MINUTES OF THE MEETING OF ANNUAL COUNCIL MEETING OF RYHALL PARISH COUCIL HELD ON
WEDNESDAY MAY 19TH 2021 AT ESSENDINE VILLAGE HALL AT 7.00PM
UNDER GOVERNMENT GUIDANCE

PRESENT , Cllrs D Amies – Chairman , E Sismore, S Smith, D Wilby A Nebel , N Bellairs S Markwell-Cook
County Cllr Richard Coleman was also in attendance & the Clerk

AGENDA

2021/05/01 Election of Chairman and signing of Acceptance of Office
Cllr David Amies was nominated for Chairman for 2021/22. There were no further nominations. This nomination by Cllr Bellairs was seconded by Cllr Sismore and agreed unanimously.
The Chairman signed the Declaration of Acceptance of Office.

2021/05/02 Election of Vice Chairman
Cllr A Gombault was nominated by Cllr Wilby, seconded by Cllr Smith and elected as Vice Chairman for 2021/22, agreed unanimously.

2021/05/03 To determind Membership of Committees and representative roles
Members remained in their current membership and posts with the addition of Cllr Gombault as lead for Finance. Cllr Smith wishes to step down from Representative of the Parish Forum (which she alternates with Cllr Gombault) after the June meeting. Cllrs asked to consider taking up this role.

2021/05/04 To receive and approve Apologies for Absence
Apologies were received from Cllrs Rolfe, Gresty, Gombault and Davis

2021/05/05 To receive Declarations of unregistered disclosable pecuniary interests in relation to agenda items and approve requests for dispensations from members on matters in which they have a registered Disclosable Pecuniary Interest. Additions to Registers *(Section 27 Localism Act 2011) – None*.

2021/05/06 To approve and sign the Minutes of the Parish Council Meeting held on 26th April 2021 Cllr Smith proposed that the Minutes of the Meeting held virtually on April 26th 2021 were a true and accurate record. Seconded by Cllr Bellairs subject to an addition on Highways 'Cllr Amies and Rolfe will discuss the area of verge involved and will revert back to Rutland County Council for clarification of ownership'
The Minutes were approved and signed.

2021/05/07 To receive any Matters Arising for information exchange (appertain to the preceding Parish Council meeting of 26 April) None. Any outstanding items to be considered at the June meeting

2021/05/08 Public Question Time (15 minutes) – one member of the public in attendance
Public time was held at the end of the meeting by request.

2021/05/09 To Minute and approve payments

Balances as at 30 April 2021

Community Account 1	46,048.45
Community Account 2 (for the play park)	4,978.53
Burial Account	2,515.74
High Interest Reserve account	24,739.56

Ryhall Parish Council Community Account

April Reconciliation

Opening Balance as at 1st April 2021	13,249.77
April Payments	1,870.02
April Received	34,668.70
30th April Bank Statement	46,048.45

Includes previous year's unpresented cheque		30.00
Includes NEST pension Direct Debit		39.44
Less unpresented cheques in April		
102520	LRALC	417.80
102522	Hills Accountants	61.20
102525	ICO	40.00

From 1st April - Income received into Community Account 1
Rutland County Council – Precept 34,494
Rutland County Council - CIL compensatory payment 174.70
Income received into Burial Account on 23/4/21
80.00 Waters; 80.00 Naylor; 180.00 Naylor; 200.00 Douglas

Payments made since last meeting from Burial account

28.04.21 RCC Rates	104.79
28.04.21 Altham Cemetery Maintenance	220.00

Payments made since 1st April 2021

102519 Rutland Web	Annual Fee		162.00
102520 LRALC	Membership Fees	(unpresented)	417.00
102521 One Pitch Sports	Grass cutting		130.00
102522 Hills Accountants	Admin fee	(unpresented)	61.20
102523 Rutland CAB	Donation		50.00
102524 Plough Environmental	Grasscutting Cemetery		350.00
102525 ICO	Annual Renewal Fee	(unpresented)	40.00
102526 Parish Clerk	Clerk's Salary		853.83
102527 HMRC	PAYE & NI		254.75
102529 One Sports Pitches	Grass cutting		130.00
102530 Environment SK	Grass cutting		1,121.57
102531 C S Johnson	Tree works		180.00
102532 Leics & Rutland PFA	Annual Membership		30.00
Direct Debit: NEST	Clerk's pension contribution		39.99
Direct Transfer: Biffa Waste Services	Dog bin emptying		390.00

Council resolved that the accounts set out in 2021/05/09 be approved. Proposed by Cllr Sismore, seconded by Cllr Wilby and agreed unanimously.

2021/05/10 To consider and agree the renewal of Insurance Policy from 1/6/21

The three year agreement option has concluded May 31st 2021. It was proposed by Cllr Smith, seconded by Cllr Bellairs and agreed unanimously to accept the one year policy from Came & Company Insurance at £2,681.58. This is an increase on last year for which an explanation was noted. It was agreed to seek three year long term agreement options ahead of next year's renewal for the Playing Fields and the Parish Council. It was further agreed to investigate the flood plain clause of the policy.

2021/05/11 To receive and adopt the Financial Report - prepared by Cllr Gombault

2021/05/12 To receive and approve 2020-21 Year End Accounts and Reconciliation

All Councillors were issued with copies of the above in advance of the meeting. The Financial report, Income & Expenditure and Year End Reconciliations were approved. In the report by the Internal Auditor it was noted that the Balance at 1st April 2020 and Balance at 31st March 2021 had been rounded to the nearest pound. Proposed by Cllr Wilby, seconded by Cllr Sismore and agreed unanimously

2021/05/13 To approve the AGAR Annual Governance Statement 2021-22

The Council approved the Annual Governance Statement 2020- 21, which was duly signed by the Chairman and Clerk
Proposed by Cllr Wilby. and seconded by Cllr Sismore and unanimously approved.

2021/05/14 To approve the AGAR Accounting Statement 2021-22

The Council approved the Accounting Statements 2021- 22 which was duly singed by the Chairman and Clerk. Proposed by Cllr AN, seconded by DW and agreed unanimously

2021/05/15 To approve the Annual Internal Audit Report – It was proposed by Cllr Bellairs, seconded by Cllr Sismore and approved.

The External Audit of accounts will now take place in July undertaken by PFK Littlejohn. The Notice of Public Rights and Publication of the Annual Governance and Accountability Return dated from Monday 14th June 2021 until Friday 23rd July 2021 for the Exercise of Electors rights will be posted on the noticeboard and the website. Any elector interested has the right to inspect the accounts and make copies of the annual return, books, deeds and contacts relating to the accounting statement for the year ending 31st March 2021, with reasonable notice to the Clerk.

2021/05/16 Approval of Council's Regulatory Documents

Summary of powers specifically delegated to the Clerk /RFO
It was proposed by Cllr Sismore, seconded by Cllr Smith and agreed unanimously to the adoption of delegated powers to the clerk from this meeting until the next convened meeting, should they be required.

Standing Orders (updated 2020 in accordance with the Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings no longer effective as of 7 May 2021 .
Revert to previous Standing Orders. These had been circulated to all Councllllors in advance for review. Proposed by Cllr Wilby, seconded by Cllr Nebel and agreed to adopt the Standing Orders for 2021/22

Financial Regulations
Code of Conduct
Asset Register & Risk Assessments
Equality & Diversity policy
Grants & Donations policy
Volunteers Policy
Procedure for Co-option Policy
Councillors approved all Regulatory Documents. Proposed by Cllr Bellairs seconded by Cllr Nebel and unanimously approved.

2021/05/18 To defer Highways Issues relating response to A6121 resurface, potholes and pavements to the June Meeting. Noted that some remedial works being undertaken on the A6121.

2021/05/19 Ryhall Meadows Playing Fields update- deferred to next meeting

2021/05/20 Reports from Councillors on meetings they have attended as parish council representatives – to be considered at the June Meeting
Climate Change Virtual Conversation – report by Cllr Davis at next meeting
Parish Forum – report by Cllr Gombault at next meeting
Healthwatch Rutland – Cllr Nebel reported on the virtual Healthwatch seminar which reflected discussions on local healthcare at Lakeside. Comments were will be fed back to future discussions.
County Councillor R Coleman stated that the Rutland Conversation was Ongoing with the opportunity to feedback weekly on difference topics.
Councillor Jeff Dale has been appointed Chairman of the Council and County Cllr Coleman is has been appointed to the Childrens' Scrutiny and Conduct Panel

2021/05/21 To receive and note Correspondence
Circulated: by email
28.04.21 Rutland Way Diversion
28.04.21 Insect Superhighway Link from Stella
28.04.21 Future Rutland Conversation reminder from Laurie
28.04.21 Age UK Newsletter
29.04.21 Community Speedwatch – dates for October
28.04.21 Parish Forum notes (AG) and draft Minutes
29.04.21 Police April Newsletter
30.04.21 LRALC correspondence
30.04.21 Highways and Transport Working Group
04.05.21 Webcare report
04.05.21 RCC Communications
05.05.21 LRALC Newsletter and Resilience Rutland Newsletter
07.05.21 Rutland North Beat
07.05.21 LRALC round robin including info on face to face meeting
07.05.21 Dying matters website promotion
07.05.21 Revised Minute
To note: Allotments Request for 59 Tenancy Agreement to be photocopied/ produced by the Clerk as the Tenancy Agreements are between the Parish Council and the Tenant.

2021/05/22 To note Planning Application Observations

Full Planning Permission & Listed Building Consent - None granted
Outline Planning Permission & Retrospective Applications - None
Refusal of Planning Permission & Listed Building Consent – None reported
Certificate of Lawfulness for proposed Use or Development - None
Determination as to whether the prior approval of details is required (Development within the curtilage of a dwelling house) or (Agricultural and Forestry Development)
Notice of decision in respect of a section 211 Notice proposing work or works to a Tree in a conservation area- None

None Material Amendment to planning permission ref: 2018/1037/FUL Proposed change to render front / rear extensions in line with neighbouring properties. 21 Castle Rise, Belmesthorpe PE9 4JL

App Ref: 2021/0245/FUL
Address: 2 Parkfield Road, Ryhall PE9 4ER
Proposal : Two story side extension . Single storey extension to principle elevation and exterior alterations.

App Ref: 2021/0251/MAF
Address: Gwash Valley Farm, Great Casterton Road, Ryhall
Proposal ; Change of use of redundant farm barn to function venue with associated car parking and camping site.

App Ref : 2021/0128 FUL
Address : Ryhall Hall, Church Street Ryhall PE9 4HR
Proposal: Alterations and extension of outbuilding to form annexe and detached car port for Ryhall Hall.

App Ref: 2021/0265/FUL
Address: Green farm Lane, Newstead Road, Belmesthorpe
Proposal: 1 No dwelling to replace previously approved mobile home

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The Planning Committee to convene week commencing 24th May 2021 for site visits now restrictions are lifted in line with Government Guidance. Observations will be noted to submit to Rutland County Council on the applications detailed below. The Committee will confirm their Terms of Reference on request. The meeting noted that all parish council responses / observations are available on the Rutland County Council website portal

App Ref:2021/0484/FUL
Address: The Glen Waterside Ryhall PE9 4EY
Proposal: Proposed two storey rear extension, new porch and detached garage. Front boundary fence and new access gates

App Ref: 2021/0489/FUL
Address: St Johns Church Ryhall
Proposal : (Revised) Replacement roof covering, lead roof being replaced with tern coated stainless steel

App Ref: 2021/1028/FUL –
Address : Ryhall Hall , Church Street, Ryhall PE9 4HR

Proposal : (Revised) Alterations and extension of outbuilding to form annexe and detached car port for Ryhall Hall

App Ref: 2021/0568/FUL
Address: Branksome, Stamford Road, Ryhall PE9 4HB
Proposal: Two storey extension and single storey rear extensions. New highways access off Stamford Road,. Detached garage with first floor storage to rear.

2021/05/08 Public Time

Member of the public wished to make representation on planning application 2021/1028/FUL received on 19/05/21. Planning Committee noted all comments

2021/05/23 Open Forum

2021/05/24 To receive and note future Agenda items from Councillors – None

2021/05/25 Date and venue of next meeting.

This is to be held after 21st June 2021 when Government restrictions are due to be lifted.
Subject to availability of the hall , it was proposed to hold the meeting on **Monday 28th June** 2021 at 7.00pm in the Methodist Hall, Mill Street Ryhall

Addendum – the Methodist Hall is not available – the Meeting will be held in the Meeting room of the Bowls Club