested a donation towards works to renovate the meeting rooms. The parish council are always keen to work with the community and normally would consider offering financial support.
However, last year it transpired that the parish council were not able to donate any money for maintaining or improving church properties and in practice this included church halls. The NALC legal team submitted this advice.
This is due to the Local Government Act 1894 and unfortunately there is no alternative but to comply with the law now that this stipulation has been specifically highlighted to us. The meeting room also comes into this category therefore legislation has prevented a parish council contribution.

(2) 1st Ryhall,Essendine & Belmesthorpe Scout Group seek funding to purchase four new 5/6 man tents at an estimated cost of £250 each. It was proposed by DW, seconded by ES and agreed to donate £250 for one tent.
(3) Request from the Flag Committee for a donation of £40 towards refurbishment of the plaque. It was proposed by ES, seconded by SS and agreed to this donation. SMC abstained.
(4) Quote to refurbish and install old notice board on RMPF & purchase of key safe. It was proposed by ES, seconded by DW and agreed to the sum of £50 for the notice board and £20 for a key holder. This notice board will be located on the playing Fields near the school – and will be used for community and RMPF notices/ posters. Local groups who would like access are asked to contact the Clerk for the combination for the key safe.

14/19 HEDGECUTTING CONTRACT
It was proposed by ES, seconded by DW and agreed to quote for £177 for top and two sides cut of the St Tibba hedge on the allotments

15/19 PARISH PLAN
PLAY EQUIPMENT REFURBISHMENT
The sub committee will meet again shortly to take forward the funding applications. The parish council awaits the final submission of the multi play centre and the revised quotation for approval.
SCHOOL PARKING UPDATE. The School is producing an advisory brochure for parents.

16/19 CEMETERY
(1) Following an inspection of headstones in the new cemetery - further time is required to ascertain who to contact for repair work. It was agreed to contact RCC again regarding the 20 flagged memorials in the old cemetery for their action as it is under their remit.
(2) Drainage issue &repair to grave – it was proposed by DW, seconded by AG and agreed to the sum of £40 for the reinstatement of soil to a grave affected by flooding.

17/19 OTHER MEETINGS - Reports from Councillors on meetings they have attended as parish council Representatives.
DW updated the meeting on the structure of RCC/ cabinet. He is now portfolio holder of the Children's Services and Education. DW reported on the integrated transport plans and bus services in Rutland.
PH reported on the village hall finances. The committee is aware of the car parking issues and are actively seeking quotes for repairs to the car park surface. They are about to embark on a major fund raising campaign

18/19 CORRESPONDENCE
Circulated: by email
26.03.19 Red Arrows Meeting
02.04.19 Draft Minutes
03.04.19 Community Safety Consultation 2019
03.04.19 Village News draft
15.04.19 and 02.05.19 Rutland Beat update
02.05.19 Rutweb report
01.05.19 LRALC 15 June AGM
07.05.19 Rutland Police Newsletter
07.05.19 RCC Rural Hero

Correspondence to note

From Resident re speeding on Belmesthorpe Lane

Lamin & White – now rebranded as Hills Accountants in Oakham

LRALC 2019 Annual General Meeting - request the appointment of representative to attend the forthcoming Annual General Meeting of LRALC on Saturday 15th June at Leicestershire County Council's headquarters. With regret, Ryhall Parish Council decline to furnish a representative.

LRALC Councillor training - 10th June 2019 at Rutland County Council

Ryhall Village Hall – note increase in fee structure

19/19 FINANCE

Payments to agree

It was proposed by ES, seconded by SS and agreed to the following payments

David Reed for burial repair in new cemetery	40.00
Creative Design for purchase of banner	90.00
LRALC for annual membership	385.04
Renewal of insurance Came & Co for 2019/20	1,579.51
This includes £148.11 for the additional tennis premium agreed Jan 21st 2019 for fencing, posts and surface.	
ICO renewal fee for Data Protection	40.00
Leics & Rutland Playing Fields Association membership	30.00

Income received into Parish Account

From RCC precept payment	30,490.90
From RMPF for annual rent x 2	20.00

Payments made since last meeting	**Nett**	**VAT**	**Total**
To RCC Library precept donation			2,500.00
Biffa Waste for Dog bins to 31/3/19	325.00	65.00	390.00
Environment SK Grasscutting	562.10	112.43	674.53
Rutweb Website Management			162.00
Hill Accountants for Internal Audit	220.00	44.00	264.00
Russell Clarke Grasscutting cemeteries			188.17
Mrs C Adams April Salary			857.59
S Linnell for new Notice board			850.00
HM Revenue and Customs Tax for April			252.80
Environment SK grass cutting	1,124.20	224.85	1,349.05

Payments made at meeting:	**Nett**	**VAT**	**TOTAL**
Ryhall Village Hall Hire			17.00
Rutland County Council precept for Library (2018/19)			2,500
LRALC Annual Membership			385.04
Creative design for banner			90.00
ICO Data protection renewal			40.00
Playing Fields Association			30.00
Came & Co Insurance			1,579.51
Mr K Altham for old Notice board refurbishment and install			50.00
Mrs C Adams Expenses including Laser toner for photocopier			175.98

Payments made from Burial Accounts since last meeting

Anglian Water for burial tap	10.48
Income received into Burial Account	
From Mr J Flint for annual grazing rent	10.00
Payments to agree from the Burial Account –	
Mr D Reed for grave repair	40.00

Lamin & White/ Hills Accountants - Note the increase in Workplace Pension contribution rates as of 6th April 2019. New Employer rate will be 3%, new worker contribution will be 4%

Payment of the above expenditure was proposed by AG, seconded by ES and agreed.

Accounts as at 25.03.19

Current Account	26,074.76
High Interest	24,080.31
Burial Current	208.35
CIL Community Account	20,112.18

20/19 ANNUAL AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2019

All documentation had been circulated in advance of the meeting for consideration. Review and agree the statement of account for year ended 31 March 2019

20/19 (A) Approve Section One – the Annual Governance Statement. It was proposed by DW, seconded by AG and resolved to approve. Signed by the Chairman

20/19 (B) Approve Section Two the Accounting Statement – it was proposed by SS, seconded by Ag and resolved to approve. Signed by the Chairman

The external audit of accounts will take place in July undertaken by PKF Littlejohn. The Notice of Appointment of the date for the Exercise of Electors rights will be posted on the Notice board and on the website. Any elector interested has the right to inspect the accounts and make copies of the annual return, books, deeds and contracts relating to the accounting statement for the year ending 31 March 2019. With reasonable notice these documents will be available from the Clerk.

21/19 PLANNING

Full Planning Permission

Erection of two storey extension part two and part single storey rear extension. Resubmission for a smaller scheme following approval of larger scheme – 23 Parkfield Road, Ryhall PE9 4ER **2019/0220/FUL**

Retrospective Applications & Listed Building Consent – None

Refusal of Planning Permission – None

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area - None

Determination as to whether the prior approval of details is required (Agricultural and Forestry development

2019/0375/AGP Storage barn for hay, straw, plant & machinery. Ridgeview Farm Newstead Road, Belmesthorpe Rutland PE9 4JJ

Rutland County Council approve the siting, design and external appearance in accordance with the application and plans submitted

Determination as to whether the prior approval of details is required (Development within he curtliage of a dwelling house) Single storey rear extension . 29 Rutland Way PE9 4ET 2019/0127/DEP – the County Council give notice that the proposed works will require the formal submission of details for approval.

Approval of Details required by condition planning permission

2019/0243/DIS Proposal – Discharge condition 4 (ecological survey) and condition 5 (Tree Protection) of application 2016/0156/FUL> Hollyhock Cottage, Church Street, Ryhall PE9 4HR.

Planning applications observations:

3 No Cypress trees remove to ground level. Longcroft, Waterside, Ryhall PE9 4EY **2018/0887/CAT**

Replacement of ill fitting modern windows for traditional flush casement windows**,** The Old Forge, Foundry Road, Ryhall PE9 4JA **2018/0809/LBA**

Remove existing single storey flat roof garage and replace with single storey side extension . 35 Rutland Way, Ryhall PE9 4ET **2019/0333/FUL**

Repairs and minor alterations to an existing stone outbuilding
at the rear of the property. The work will include stonework repairs and
repointing using lime mortar (NHL 3.5), a new steel/timber window will
replace the existing to the south side.The roof will be repaired and the existing pantiles salvaged and revised. A new conservation rooflight will be added on the north side.2 New Row, Mill Street, Ryhall PE9 4HG **2019/0180/LBA**

Single Storey extension . 20 Rutland Way, Ryhall PE9 4ET **2019/04211/FUL**

Replace front and back doors. Meadow Cottage, 1, New Road, Mill Street, Ryhall PE9 4HG **2019/0329/LBA**

22/19 FUTURE AGENDA ITEMS
Christmas lights
Vicarage Lane Ownership
Village entrance gateways

23/19 NEXT MEETING - The next meeting will be on Monday 22nd July 2019 at 7.00pm at the Village Hall, Ryhall
The September meeting will be held on Monday 16th September 2019.