**MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON WEDNESDAY 21ST JULY 2021 AT 7.00 pm AT RYHALL VILLAGE HALL**

**PRESENT** Cllrs D Amies – Chairman, E Sismore, S Smith, D Wilby, S Markwell-Cook, A Gombault , P Davis, D Rolfe, & the Clerk

**2021/07/01To receive and approve Apologies for Absence**
Apologies were received and noted from Cllr Gresty and Cllr Bellairs
County Councillor R Coleman also sent apologies

**2021/07/02 To receive Declarations of unregistered disclosable pecuniary interests** in relation to agenda items and approve requests for dispensations from members on matters in which they have a registered Disclosable Pecuniary Interest. Additions to Registers *(Section 27 Localism Act 2011) – None*

**2021/07/03 To approve and sign the Minutes of the Parish Council Meeting held on 28th June 2021**
Cllr Sismore proposed that the Minutes of the Meeting held on 28th June 2021 were a true and accurate record. Seconded by Cllr Smith and agreed. The Minutes were duly signed by the Chairman

**2021/07/04 To receive any Matters Arising for information exchange**
(appertain to the preceding Parish Council meeting of 28th June 2021)

Bus routes in the village. The Rural Transport Officer at RCC confirmed that the bus operators will be liaising about the possibility of re-routing some journeys through the village centre to gauge the response. Residents are reminded that there is also the bookable Call Connect service to use via www.lincsbus.info or phone 0345 263 8153

Rutland County Council are also in the preliminary stages of the Bus Improvement Services ( BSIP) working more closely with local operators to assess bus provision and infrastructure As part of this and following on from the Rutland Conversation some additional surveys may be conducted to obtain more detailed responses to passenger requirement. This would be an excellent opportunity for Ryhall residents to reinforce their needs.

**2021/07/05** To note Planning Matters

Full Planning Permission & Listed Building Consent – none

Outline Planning Permission & Retrospective Applications - None

Refusal of Planning Permission & Listed Building Consent – None reported

Certificate of Lawfulness for proposed Use or Development
2021/0627/CLP – Date of Validation 18/05/21
Proposed works to rear elevation of the property. To remove the existing white PVCU windows and French door set and replace with windows and door set of the same colour and material and design on a life for like basis.
12 New Road, Ryhall PE9 4HL

Determination as to whether the prior approval of details is required (Development within the curtilage of a dwelling house) or (Agricultural and Forestry Development

Notice of decision in respect of a section 211 Notice proposing work or works to a Tree in a conservation area- None

**Recent Planning Applications -** None

**Await Rutland County Council Decision -** All located on the RCC planning portal for their latest status

App Ref: 2021/0245/FUL
Address**:** 2 Parkfield Road, Ryhall PE9 4ER
Proposal : Two story side extension . Single storey extension to principle elevation and exterior alterations.

App Ref: 2021/0251/MAF
Address: Gwash Valley Farm, Great Casterton Road, Ryhall
Proposal ; Change of use of redundant farm barn to function venue with associated car parking and camping site.

App Ref: 2021/0265/FUL
Address: Green Farm Lane, Newstead Road, Belmesthorpe
Proposal**:** 1 No dwelling to replace previously approved mobile home

App Ref:2021/0484/FUL
Address: The Glen Waterside Ryhall PE9 4EY
Proposal**:** Proposed two storey rear extension, new porch and detached garage. Front boundary fence and new access gates

App Ref: 2021/0489/FUL
Address: St Johns Church Ryhall
Proposal : Replacement roof covering, lead roof being replaced with tern coated stainless steel

App Ref: 2021/0429/FUL
Address: 19 Balk Road, Ryhall
Proposal: Two storey extension to side of property

App Ref: 2021/0468/FUL
Address; Willow House, Great Casterton Road, Ryhall PE9 4EZ
Proposal – Two storey extension incorporating new garage and two storey side extension with steps to the rear. Change flat roof dormer windows to gable dormers, Add render to existing walls. New front porch.

App Ref: 2021/0112/FUL
Address: Fancourt's Farm Shop, The Square, Ryhall PE9 4HJ
Proposal : change of sue from butchers shop to fish and chip shop with single storey extension to the north and west to be used as a convenience store.

App Ref: 2021/0638/FUL
Address: Ridge View Farm, Newstead Road, Belmesthorpe
Proposal : Retention of existing log cabin ( mobile home)

**2021/07/06** Public Question Time. No members of the public in attendance

**2021/07/07** To receive and approve the June Bank Reconciliation and First Quarter Reconciliation and approve the Financial statement and payments. Cllr Gombault as Finance Representative confirmed that the bank statements, bank reconciliations for June and Quarterly were correct. Cllr Wilby offered a vote of thanks to him for the many hours expended on matters of finance.

Cllr Gombault presented a brief update on the current finances highlighting that the sums of funds that have been ringfenced for various projects as detailed in the budget.

Proposed by Cllr Gombault, seconded by Cllr Rolfe and approved unanimously

| **Balances as at 30th June 2021 as per bank statement – Quarterly** | |
|---|---|
| Community Account 1 | 39,013.34 |
| Community Account 2 (play park) | 4,978.53 |
| Burial Account | 2,267.19 |
| High Interest Reserve account | 24,740.16 |
| **Total** | **70,999.22** |

**Ryhall Parish Council Community Account for Year Ending March 31 2022**

| June Reconciliation | |
|---|---|
| Opening Balance as at 29th May 2021 | 41,149.85 |
| June Payments | 2,136.51 |
| June Received | 0 |
| 30th June Bank Statement | 39,013.34 |
| Includes NEST pension Direct Debit on 24/06/21 | 39.44 |
| Less unpresented cheques issued in June | |
| 02.06.21 Cheque No 102540 Environment SK (Grass) | 560.78 |
| 28.06.21 Cheque No 102541 Rutweb | 55.00 |
| 28.06.21 Cheque No 102542 One Sports Pitch | 130.00 |
| 28.06.21 Cheque No 102543 C Adams June Salary | 853.63 |
| 28.06.21 Cheque No 102544 HM Revenue | 254.95 |
| 28.06.21 Cheque No 102545 One Sports Pitch | 130.00 |
| 28.06.21 Cheque No 102547 K Altham (Benches) | 375.00 |
| 28.06.21 Cheque No 102548 C Adams (Expenses) | 116.63 |
| 28.06.21 Cheque No 102549 Environment SK (Grass) | 560.78 |
| End Balance in cash book | **35,975.57** |

| Payments made since last meeting | |
|---|---|
| 07.07.21 Ryhall Bowls Club Hire | 25.00 |
| O7.07.21 Plough Environmental Grass | 570.00 |
| 07.07.21 Hills Accountants Admin | 61.20 |
| 07.07.21 Environment SK Grass | 560.78 |
| Balance as at 21 July 2021 Meeting | 34,758.59 |

07/07/21 claim submitted to HM Revenue & Customs for VAT refund 2,558.89

| To receive and approve payments detailed below | | | |
|---|---|---|---|
| Biffa Waste Services – dog bin emptying | 325.00 | VAT 20.00 | 390.00 |
| One Sports Pitch – grasscutting on 19/07/21 | | | 130.00 |
| Ryhall Village Hall – hire of hall | | | 17.00 |

It was agreed to transfer a further £60 to the high interest account. It has been previously agreed to transfer £6,660 which was the VAT from the Fenland play

project but in error only 6,600 had been transferred therefore to rectify a further £60 will be transferred to this account
Proposed by Cllr Sismore, seconded by Cllr Gombault and agreed unanimously

| June Reconciliation for Burial Account | |
|---|---|
| Opening Balance at 29th May 2021 | 2,549.19 |
| June Payments | 282.00 |
| June Receipts | 0 |
| 30 June Bank Statement | 2,267.19 |
| Less unpresented cheques in June | |
| 28.06.21 Cheque No 100334 K Altham ( Benches) | 255.00 |
| 28.06.21 Cheque No 100335 Dymanics Environmental ( soil) | 150.00 |
| End Balance in cash book | 1,862.19 |

**Payment made since last meeting from Burial account**

| | |
|---|---|
| 07.07.21 Shaw & Sons Receipt book | 25.40 |
| 05.07.21 Income Received into Burial Account | |
| B Sach & M Douglas | 160.00 |
| V Franklin | 100.00 |
| H Mercer | 80.00 |
| R Saunders | 280.00 |
| R Douglas | 200.00 |

Note invoice from Wave/ Anglian water for £124.11 for the burial tap which has been queried. Suspected leak during the spring which was fixed as soon as discovered. Yet to be invoiced by the plumber who attended. Anglian Water– invoice to be rebilled.

**2021/07/08** Retirement of Clerk & Process for Recruitment

The Chairman noted the retirement of the parish clerk, Caroline Adams after 26 years service. An interviewing panel will be convened to take forward the recruitment process. There is a three month notice period.

**2021/07/09** Approval of Communications Policy, circulated in advance to all Cllrs. Subject to the additional caveat the policy was accepted. This caveat states 'emails to other agencies should be copied to the clerk when deemed applicable'. It was proposed by Cllr Wilby, seconded by Cllr Smith and agreed unanimously to endorse and accept the content of the Communication policy. To be included on the website under Policies Section.

**2021/07/10** School Travel Ambassador Initiatives & signage
Cllr Rolfe to meet with the new School Travel Ambassadors next term to take forward their predecessors ideas and link in with the Speed Watch initiative in late September. It was agreed to endorse points raised in Cllr Nebel's resume about signage and the 20 mph by writing to Rutland County Council. Noted that the 20mph request has already been submitted in the ITCP CONCER 0152 on 10/06/21 (Minute reference 2021/06/11 of 28th June Meeting)
However, agreed to press again for an update on the progress of this submission
It was agreed to research other suggestions of a lolly pop person, zebra crossing and child model bollards prior to the next meeting.

Parking Issues in the village – Cllr Smith reported some improvements with the parking on Rutland Way following a letter drop and thanked residents who had kindly co-operated.

**2021/07/11** Highways Issues

Note 'Fix My Street' system has replaced direct emails to the Rutland County Council highways email.

Ownership of Highways verges & bench. The Chairman is drafting a letter to the parish council solicitors who retain the original deed of land owned. The intention is to proceed with having the land legally registered. Noted that a conclusion has not been conveyed about land ownership of verge on Mill Street. With regard to the memorial bench recently installed,the Parish Council is liaising with the family, Rutland County Council and our insurance company regarding the public liability and bench licences.

Potholes- still ongoing. Await the resurface of Rutland Way following the ITCP request submitted CONCER 0152 as above.

Pavements – Rutland County Council state that the footway works reference were carried out to specification and standard by the contractor. This was a footway dressing operation not resurfacing. Highways state that is a method used by many local authorities as a cost effective way of prolonging the life of the footway to prevent the need for resurfacing. It was agreed to challenge this response as the footways are not withstanding the current 30 degree heat, weeds still abound, and it was agreed that the quality of the footway dressing was poor. Following a further inspection by Cllr Davis, Cllr Wilby offered to take comment back to Rutland County Council

White Bridge - Three quotes have been obtained but with a significant variation in price and specifications. It was agreed that the Chairman, Clerk and Cllr Davis would meet to review and discuss the next steps. It was further noted that the white bridge is classed as grade two listed, as 17th century stone and ashlar structure. On the Rutland County Council website it was listed in 1961. There may therefore be the possibility of heritage grants and obligation to maintain to a standard.

Waste/ dog bin on A6121 start of footpath to Tolethorpe. This has been ordered – (£100) and will be located on the council public footpath sign at the placed on this pole rather than installing it into highways concrete, which will also reduce costs. There is a delay with the supplier

Duck Signage – Rutland County Council state that the request for any type of duck warning signage was refused in line with the RCC signs policy. Also there are no accident statistics to highlight any safety issue at this location that would necessitate such signage. The decision for refusal was taken by the Senior Highways Manager.

**2021/07/12** St Johns Church Clock Restoration
In line with procedure, it was agreed to resolve to apply for grants at the next meeting as a set agenda item.
Noted the funds spent on the clock since 2015

| | | |
|---|---|---|
| 12.08.15 Auto wind | 1,481.00 | |
| 11.11.15 Dial Restoration | 3,110.00 | |
| 19.11.15 Maintenance Fee | 501.00 | – for three years 20015/16/17 |
| 05.09.16 Clock Repair | 150.00 | |
| 06.02.18 Maintenance Fee | 660.00 | – for four years 20018 /19/ 20/ 21 |

Next maintenance fee due before April 22nd 2022.
Noted that the clock is currently chiming 9 minutes from the hour – Clerk to report to the maintenance company for a visit to rectify.

**2021/07/13** Allotments – The Minutes of the AGM held on June 26th 2021 had been circulated to all councillors. The Accounts have been independently audited and verified and are available for inspection by appointment.

**2021/07/14** Ryhall Meadows Playing Fields update

Rutland County Council have confirmed they will add any proposed new bin to their schedule to empty. Clerk to order the freestanding bin as agreed at the April 26th meeting

The Clerk reported that maintenance to all items highlighted in the ROSPA inspection have been completed.The RMPF Association will meet to discuss ongoing issues. Cllr Wilby asked if tables and other village items currently stored elsewhere could be housed in the garage

**2021/07/15** Reports from Councillors on meetings they have attended as parish council representatives. Cllr Wilby gave a short overview on the Stamford North development and Healthcare Initiatives. He highlighted the need to access and use the Fix MY Street system of reporting faults via the Rutland County Council website. Also on the website is the Children's,Young People and Families Professional Directory which contains an array of contact numbers and helpful advice

Note future Forum dates. Cllr Smith will attend the September meeting if it is on zoom. Other dates have been circulated to Cllrs for alternative attendance.

**2021/07/16** To receive and note Correspondence

**2021/07/16 Note correspondence**
Circulated: by email
01.07.21 Draft Minutes
01.07.21 Future of Healthcare in Leics & Rutland
01.07.21 Rutweb – Website care report
02.07.21 June Beat Newsletter
02.07.21 Reslience Rutland June Newsletter
05.07.21 Info for Noticeboards
05.07.21 & 12.07.21 RCC Weekly Round up
05.07.21 LRALC Round robin ( including social media training ) & 12.07.21/ 15.07/21
06.07.21 Rutland North Beat update for June
06.07.21 LRALC July 2021 News
06.07.21 Gwash Planning application comments. Email correspondence had been circulated to all Councillors .Noted .
06.07.21 Hedge cutting update – the clerk has requested that Ryhall hedges on the A6121 be cut as a matter of priority as soon as the nesting season is over ( first week of August)

**Other Correspondence**
Ryhall Library. Cllr Gombault reported that Rutland County Council are reviewing all their properties in their portfolio which does include RyhallLLibrary but the earliest date for any conclusions would be late September. This would mean that any works to refurbish the exterior would be too late after summer. The discussions on works to the renovate the library have been ongoing since last year

Cllr Gombault was commended by fellow Councillors for his extensive hard work in reviving the library with the volunteer system and promoting alternative use of the building over the years. It is a very important village amenity and valued by the residents. If it not possible for Rutland County Council to include our Library in their refurbishment programme , it was

felt that the Parish Council should invest in the fabric of the building and maintain it to a high standard, not allow it to deteriorate. Funds have been ringfenced for this should it be necessary. It was agreed to seek the permission of Rutland Property Services to ascertain if they would allow the parish council to organise and fund the repairs.

From Methodist Church re: request for funding towards kitchen cupboards in the meeting room. The Parish Council is always keen to support organisations within the community , however, due to a Local Government Act Parish Councils are not able to donate any money for maintaining or improving church properties and this includes church halls. Clerk to reply to the Methodist Church.

From resident re: overgrown trees/ bushes behind Meadow Lane. Rutland County Council have responded to state that no work is required for overhanging branches but the landowners are legally entitled to prune back branches back to their legal boundary

From resident re: Climate Change Group and Rutland Climate Action zoom meeting. As the Parish Council have had only one expression of interest to our appeal in the Village News, it was agreed to ask the resident to undertake to be our Climate Change Ambassador, represent the parish at future climate change meetings and report back.

**2021/07/17** Open Forum – None

**2021/07/18** To receive and note future agenda items for September

To resolve to apply for grants for the Church/ village clock restoration

To consider replacement of two benches – St Johns Close and Foundry Road

**2021/07/19** Meeting close and date and venue of next meeting scheduled to be held

On Wednesday 1st September 2021 – at the Village Hall Ryhall