MINUTES OF THE VIRTUAL MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 18TH MAY 2020 AT 7.00 pm
Due to CV 19 this meeting was conducted by Zoom

PRESENT , Mr P Huddleston – Chair, Mr D Amies (DA) Mrs S Smith (SS) Mrs S Markwell-Cook (SMC)) Mr J Gresty (JG) Mr A Gombault (AG) Mrs E Sismore (ES) Mrs D Rolfe (DR) Mr N Bellairs (NB) Mr D Wilby (DW)

County Councillor Richard Coleman joined the meeting as an observer.

01/20 APOLOGIES – None

02/20 ELECTION OF CHAIRMAN
It was proposed by DR, seconded by AG to re-elect Paul Huddleston as Chairman .There were no further nominations. At the vote it was agreed unanimously. He duly signed the Declaration of Acceptance of Office, which was witnessed on screen. PH stated that he would accept the position of Chair and host the virtual meeting, this was appreciated. However, he indicated his intention to step down as Chair. Councillors were asked to consider the election of a new Chairman for the July meeting.

03/20 ELECTION OF VICE CHAIRMAN
It was proposed by PH, seconded by NB that Mr Dave Amies be elected as Vice Chairman. There were no further nominations. At the vote all in favour, carried unanimously.

04/20 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST – None

05/20 PUBLIC TIME – No members of the public joined the meeting via audio link

06/20 MINUTES
It was proposed by ES, seconded by SS that the Minutes of the ordinary Meeting and the Annual Parish Meeting both held on 9th March 2020 were correct and be approved. The meeting witnessed the signatures of the Chairman

07/20 Matters Arising from the previous minutes
Highways – RCC confirmed that the request for the mini roundabouts to be painted has been logged for this financial year.
Local Plan – the consultation has been deferred due to CV19 .The full details of the Local Plan can be found on the Rutland County Council website

AGENDA ITEMS

08/20 ADOPTION OF STANDING ORDERS 2020

Councillors had been issued with the draft copy. It was proposed by NB, seconded by DA and resolved to accept and adopt the Standing Orders 2020 – as recommended by NALC - which allows for business to be conducted virtually. These will replace the previous Standing Orders until May 2021. All Councillors will be issued with the adopted version and it will be posted on the parish council website.

09/20 RETIREMENT OF COUNCILLOR CHRIS PARSONS

The parish council reluctantly accept the resignation of Chris Parsons as a councillor for this parish.

Chris has, remarkably, been a member of Ryhall Parish Council for almost 27 years and was also a former ward representative on Rutland County Council.

He joined the Parish Council on 8th July 1993, was Chairman for six years from May 2007 to May 2015 and Vice-Chairman for four years from May 2015 to July 2018.

With regret, he has taken the decision to stand down as of May 18th 2020.

Chris represented the Ryhall and Casterton Ward for many years and twice served as chair on Rutland County Council.

Born and bred in Belmesthorpe, he has been a significant figure in local matters for decades. As a farmer and farm shop owner, Chris was in close touch with all corners of the community and this served him well on council matters. He had a vast range of contacts and a huge store of local knowledge.

Only the onset of a debilitating illness has prevented him from continuing his service to the community. We thank Chris for his commitment and devotion to the council and the people of Ryhall and Belmesthorpe.

10/20 CO-OPTION PROCESS

The Clerk will inform Rutland County Council of the resignation of Mr Parsons – this will create a casual vacancy .Information on this process is located on the parish council website.

11/20 COUNCILLOR ROLES

It was proposed by SS, seconded by DW and agreed to the status quo of all the councillor roles as below.

Planning Committee:
Cllr P Huddleston (Chairman), Cllr E Sismore, Cllr S Smith,Cllr N Bellairs, Cllr Mr D Amies

Allotment Committee:
Cllr N Bellairs – Parish Council Rep, Mr D Pearce (Allotment Association secretary)

Church Clock Guardian:
Mr S Fenn (former councillor)

Defibrillator Guardians :
Cllr N Bellairs & Mr M Virgin (parishioner) for Ryhall
Mr A Johnson (parishioner) for Belmesthorpe

Village Hall Rep: Cllr P Huddleston

Ryhall Meadows Playing Fields:
Cllr D Wilby – Interim Chairman & Cllr N Bellairs – Play area equipment safety checks

Snow Warden: Vacant

Burial Administrator: Mr D Toone (parishioner)

Tree Warden : Cllr J Gresty

Play Area Committee
Cllr D Amies. (Chair) Cllr Sarah Markwell-Cook , Mr A Capper and Mrs V Sutton (parishioners) Mrs C Adams (clerk)

Library Rep & Belmesthorpe NHW - Cllr A Gombault

Emergency Resilience Lead: Cllr D Wilby

Neighbourhood Watch, Ryhall: Facebook only

Parish Forum Representatives: Cllr A Gombault, Cllr S Smith

12/20 ANNUAL INSURANCE FOR 2020/21
It was proposed by ES, seconded by DA and agreed to the renewal of the annual insurance @ £2109.22 commencing on 1st June 2020. This figure is included in the three year deal which ceases in June 2021. The sum has increased due to the increased insurance required for the new play area, the zip wire and the commitment to insure the tennis courts.

13/20 RYHALL MEADOWS PLAYING FIELDS
(1) Play Area Installation - First install inspection completed 24/3/20. Due to CV19 the play area remains closed until further Government advice. The tennis courts have re-opened.
It was agreed to review the future quarterly inspections for the new equipment with the RMPF Committee.
(2) Update on Play Area Phase Two – Under Five area. The RMPF Committee submitted an application to National Grid for a grant towards one piece of equipment (the junior multi play tower)for the proposed Under Five area. The Committee have just been notified that they were successful and a grant for £10,000 has been acknowledged.The fundraising for the Phase Two continues.
(3) Tree inspection & hedge laying . JG as Tree warden has inspected the trees within the middle hedgerow. It was noted that the ash trees appear to be ailing and may need attention within the next two years. The proposal for laying the hedge has been deferred until after the CV19 crisis.
(4) Planting of Memorial Tree – deferred until after the CV19 crisis.

14/20 STREET LIGHT FOUNDRY ROAD
A resident has requested parish council approval to remove the street light on the barn end of ensure a safe working environment for the contractors during the project . The resident requests the light is not reinstated in the same place as it would be directly outside a new bedroom window. The parish council agreed in principle to the relocation of this light on the opposite side of the road by the White Bridge provided that the light was sufficient to illuminate the opposite footpath and that it was in keeping with the character of the conservation area.

15/20 GRASSCUTTING has commenced in the parish and the cemeteries and will continue as before as the contractors can operate at a social distance. The clerk has requested confirmation of the Rutland County Council rebate for the parish grass in line with previous years.
Parkfield Road Green– it was proposed by SS, seconded by SMC and agreed to create a small wild flower area in the triangular zone under the newly planted trees. It was agreed to contact the Grasscutters to ask them not to cut this zone and later to plant cowslips and other meadow flowers to create a designated wild flower area. Clerk to create a temporary sign to indicate the area.

16/20 ALLOTMENTS – REQUEST FOR FUNDING
It was proposed by SS, seconded by AG and agreed to the request from the Allotment Association for £55 towards the brackets for guttering for the roof of the Retreat on the allotments. One against (DR) one abstained (SMC)

17/20 OTHER MEETINGS – Reports from Councillors on meetings they have attended as parish council representatives – None

18/20 CORRESPONDENCE

Welland Rivers Trust Community Engagement (emailed 22/4/20) – deferred to later meeting

There has been a request for a Memorial Bench to be placed on the green area opposite on Mill Street – which has been referred to RCC

Request from a resident to seek advice of RCCTree Officer regarding the trees on the riverbank Foundry Road.

Request from a resident to tidy the area near the White Bridge at the Foundry Road end. Clerk to action

Circulated: by email

LRALC round robin 17/4/20 & 24/4/20 & 04/05/20
20.04.20 Community Infrastructure Levy (see details below)
RCC Confidential Briefings twice a week
22.04.20 Welland Rivers Trust
24.04.20 RCC Action Notes
24.04.20 LRPFA Newsletter
30.04.20 RCC Government thanks during CV19
30.04.20 Aviva Community Fund
01.05.20 Rutweb report
05.05.20 Rutland North Beat report

19/20 FINANCE

It was proposed by PH, seconded by ES and agreed that the £6,660 VAT which will be reclaimed directly from the phase one play area project be allocated towards Phase Two Under Five area.

Decision on how to spend the £1,790 Community Infrastructure Levy (CIL) awarded to the parish (detailed below) has been deferred to a future meeting. The *CIL Guidance for Town and Parish Councils* has been circulated to all Councillors for consideration.

Income received into Community Account 1

From Rutland County Council Precept for 2020/21	32,494.00
From RMPF Annual Rent	10.00
Active Rutland for Grant towards play equipment Phase 2	500.00
From Rutland County Council CIL Money **	1,790.66

2017/1143/FUL
Fordham Kitchens, New Road, Ryhall Stamford, Rutland. PE9 4HL
Conversion of barn to form dwelling and erection of 2.2m high close boarded fence along the western side boundary.
2018/0790/FUL
Land Off Belmesthorpe Lane, Ryhall, Rutland
Variation of condition 2 attached to planning permission 2016/1143/FUL

Payments made since last meeting	**Nett**	**VAT**	**Total**
20.03.20 Mrs C Adams Salary March			857.95
20.03.20 HM Revenue for tax CA			252.80
30.03.20 Plough Environmental Grass Cemetery			350.00
30.03.20 LRALC Membership Fees			401.86
16.04.20 Rutland web Website maintenance			162.00
16.04.20 Biffa Dog bins (Jan – 31 March)	325.00	65.00	390.00
16.04.20 Environment SK Pitch grasscut RMPF	123.73	24.75	148.48
30.04.20 Hills Accountants Admin	51.00	10.20	61.20
30.04.20 Information Commissioner ICO			40.00
30.04.20 Leics & Rutland Playing Field Association			30.00

01.05.20 Rutland web reissue			162.00
01.05.20 Anglian Water Burial Tap			9.41
01.05.20 Mrs C Adams Salary April			861.71
01.05.20 HM Revenue Tax for April			247.24
01.05.20 From Community Account to CIL account for play park			500.00
Fenland Leisure signage for play park deferred	114.00	22.80	136.80

Payments to be agreed at the virtual meeting:	**Nett**	**VAT**	**TOTAL**
Mr P Huddleston Zoom Pro package (one month)			14.39
Came & Co Insurance			2,109.22
LRALC Delegate Fee for Zoom meeting			20.00
Plough Grasscutting for cemeteries			350.00
Ryhall Allotment Association Brackets and gutter fixings **			55.00
Environment SK April grasscutting	837.66	167.54	1005.20

Payments of the above accounts as detailed were proposed by ES, seconded by DW and agreed

Payments made from Burial Accounts since last meeting Rutland C Council Rates	104.79
Income received into Burial Account	None

Payments to agree from the Burial Account - None

Accounts	**As at 18.05.20**	
Current Account	42,453.03	
High Interest	14,133.05	
Burial Current	272.99	
CIL Community Account	4,378.53	Plus 500 Active Rutland

Income to be received into the CIL Play area community fund - £500 from Active Rutland

20/20 ANNUAL AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2020

All documentation had been circulated in advance of the meeting for consideration. Following scrutiny it was noted that there was one error in 'Income' therefore it was not possible to approve the Statement of Accounts & the Annual Governance Return for year ending 31 March 2020 at this meeting. Clarification will be sought and it was therefore agreed to call an extra ordinary meeting with one agenda item to review and agree the Annual Audit of Accounts .This meeting will be virtual and will be held on Wednesday 27th May 2020 at 7.30pm.

21/20 PLANNING

Full Planning Permission

Proposed single storey rear extension incorporating new pitched roof to existing single rear extension. 1, Vale Cottages, Church Street, Ryhall PR9 4HW **2020/0042/FUL**

Proposed conservatory – Shields Cottage, Main Street Belmesthorpe **PE9 4JQ 2019/1268/FUL**

Proposed conversion of existing garage to habitable use. Side extension to form games room. Extension to kitchen. First floor side extension to form bedroom with ensuite bathroom. Proposed new driveway **2 Meadow Lane Ryhall PE9 4EP 2020/0200/FUL**

Outline Planning Permission & Retrospective Applications - None

Refusal of Planning Permission
Land at Bridge Street, Ryhall Construction of two No 4 bedroomed dwellings.
2020/0048/FUL.

Certificate of Lawfulness for proposed Use or Development

Application for Tree works : works to trees subject to a TPO and / or Notification of proposed works to trees in a conservation area
Fell 1 x Cherry due to overcrowding from other trees. The Birches, Foundry Road Ryhall PE9 4JA**. 2020/0125/CAT**

Determination as to whether the prior approval of details is required (Agricultural and Forestry development
Approval of details required by condition planning permission

Planning applications observations:

Erection of single storey front porch and conversion of existing attic/ loft space for habitable use including insertion of two rooflights. 3 New Row, Mill Street, Ryhall PE9 4HG **2020/0377/LBA**

Demolish and replace single storey side extension and rear extension . Single storey front extension and canopy. 7 Balk Road, Ryhall PE9 4H **2020/0254/FUL**

Single storey extension to rear of property . 4 Gwash Meadows , Belmesthorpe Lane Ryhall PE9 4LB **2020/0430/FUL**

22/20 FUTURE AGENDA ITEMS
Belmesthorpe Village Gateways

23/20 NEXT MEETINGS - The next meeting will be on Monday 13th July 2020 at 7.00pm
This may also be a virtual meeting due to Covid 19 restrictions