MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 16th SEPTEMBER 2019 AT 7.00 pm AT THE VILLAGE HALL, RYHALL

PRESENT Mr P Huddleston Chair, Mr D Amies (DA) Mr D Wilby (DW) Mrs S Smith (SS) Mrs S Markwell-Cook (SMC) Mr N Bellairs (NB) Mr J Gresty (JG)

01/19 APOLOGIES
Mr C Parsons (CP) Mr A Gombault (AG) Mrs E Sismore (ES)

02/19 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST – NONE

03/19 PUBLIC TIME - None

04/19 MINUTES
It was proposed by DA, seconded by SS that the Minutes of the Meeting held on 22 July 2019 were correct and be approved and signed . NB abstained.

05/19 MATTERS ARISING – Butcher Site
Notice from Rutland County Council that the land will be tidied as requested within a two week period. The parish council will contract RCC again to seek further clearance as it is in the heart of this conservation area.

AGENDA ITEMS

06/19 COUNTY COUNCILLOR Election on 12 September 2019.
The Parish Council welcomed Mr Richard Coleman who was elected as the second member Ward Councillor for Ryhall and Casterton. He introduced himself and looks forward to working with the parish councils for the benefit of the communities.

07/19 HIGHWAYS ISSUES

(1)Belmesthorpe White Bridge –Vehicular damage originally reported to RCC on 31/01/19. On the 16/07/19 RCC stated that Leicestershire County Council have been prioritising their own schemes and have not yet started on the White Bridge, the aim was to have a design to RCC in early August. DW offered to continue to press for repair and the Parish council will to check with RCC as to the weight limit of the bridge.

(2) The permanent SID on Rutland Way – awaiting installation

(3) Entrance to Meadows area, near Green Bridge Belmesthorpe- Hardcore completed.

(4) Shepherds Walk Footway – new footpath section completed. Thanked RCC on 7/8/19

(5) Traffic Calming/ Gateway on the approach to Ryhall on Belmesthorpe Lane – 9/08/19
The order has been raised for the gates and will be installed as soon as it has arrived

(6)Two Village Gateways ITCP requests for two gateways for Ryhall on A6121 and Belmesthorpe East West approaches were submitted to RCC on 20/08/19

(7) A6121 St Eabbas and Turnpike Road crossings –outcome was reported in the Minutes of 22/07/19

An order has been raised on 09/08/19 to install a sign warning of children crossing and concealed access on A6121 near St Eabbas Close Ryhall on the Essendine side heading down towards Ryhall - complete by date of 8/10/2019

The order for the uphill warning sign has been raised - a complete by date of 8/11/2019.

An order has been raised for the dropped kerb on Turnpike Road – complete by date of 8/10/2019

RCC will install mobile SID on Turnpike Road to see if this has any effect on traffic speed

(8) Cleaning of the White Bridge Requested 07/08/19 .
RCC reply on 23/08/19 ' *Repainting of the metalwork was identified at the last inspection in July 2017. However, bridge schemes are programmed on a points system based on the condition of each element of the structure with safety and structural damage scoring highest. The bridge is on the priority table but is low down and will not be programmed for work until such time that it becomes a priority against other schemes'*
DW offered to query this low priority status which RCC decided in 2017, as the paintwork is significantly flaking and the bridge is a major feature of the village. It was agreed that the parish council would seek two more quotes for cleaning and painting based on the highways specifications – then if no RCC action were forthcoming there would be costs in place to review the way forward in the next financial year.
DW to seek clarification as to the weight restriction on the Ryhall white bridge.

(9) Verge opposite egg hut – the parish council requested a permanent kerb 07/08/19 .as despite the PC efforts with signs to deter divers from doing a U turn and damaging the verge, these have been ignored. RCC replied on 16/08/19 that they will undertake site visit.

(10) Fingerposts – The Parish Council thanked RCC for work to one fingerpost, although both needed painting.The Parish Council re- requested the painting of the Newstead junction plus it is leaning and needs straightening up. On 16/08/19 RCC confirmed that they will raise another ticket

<u>Other highways issues arising since the last meeting</u>

Flooding in Church Street Ryhall - Reported to RCC on 30/08/19 RCC reported that his defect has been included in their programme of works for this financial year.

Blocked drains/ flooding at the bottom of the Essendine Hill, Turnpike Road, Ryhall. A6121 RCC confirmed that this been included on their programme of works for this financial year.

New cemetery roadway - On 03/09/19 The Parish Council asked RCC who to approach about damaged road surface outside the new cemetery on Belmesthorpe Lane

Weed killing in the gutters in Ryhall especially Rutland Way, St Tibba and Parkfield Road. Countywide herbicide application was due to start towards the end of August, now undertaken

St Johns Close – resurfaced 2/09/19

Coppice Road Green – parking on the green area. Letter to all residents delivered on 1/09/19 . To date 100% success rate and thanks expressed to residents for their co-operation.

Large ruts/ broken highway surface in Parkfield Road where the school parents park. Parish Council to request repair again.

08/19 CALL CONNECT TRANSPORT
Following a busy and popular lunchtime visit on 12th August, RCC will be bringing the Call Connect Bus back to the village hall car park - date in late Autumn -Residents keen to learn more about this service. Item in the village news

09/19 ALLOTMENTS –
Thanks expressed to the Association for their ongoing effective management of the allotment gardens.
Request for funding for roof repair to the Retreat . It was proposed by NB, seconded by PH to contribute a grant of £350 towards the materials for the roof repair. The Allotment Association to undertake the labour. At the vote, 5 in favour, 1 against, I abstention. Carried.
It was agreed to ask the Association for a copy of their accounts before the January precept meeting.
Boundary issue – a resident has erected a new fence that appears to compromise the boundary between his home and the allotments. The parish council agreed to check that the resident is confident this area is within the householder's deeds.
Tenancy Agreements issued for 2019/20 – have been issued to 40 tenants. There has been no increase in the rents.

10/19 RYHALL MEADOWS PLAYING FIELDS
(1) Hedge laying –noted that some hedge cuttings still need to be removed. Discussion on the further laying of the remaining hedge to improve visibility and the future health of the hedge. It was agreed that this should be part of the play area refurbishment project, including the planting of a new hedge along the wire fence. JG to liase with the RMPF Committee.
(2) Parking on the grassed play area has been observed recently. Generally this is limited to specific users who have been briefed by the RMPF chairman. It was agreed that when the new play park is in operation that a parking policy should be reviewed due to the increased anticipated footfall. Users are reminded to concur to the speed limit on the gravelled roadway
(3) Future fundraising initiatives - the RMPF committee will be hosting a traditional reel film show with cheese and wine in the village hall on Sunday 27th October 2019 to raise funds for the new play equipment.
(4) Dog bone dog poop bag holders – following the success of the Schools' eco initiative in July, the parish council will liaise with the school to seek their views as to its continuation On next agenda.

11/19 GALA DAY 2019 – DR reported a highly successful day, with good attendance and feedback. Profits will go towards a Senior Citizens lunch at Christmas, the Cadets who assisted on the day and a specific donation to the Play Equipment fund. For transparency a breakdown of the figures will be published in the Village News. Plans are underway for Gala 2020.

12/19 PLAY AREA UPDATE
(1) Donations in collection tins, thanks expressed to everyone who has kindly donated. Tins will be collected shortly and the final total published.
The Green Dragon Pub will be hosting a traditional conker event in the Village Square on 12th October 2019 – funds raised will be donated towards the Play Equipment Fund

(2) Funding application bids to external sources – one has been unsuccessful, three are being processed.

13/19 SCHOOL PARKING UPDATE
A three page draft brochure has been produced by PH in association with the School. It was hoped the liaise with the school to discuss publication and onward promotion to parents and carers.

14/19 VICARAGE LANE –
Ownership of Lane and the wall – no further update. On the next agenda.

15/19 NEW CEMETERY –
(1) Inspection of headstones – the clerk to meet with a memorial company to assess the headstones under their remit with a view to repair.
(2) Burial Fees 2019/20 – a revised schedule of fees, based on the increases at Rutland County Council has been prepared by the Burial Administrator and distributed to Councillors . It was proposed by NB, seconded by DA and agreed unanimously to endorse The fees will be published on the website. Noted that there are very limited reserves in the Burial account.
(3) Remuneration increase for Burial Administrator for November 2019. Thanks expressed to Mr Toone for his excellent work – this year including significant extra duties researching the memorials. It was proposed by DR, seconded by SS and agreed to increase his remuneration by £100 per annum to £850 in recognition of his dedication to this role.
This would be funded from the community account if necessary
(4) Hedge Cutting – due to hedge height/ growth, three hedges could not be completed in the annual cut. It is necessary to return them to a workable height. It was proposed by PH, seconded by NB and agreed to the quote for hedge reduction, funded from the community account if necessary.

16/19 OLD CEMETERY
(1) Closed cemetery status- RCC state that they do not have any record on file of the closure of the cemetery. An enquiry has gone to the Ministry of Justice requesting info on the closure of the first and second part of the cemetery.
The Cemetery extended circa 1930's – RCC own the 2nd parcel of land and RCC state that the parish maintain the cemetery as the Burial Authority. Whist the closed cemetery status is being established, it was agreed that the parish council would undertake the maintenance required, following many complaints received. Ball park figures for clearance of twenty ancient graves, (£400) and hedge trimming (£42.26) were discussed. It was proposed by NB, seconded by SS to undertake clearance of the most badly affected ten graves. An amendment was tabled by DR ,seconded by SMC to tidy all twenty graves and hedge cut including the necessity to hire a skip (£160) At the vote , carried. The parish council is mindful of the need to maintain this sacred area in the centre of the village.

17/19 FOUR YEAR PLAN 2015 -2019
The document had been circulated to all Councillors – the plan has mainly been completed with some ongoing initiatives. It was agreed that a new plan 2020 – 2024 would be

established as a vision for the parish based on outcomes from the parish plan. It was agreed to seek the views of parishioners as to ideas for future improvement of the parish of Ryhall and Belmesthorpe. Early ideas were increased planned tree planting to help the environment/ carbon capture , a village flag and the ongoing play area refurbishment including phase 2 - the Under 5 area and play equipment for the disabled .

18/19 CHRISTMAS LIGHTS

The festive lights need a complete overhaul. The parish council is keen to support quality long term lights which would have to be heavy duty battery operated. There are issues to consider such as battery powering, safekeeping during Christmas use, long term storage and insurance. One quote has been obtained for a 100 bulbs, large 18 year capacity battery and heavy duty wiring. However, as it is a substantial figure – due to the Financial Orders, the Parish Council is required to obtain two quotes for consideration. It was noted that this funding has not been budgeted for in this financial year. It was therefore proposed by DR, seconded by NB and agreed to gather a second quote, make the necessary investigations such as permission from RCC to site in the tree and consider within the precept/ budget in January 2020 with a view to a full effective lighting for Christmas 2020.

19/19 TREE UPDATE

Planting on open green areas, following a site meeting with the Forestry Officer from RCC, it was proposed by NB, seconded by DR and agreed in principle that the parish council endorsed the proposals for the opportunity to increase our native tree population. The plan includes 15 new trees for the Parkfield green area .Three small-leaved limes (*Tilia cordata*) could be planted and four clusters of 3 birches (*Betula sp.*). This would leave plenty of open green space. Residents in the immediate area would receive a letter advising of the layout of the new trees, which would be planted in November. The parish council is keen to hear any views from parishioners as it is important in making the final decision to know if there is good local support. Residents are invited via the Village News to submit any comments on this project to the Clerk by October 21st or drop a note into the parish council mail box at the village hall.

Other maintenance works to trees include

(1) Parkfield Road (Outside number 4) This site was already booked in for an assessment, but no tree has yet been selected. As this is a replacement it has high priority.

(2) Parkfield Road (Side of number 15) Consideration is given to plant 2 yews (*Taxus baccata*) and 1 crab apple (*Malus sylvestris*). Tree pruning is also be considered on the bird cherry (*Prunus padus*), which would give 3+ years of clearance.

(3) A resident had suggested planting an avenue of lime trees on the approach to Ryhall from Stamford but following consultation from the Highways Department, tree planting in this area was not deemed feasible

20/20 GRASSCUTTING

(1) The 2019/20 grass cutting rebate from RCC for cutting of all the parish highways grass has been received . See Finance. It was noted that this sum is a 10% reduction on the payment of last year which the parish council will have to subsidize.

(2) St Eabbas Quote for one off grass cut to reduce the long highways grass. With the change in the signage this area is now included within the village. It was proposed by DW, seconded by DR and agreed to authorize an immediate cut @ £42.26 plus VAT. Thereafter next year this area will be included in the grass cutting schedule @ £15.84 per cut. It was proposed by DW, seconded by DR and agreed to a one off cut of the hedgerow which needs specialist equipment due to hidden ditch @ £198.00 plus VAT.

(3) Damage to fence – a complaint has been received claiming damage to garden fence by grass cutting equipment. Environment SK is the parish council approved long term contractor. The Council agreed that this was a private dispute should be referred back to the homeowner and the contractor to resolve.

21/19 HEDGECUTTING –
(1) Adjacent to A6121 footpath from Rutland Way down to the roundabouts. This hedge is very overgrown. It was agreed to write to the owner/ tenant farmer to seek hedge cutting as a matter of priority. It was further agreed to contact RCC to ask for the ground ivy over spilling onto the footway/ cycleway to be cut back

22/19 ADOPTION OF POLICIES - drafts circulated to Councillors
(1) Volunteer Policy
(2) Equality and Diversity Policy
Subject to the paragraph about DBS checks omitted - it was proposed by NB, seconded by DW and agreed to ratify these policies. Both will be posted on the website.

23/19 OTHER MEETINGS - Reports from Councillors on meetings they have attended as parish council Representatives.
DW reported on the Stamford North Development. RCC is campaigning for an inter county advisory group with representatives from neighbouring Rutland parishes being offered a seat on the group.
PH reported on the village hall committee meeting (1) the calendar 2020 which will focus on old photos of the parish (2) An assessment to damage caused to the wooden fence and building is being conducted by assessors following a vehicle accident.

24/19 CORRESPONDENCE

Circulated: by email

29.07.19 Draft Minutes
30.07.19 RCC Parish Reps for Conduct Committee
30.07.19 RCC Safer Villages Scheme
30.07.19 Call Connect Bus visit
30.07.19 Cemetery Maintenance – KA
30.07.19 Licensing invitation – Jo Saunders
05.08.19 Governance Sustainable Communities Act
05.08.19 Governance Forum Notes
05.08.19 Health Plan for Rutland conference on 4th September
08.08.19 North Beat Report
13.08.19 Night Flying
14.08.19 Rural Community Council Newsletter (Friendly Bench)
23.08.19 Moving Forward (4th Transport plan)

25/19 FINANCE

Income received into Parish Account

30.07.19	HM Revenue and Customs VAT claim	2,117.30
08.08.19	Ryhall Neighbourhood Watch	100.11
12.09.19	From RCC for Grasscutting / hedge rebate 2019	9,305.33

Payments made since last meeting	Nett	VAT	Total
01.07.19 Direct debit to NEST (Clerk pension)			40.00
22.07.19 S Markwell-Cook refund for donation tins			28.95
29.07.19 Rutland CAB			50.00
29.07.19 Sue Ryder Hospice			100.00
29.07.19 Mrs C Adams Salary for July			857.95
29.07.19 HM Revenue & Customs Tax for July			252.80
30.07.19 Direct debit to NEST			40.00
16.08.19 Rural Community Council Membership			60.00
16.08.19 Rutland County Council Election Expenses			265.69
02.09.19 AED Locator for defibrillator			31.80
02.09.19 Mrs C Adams Salary for August			857.75
02.09.19 HM Revenue for tax August			253.00

Payments to be made at meeting:	Nett	VAT	TOTAL
Ryhall Village Hall Hire			17.00
Environment SK for grass and hedge cutting	1,692.84	338.58	2,031.42
The Grasscutter			188.17
Mr K Altham New Cemetery fence painted £130 / weed spraying £30 / old cemetery clearance weed spraying and initial clearing graves £80			240.00
Mr J Gresty for land registry information			9.00
PKF Littlejohn External Audit	300.00	60.00	360.00

Payments made from Burial Accounts since last meeting

Rutland County Council for black bin waste	224.40

Income received into Burial Account – None

Payments to agree from the Burial Account – None

Income received into the CIL Play area community fund

Collection made at Gala Day 2019	101.26

The payment of the above expenditure was proposed by DA ,seconded by NB and agreed.

Accounts as at 16/09/19

Current Account	26,747.98
High Interest	24,104.33
Burial Current	64.32
CIL Community Account	20,213.44

External Audit by PK Littlejohn

The audit of the authorities accounts for the year ending 31st March 2019 concluded on 12th September 2019. The external auditor report stated there were no matters arising. The Notice of Conclusion will be posted on the two notice boards and website by 30th September 2019 in line with statutory requirements. Documents will be available for inspection from the Parish Clerk from 7th October until November 9th 2019.

26/19 PLANNING

Full Planning Permission & Listed building Consent

Extension and alternations to dwelling – replacement detached garage – Hill foot Careby Road Ryhall PE9 4HD **2019/0771/FUL**

Proposed single and two storey extension to rear elevation and single storey extension to side elevation – 2 Turnpike Road, Ryhall PE9 4HD **2019/0655/FUL**

Outline Planning Permission

Retrospective Applications

Refusal of Planning Permission

Notification of decision in respect of a section 211 Notice proposing works to a tree or trees in a conservation area - None

Determination as to whether the prior approval of details is required (Agricultural and Forestry development

Approval of details required by condition planning permission ref 2017/0330/FUL/APP A2470/W/17/3188539
Elderflower Cottage, Belmesthorpe Lane, Ryhall PE9 4JF for discharge of condition 3 (materials) and bat Mitigation Plan.

DETERMINATION AS TO WHETHER THE PRIOR APPROVAL OF DETAILS IS REQUIRED (DEVELOPMENT WITHIN THE CURTILAGE OF A DWELLINGHOUSE)
Also under Certificate of Lawfulness for proposed use or development
Single storey rear extension - The Bungalow Newstead Road Belmesthorpe Rutland PE9 4SA
2019/0754/DEP Rutland County Council give notice that the proposed works will not require the formal submission of details for approval. The development can proceed as notified.

Planning applications observations:

Remove No 1 Walnut Tree (T1) to near ground level – tree growing vigorously near to stone wall. Church Farm, The Square, Ryhall Rutland PE9 4HJ **2019/0769/CAT**

Stablise chimney stack internal chimney breast and move to original postion. Reinstate original opening from kitchen to snug. Reinstate French doors from existing window. The Cedars, New Road, Ryhall PE9 4HL. **2019/0437/LBA**

Replacement of four front windows on a like for like basis. The Poplars, Foundry Road, Ryhall PE9 4JA **2019/0726/LBA**

27/19 FUTURE AGENDA ITEMS

28/19 NEXT MEETINGS - The next meeting will be on Monday November 18th 2019 at 7.00pm at the Village Hall, Ryhall