**MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON WEDNESDAY 1st SEPTEMBER 2021 AT 7.00 pm AT RYHALL VILLAGE HALL**

**PRESENT** Cllrs D Amies – Chairman, E Sismore, S Smith, N Bellairs, S Markwell-Cook, A Gombault, P Davis, A Nebel, J Gresty & the Clerk

**2021/09/01To receive and approve Apologies for Absence**
Apologies were received and noted from County Cllrs Wilby and Coleman due to a Rutland County Council meeting. Also received from Cllr Rolfe

Two members of the public in attendance

**2021/09/02 To receive Declarations of unregistered disclosable pecuniary interests** in relation to agenda items and approve requests for dispensations from members on matters in which they have a registered Disclosable Pecuniary Interest. Additions to Registers *(Section 27 Localism Act 2011) –Cllr Amies declared a DPI reference Item 2021/09/05 – planning application 2021/0112/FUL- Fancourts Farm shop. There were no further declarations*

**2021/09/03 To approve and sign the Minutes of the Parish Council Meeting held on 21st July 2021**
Cllr Sismore proposed that the Minutes of the Meeting held on 21st July 2021 were a true and accurate record. Seconded by Cllr Smith and agreed. The Minutes were duly signed by the Chairman. Cllr Bellairs abstained

**2021/09/04 To receive any Matters Arising for information exchange**
(appertain to the preceding Parish Council meeting of 21ST July 2021)
Installation of the bin on the A6121 by the walk entrance to Tolethorpe still pending

**2021/09/04 Tribute to former Councillor Robert Rushby**
It is with great sadness we announce the death of former parish councillor Robert ( Bob) Rushby. He joined the Parish Council in January 2009 and served for nine years until his retirement in March 2018.
He was passionate about the countryside and a keen walker, in 2010 he organised and a full review of parish walks and commissioned/ designed a leaflet outlining the various routes to enjoy around Ryhall and Belmesthorpe
On behalf of the Parish Council, he also undertook a dropped kerb audit and had a keen interest in the village footpaths
Cllr Rushby had a very good attendance record at the many meetings over the years and made excellent contributions to the discussions and decision making. He also served on the planning committee during his tenure
At the time of his retirement he was thanked for his dedication and hours of commitment
We send our deepest condolences to his family at this sad time.

**2021/09/05 To note Planning Matters**

Full Planning Permission & Listed Building Consent – None

Outline Planning Permission & Retrospective Applications - None

Refusal of Planning Permission & Listed Building Consent – None reported

Determination as to whether the prior approval of details is required (Development within the curtilage of a dwelling house) or (Agricultural and Forestry Development) -None

Notice of decision in respect of a section 211 Notice proposing work or works to a Tree in a conservation area

App Ref: 2021/0909/CAT
Address: 4 Waterside, Ryhall PE9 4EY
Proposal: Crown raise to highways clearance (5.2m) a group of Ash trees. Crown raise conifer trees over the road and driveway (5.2m) Removal of small rowan tree. Remove non variegated branches from variegated Maple tree.

Approval of Details required by Condition Planning Permission Ref : 2019/1036/FUL
Part 1 – particulars of details to be approved: Ref 2021/0354/DIS Discharge of Conditions 8 (balustrading) and 14 (boundary treatment) of application 2019/1036/FUL – The Bungalow, Newstead Road, Belmesthorpe Rutland PE9 4SA Part 2 – Particulars of Decision
Condition * balustrading – drawing No 1.1. Rev A is acceptable and hereby approved.
Condition 14 (boundary treatment) Drawing No 1.2 Rev 00 is acceptable and herby approved. Decision Date 26 July 2021.

**Recent Planning Applications**

The Clerk reported an audit of these outstanding planning applications status which are noted on the RCC website as 'registered.' Seeking to ascertain when the final planning decision will be made and reported to the Parish Council.

App Ref: 2021/0962/FUL
Address: Fiddlers Green, Stamford Road, Ryhall PE9 4HB
Proposal: First floor side extension above existing garage with rear dormer window

App Ref: 2021/0963/FUL
Address: Fiddlers Green, Stamford Road, Ryhall PE9 4HB
Proposal: Detached garage/ workshop to the rear – the proposed garage is required for the purpose incidental to the enjoyment of the dwelling house.

App Ref: 2021/0931/FUL
Address: 11 Lea View Ryhall PE9 4HZ
Proposal: Single storey rear extension and porch. Two storey side extension

App Ref: 2021/1019/FUL
Address: Old Station, Shepherds Walk, Belmesthorpe
Proposal: Additional of a temporary static caravan on site whilst undergoing works to convert discussed railway platform into a single family dwelling.

**Await Rutland County Council Decision**

App Ref: 2021/0245/FUL
Address: 2 Parkfield Road, Ryhall PE9 4ER
Proposal : Two story side extension . Single storey extension to principle elevation and exterior alterations.

App Ref: 2021/0251/MAF
Address: Gwash Valley Farm, Great Casterton Road, Ryhall
Proposal ; Change of use of redundant farm barn to function venue with associated car parking and camping site.

App Ref: 2021/0265/FUL
Address: Green Farm Lane, Newstead Road, Belmesthorpe
Proposal: 1 No dwelling to replace previously approved mobile home

App Ref:2021/0484/FUL
Address: The Glen Waterside Ryhall PE9 4EY
Proposal**:** Proposed two storey rear extension, new porch and detached garage. Front boundary fence and new access gates

App Ref: 2021/0489/FUL
Address: St Johns Church Ryhall
Proposal: Replacement roof covering, lead roof being replaced with tern coated stainless steel

App Ref: 2021/0429/FUL
Address: 19 Balk Road, Ryhall
Proposal: Two storey extension to side of property

App Ref: 2021/0468/FUL
Address; Willow House, Great Casterton Road, Ryhall PE9 4EZ
Proposal – Two storey extension incorporating new garage and two storey side extension with steps to the rear. Change flat roof dormer windows to gable dormers, Add render to existing walls. New front porch.

App Ref: 2021/0112/FUL
Address: Fancourt's Farm Shop, The Square, Ryhall PE9 4HJ
Proposal: change of sue from butchers shop to fish and chip shop with single storey extension to the north and west to be used as a convenience store.
***Noted on the Rutland County Council website that this application has been withdrawn 13.08.21***

App Ref: 2021/0638/MAF
Address: Ridge View Farm, Newstead Road, Belmesthorpe
Proposal: Retention of existing log cabin (mobile home)

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**2021/09/06 Public Time**
Mrs Glover, parishioner representing the parish council on the Climate Change Forum, reported on the recent Rutland Climate Change Action Network on 24/08/21. The agenda and email outcome of the meeting has been circulated to Councillors. The meeting covered the Big Green Week (18th Sept – 26 Sept) and collecting content for the new Rutland Climate Action website. The group objectives are to establish how Rutland County Council can offer support to industry & to homeowners for insulation and solar panels. They commit to comply with eco-friendly homes initiatives for new builds. Under agricultural and food initiatives there are plans to support local companies, promote local food and produce and reduce waste. At this stage it is early formulation to consolidate and produce polices and points of principles which will be fed to local parish councils
Focusing on reduction of greenhouse gases, Mrs Glover is leading on tree planting initiatives and highlighted an initial site meeting with the Rutland County Council Forestry Officer to establish an area along the A6121 for tree planting. This would be to reduce pollution by planting hornbeams and remind drivers to note they are within a rural village. Comment noted about trees on a main road but with careful planting in conjunction with highways recommendations new trees would not cause a visibility issue. The initial area was identified as between Coppice Road junction to New Road junction.
Mrs Glover also highlighted the wildlife verge policy and is seeking to locate any areas of County Council highways that would be suitable. It was agreed that within the village is better than main road areas to promote a safe space for insects and bees.
The Chairman thanked Mrs Glover for her representation and look forward to further progress updates.

Under pubic time, comment noted on two planning applications.

**2021/09/07** To receive and approve the July Bank Reconciliation and approve the Financial statement below. Proposed by Cllr Gombault, seconded by Cllr Bellairs and agreed unanimously. Noted that Cllr Gombault had verified all the figures as correct against the bank statements.

**Ryhall Parish Council Accounts Balances at July 30 2021**

| | |
|---|---|
| Community Account 1 | 36,829.04 |
| Community Account 2 (Play park) | 4,978.53 |
| Burial Account | 2,682.19 |
| High Interest Reserves | 24,800.16 |

**Ryhall Parish Council Community Account for Year Ending March 31 2022**

| July Reconciliation | |
|---|---|
| Opening Balance as at 1st July 2021 | 39,013.34 |
| July Payments | 4,743.19 |
| July Received VAT | 2,558.89 |
| 30th July Bank Statement | 36,829.04 |
| Includes NEST pension Direct Debit on 15/07/21 | 39.44 |
| Less unpresented cheques issued in July | |
| 21.07.21 One Sports Pitch | 130.00 |
| 21.07.21 Ryhall Village Hall | 17.00 |
| End Balance in cash book | 36,682.04 |

**Payments made since last meeting**

| | |
|---|---|
| 04.08.21 Plough Environmental Grass | 350.00 |
| 04.08.21 H M Revenue Tax for July | 254.75 |
| 04.08.21 Clerks Salary for July | 853.83 |
| 04.08.21 Environment SK Grass | 1,121.57 |
| 20.08.21 Clerk's salary for August | 853.63 |
| 20.08.21 H M Revenue Tax for August | 254.95 |
| 20.03.21 One Sports Pitch grass cutting | 130.00 |

**Balance as at 1st September 2021 Meeting** 32,863.31

| July Reconciliation for Burial Account | |
|---|---|
| Opening Balance at 1st July 2021 | 2,267.19 |
| July Payments | 405.00 |
| July Receipts | 820.00 |
| 30 July Bank Statement | 2,682.19 |
| Less unpresented cheques 07.07.21 July – Shaw | 25.40 |
| End Balance in cash book | 2,656.79 |

**Payment made since last meeting from Burial account-** Noted payment
13.08.21 Anglian Water tap including backdated leak 90.48

Income Received into Burial Account 05.07.21

| | |
|---|---|
| Sach & Douglas | 160.00 |
| Mercer | 80.00 |
| Frankish | 100.00 |
| Saunders | 280.00 |
| Douglas | 200.00 |

To received and approve payments detailed below. It was proposed by Cllr Sismore, seconded by Cllr Belliars and agreed unanimously.

| | |
|---|---|
| Rural Community Council – annual membership | 60.00 |
| Rutland Website – amends | 85.00 |
| Environment SK Lt Grasscutting | 917.80 |
| LRALC Cemetery Management Course (Cllr Nebel to attend) | 40.00 |
| Ryhall Village Hall – hire | 17.00 |

To note & approve internal mid term audit for this year. To replace historically volunteer led mid audit, it was proposed by Cllr Bellairs, seconded by Cllr Sismore to ringfence the sum of up to £150(plus VAT) to secure the services of the internal Auditor/ Accountants. Clerk to submit current mid-year accounts for internal checks

**2021/09/08 Recruitment of Clerk**

Approve salary scales for new clerk – based on comparisons with other local parish councils of the same size as Ryhall. It was proposed by Cllr Gombault, seconded by Cllr Smith and agreed to the National Joint Council for Local Government Services ( NJC) salary scale range of between £12.00 - £13.50 per hour dependent on experience.

It was proposed by Cllr Sismore, seconded by Cllr Belllairs and agreed to the advertising budget, for the sum of £340 plus VAT for the Stamford Mercury based on one insertion. Further expenses in the recruitment of new clerk will be the purchase of a printer and laptop, ESET security and the Microsoft package plus transfer of data and website/ email alterations. Currently the Clerk uses own equipment but going forward the above would become Parish Council assets. It was proposed by Cllr Sismore, seconded by Cllr Bellairs and agreed to ringfence the sum of £1,500 maximum depending on the quality of the equipment

**2021/09/09 Local Plan Update**- Cllr Gombault attended the recent parish forum and outlined the summary and recommendations that will be discussed tonight at the Rutland County Council meeting. Options that will be decided regarding the HIF payment, St George's Barracks and the Local Plan. The County awaits the decision from Rutland County Council whilst remaining vigilant as to possible development

Cllr Amies -Chairman produced a brief report on Councillor and parishioner concerns in the light of recent publications

**2021/09/10 Parish Council ownership of land & voluntary registration**

The Chairman updated on the Parish Council owned lands who deeds were deposited at the solicitors in 1976. It is voluntary process to register the land with the Land Registry and the first step of registration is to obtain the original deeds. The Clerk will compile a schedule of the proposed costs to take the process through to its conclusion for consideration by the Parish Council at a future meeting. It was proposed by Cllr Nebel, seconded by Cllr Smith and agreed to collect the deeds at a cost of £24.00 plus VAT. Clerk to action.

**2021/09/11 Proposed Library Refurbishment**

Cllr Gombault reported that Rutland County Council Property Dept did not wish to proceed with the Parish Council offer to fund the refurbjshment of the exterior of the library before the winter. Whilst appreciative of the offer, they are completing a county

wide audit of all the county assets -which does include the Ryhall Library – but this would not be available until 2022. Any future works to any county council properties would have to be equitable and under Rutland County Council remit regarding contractors, therefore they cannot make an exception for one parish

Cllr Gombault left the meeting at this juncture

**2021/09/12 School Travel Ambassador Initiative**
Following an approach by the Ryhall Academy Travel Ambassadors, the Parish Council had submitted another request for a 20mph scheme. (Previous one submitted 10/06/21 CONCER 0152) Rutland County Council have responded to offer the Parish Council the opportunity to fund the 20mph scheme. They state that the HTWG would not approve to fund it themselves as they maintained vehicles were already driving to this speed limit. Given consideration that speeding was a priority in the Village Questionnaire and the recent requests from the school, it was proposed by Cllr Sismore, seconded by Cllr Smith and agreed to proceed with this initiative at a cost of a ballpark figure of £3,570 based on last years prices submitted by Rutland County Council. The 20mph limit within the village, will be from the Library corner of Rutland Way, down Church Steet, The Square, Bridge Street over the White Bridge (ends at the Foundry Road junction). It was agreed to seek clarity to Highway's reply concerning a 'School Ahead' sign requested on Church Street heading up from The Square. In response to a request for a zebra crossing, Rutland County Council stated If one were identified as required as part of the Officer Assessment, it would have to be positioned in a suitable location in accordance with highways standards. Initially – assessing forward visibility the only suitable position for a zebra crossing would be along Francis Court towards Coppice Road. This would be out of the pedestrian desire line for students and therefore would not be used.

**2021/09/13 Highways Issues**

**Community Speed Watch** Commencing- 6th – 19th September 2021. Signage already in place and training has been undertaken by volunteers. Further training could be organised by contacting Cllr Wilby.Noted that some surface dressing by Rutland County Council will also be taking place during some of this period, therefore sites need to be co-ordinated

**Speed Indicator Device(SID's) at St Eabbas**. Rutland County Council are currently undertaking a review of all the SID's and VAS around the county. They will prioritize the faulty devices first and seek the agreement of Ryhall Parish Council to upgrade the existing SID on site, which will also include data recording software to monitor speeds. It was proposed by Cllr Bellairs, seconded by Cllr Sismore and agreed unanimously to endorse the proposed replacement

Noted that the other SID on entry from Stamford had been reported as faulty by the Parish Council earlier in the year to RCC and will be included therefore in the first year upgrade.

**One width rural cut of verge** on Belmesthorpe Lane. Previously this was undertaken last year by Rutland County Council in August. It was proposed by Cllr Nebel,seconded by Cllr Bellairs and agreed to request again.

**Road Closure Notices have been issued by RCC**. From 9th – 16th September 2021. Beech Dive, St Tibba, Burley Road and Meadow Lane for micro asphalt and ironwork raising.

**Ownership of Highways Verges**
The Chairman is now in receipt of the definitive plans of the extent of the Rutland County Council ownership of highways verges, following the need for clarification, with regard to bench licences. Land by the Library is council owned land, but not land designated as

highway and Foundry Road grassed area by the river is unregistered land. It was agreed to seek further information as to land registration of areas with the possible view to registering Foundry Road grass as a village green area. Cllr Gresty offered to conduct further research. Noted that Highways had previously refused consent to the Parish Council to erect duck warning signage on this location.

**To resolve to accept the Street Furniture Licence for the Mill Street Bench**
It was proposed by Cllr Bellairs, seconded by Cllr Sismore and agreed to the Rutland County Council proposal to revoke the previous bench licence issued to an individual and thereafter the parish council would accept and sign the new Licence. There has been ongoing discussion about the Clause 6 regarding public liability issues but it was noted that recently three other local parishes have taken on Street Furniture Licences with acceptance of this clause. It was agreed to undertake quarterly maintenance inspections of all benches with a check list, led by Cllr Davis commencing September 2021

**Purchase two new benches** for replacement on Foundry Road and St Johns Close and obtain the relevant licences. These two benches have recently been maintained and identified as requiring replacement. It was proposed by Cllr Bellairs, seconded by Cllr Smith and agreed unanimously to replace with wrought iron and recycled plastic wood effect benches at a cost of £520.94 plus VAT including delivery. Installation would be an additional cost.

Noted that St Johns Close bench will need a new licence as it is on County Council owned land but the Foundry Road bench will not (see above)

**Flagpole Licence** – next agenda

**Pavement Dressings** - To update on response to the Parish Council challenge to Rutland County Council regarding standards of pavement dressing installed in February. Reply sought for the next meeting.

**Progress of White Bridge project** – this is proving very complicated process involving the detailed specifications of Environment Agency for works over a main river. It was agreed there is a need for a site visit from the Environment Agency and further correspondence will be entered into with Rutland County Council.

**A6121 Tree Planting -** Rutland County Council proposal for trees to be planted reported in public time

**2021/09/14 Village Clock Restoration**
It was proposed by Cllr Sismore, seconded by Cllr Nebel and resolved to consider grant applications for external funding for the St Johns/ village clock.

**2021/09/15 Allotments**

To note the hedge cutting of St Tibba Hedge (inner hedge cut previously agreed)

To note the distribution of the Tenancy Agreements for 2021/22

**2021/09/16 Ryhall Meadows Playing Fields**

Outline proposal of the revision of the Constitution of Meadows Playing Field Management Association had been circulated to all Councillors. Cllr Gresty updated the meeting on the

original background of the objectives of the MPFMA charity status limited to sporting provision but noted that now the nature of use has changed to focus on informal leisure and play area facilities . The changed use has resulted in a drop in income from sports clubs and simultaneously increased expenditure due to the new play equipment and outdoor gym maintenance. The current Trustees feel the existing structure of the charity is inappropriate and needs updating so that the Parish Council becomes the sole Trustee. The three existing Trustees would lodge an amended Constitution with the Charity Commission to confirm the new structure, then stand down and be replaced by Parish Council as the sole Trustee. It was proposed by Cllr Gresty, seconded by Cllr Markwell-Cook and agreed that the Parish Council accept the proposal to revise the Constitution, take on the role of sole Trustee and enter into a formal co-operation agreement with the MPFMA. A draft Constitution and Cooperation Agreement is to be resolved by the Parish Council at the next meeting. The Chairman thanked Cllr Gresty for his work and time producing the comprehensive documentation.

**Tree Inspection** for trees on the gravel driveway
It was proposed by Cllr Sismore, seconded by Cllr Smith and agreed to commission an inspection undertaken by the Forestry Officer at Rutland County Council for £348.72 (exc. VAT)

**To revisit and agree the proposed litter bin by the gym**
The Parish Council had agreed on April 26th to spend £252.99 plus VAT and installation of a new bin but on actioning, it transpired had not factored in delivery and signs on the actual bin which were not included on the first quote. Revised quote is 297.49 plus VAT 59.50 – total 356.99, plus Installation
It was therefore proposed by Cllr Nebel, seconded by Cllr Bellairs and agreed to purchase the same standard bin direct from Rutland County Council for £300 ballpark figure quoted including installation and delivery

**Middle Hedge on the Playing Fields** Proposed future works to the main middle hedge is planned for Autumn. Quotes to be obtained including felling of willow directly behind St John's property fences. Cllr Gresty explained the importance of coppicing the middle hedge or cutting it back dramatically to 1 foot height to encourage re-growth with infill young planting. The trees would remain. This will ensure that this valued hedge will flourish in the future. If nothing is done the hedge will ultimately fail. It was agreed to obtain three quotes for this work which has been budgeted for in this financial year.

**Quarterly Inspections** of the play equipment due in September & December to be funded by MPFMA.

**2021/09/17** Reports from Councillors on meetings they have attended as Parish Council representatives. None

**2021/09/18** To receive, note & respond to Correspondence

**2021/09/16 Note correspondence**
Circulated: by email
22.07.21 Draft Minutes
29.07.21 Ryhall weeds and hedge update
29.07.21/ 02.08.21/ 09.08.21 RCC Weekly Communications
29.07.21 RCC Notice of road closure Rutland Way
29.07.21 & 09.08.21 LRALC round robin
29.07.21 Alicia Kearns – Response to Boundary Commission
29.07.21 Empingham PC – Rutland Local Plan – for info

02.08.21 Ketton PC Letter to Director of Places for Info
02.08.21 Greetham PC Draft Local Plan and St Georges – for info
02.08.21 Webcare Report
02.08.21 Alicia Kearns – Boundary Review – closes today for comment
06.09.21 Parish Council Forum
06.9.21 Came & Co Newsletter
06.09.21 Belmesthorpe Lane diversion
09.08.21 Rutland Climate Change and Green Week
18.08.21 RAF Family Day update
18.08.21 Rutland Age UK Newsletter
18.08.21 Healthcare in Rutland

**Other Correspondence**
Letter from Methodist Church seeking funding towards refurbishment of their meeting room under the S137. The Clerk has ascertained that it is not possible to use this power to fund for any works associated with church properties and therefore regretfully the Parish Council is not able to assist.
Complaint about the state of the old cemetery received – the Clerk and Cllr Nebel to arrange a site visit
Complaint about the playing fields general upkeep noted by the MPFMA and Chairman. Grass cutting will be monitored, parking directive refreshed and re-posted and new litter bin is on order.

**2021/09/19** Open Forum

**2021/09/20** To receive and note future agenda items from Councillors

Refurbish three Millennium signs

**2021/09/21**

The next meeting of the Parish Council will be held on Monday 11th October 2021 at 7pm at the Bowls Club.