MINUTES OF THE MEETING OF RYHALL PARISH COUNCIL HELD ON MONDAY 11TH OCTOBER 2021 AT 7.00 pm AT RYHALL BOWLS CLUB

PRESENT Cllrs D Amies – Chairman, E Sismore, S Smith, N Bellairs, P Davis, A Nebel, J Gresty, D Rolfe & the Clerk

2021/09/01To receive and approve Apologies for Absence
Apologies were received and noted from County Cllrs Wilby and Coleman due to a Rutland County Council meeting. Also received and accepted from Cllr Gombault and Markwell-Cook

Three members of the public in attendance

2021/09/02 To receive Declarations of unregistered disclosable pecuniary interests in relation to agenda items and approve requests for dispensations from members on matters in which they have a registered Disclosable Pecuniary Interest. Additions to Registers *(Section 27 Localism Act 2011)*- None

2021/09/03 To approve and sign the Minutes of the Parish Council Meeting 01/09/21
Cllr Sismore proposed that the Minutes of the Meeting held on 1st September 2021 were a true and accurate record. Seconded by Cllr Bellairs and agreed. The Minutes were duly signed by the Chairman.

2021/09/04 To receive any Matters Arising for information exchange
(appertain to the preceding Parish Council meeting of 1st September 2021)
Installation of the bin on the A6121 by the walk entrance to Tolethorpe still pending

2021/10/05 Planning Matters

Full Planning Permission & Listed Building Consent
App Ref:2021/0484/FUL
Address: The Glen Waterside Ryhall PE9 4EY
Proposal**:** Proposed two storey rear extension, new porch and detached garage. Front boundary fence and new access gates

App Ref: 2021/0638/FUL
Address: Ridge View Farm, Newstead Road, Belmesthorpe
Proposal : Retention of existing log cabin (mobile home)

App Ref: 2021/0489/FUL
Address: St Johns Church Ryhall
Proposal : Replacement roof covering, lead roof being replaced with tern coated stainless steel

App Ref: 2021/0568/FUL
Address: Branksome, Stamford Road, Ryhall PE9 4HB
Proposal: Two storey front and single storey rear extensions. New Highway access off Stamford Road. Detached garage with first floor storage to the rear.

App Ref: 2021/0468/FUL
Address: Willow House, Great Casterton Road, Ryhall PE9 4EZ

Proposal – Two storey extension incorporating new garage and two storey side extension with steps to the rear. Change flat roof dormer windows to gable dormers. Add render to existing walls. New front porch.

App Ref: 2021/0963/FUL
Address: Fiddlers Green, Stamford Road, Ryhall PE9 4HB
Proposal: Detached garage/ workshop to the rear – the proposed garage is required for the purpose incidental to the enjoyment of the dwelling house.

App Ref: 2021/1019/FUL
Address: Old Station, Shepherds Walk, Belmesthorpe
Proposal: Additional of a temporary static caravan on site whilst undergoing works to convert discussed railway platform into a single family dwelling.

Outline Planning Permission & Retrospective Applications - None

Refusal of Planning Permission & Listed Building Consent – None

Certificate of Lawfulness for Proposed use or Development- granted 17/09/21
App Ref: 2021/0912/CLP
Address: Dovecote House, Mill Street, Ryhall PE9 4HF
Proposal: Conversion of existing roof space to existing dwelling to from Bedroom and En-suite. Conversion of part of existing outbuilding to annexe/ ancillary accommodation for Dovecote House only.

Recent Planning Applications

App Ref: 2021/0962/FUL
Address: Fiddlers Green, Stamford Road, Ryhall PE9 4HB
Proposal: First floor side extension above existing garage with rear dormer window

App Ref: 2021/0931/FUL
Address: 11 Lea View Ryhall PE9 4HZ
Proposal: Single storey rear extension and porch. Two storey side extension

App Ref: 2021/0966/FUL
Address: 8 Burley Road, Ryhall PE9 4EL
Proposal : Rear and front extension and internal alterations

App ref: 2021/1092/FUL
Address: Four Paws Cattery, Belmesthorpe Lane, Ryhall
Proposal : Change of use from cattery to self contained holiday let.

App Ref: 2021/0890/FUL
Address: Crown Lodge, Crown Street, Ryhall PE9 4HQ
Proposal : Change of use from B2 (general industry) to C3 dwelling house in respect of garage only on the curtilage of Crown Lodge.

Await Rutland County Council Decision

App Ref: 2021/0245/FUL
Address: 2 Parkfield Road, Ryhall PE9 4ER
Proposal : Two story side extension . Single storey extension to principle elevation and exterior alterations.

App Ref: 2021/0251/MAF
Address: Gwash Valley Farm, Great Casterton Road, Ryhall
Proposal ; Change of use of redundant farm barn to function venue with associated car parking and camping site.

App Ref: 2021/0265/FUL

Address: Green Farm Lane, Newstead Road, Belmesthorpe
Proposal: 1 No dwelling to replace previously approved mobile home

App Ref: 2021/0429/FUL
Address: 19 Balk Road, Ryhall
Proposal: Two storey extension to side of property

App Ref: 2021/0112/FUL
Address: Fancourt's Farm Shop, The Square, Ryhall PE9 4HJ
Proposal : change of use from butchers shop to fish and chip shop with single storey extension to the north and west to be used as a convenience store.*Noted on the Rutland County Council website that this application has been withdrawn 13.08.21*

Comment made on the length of time taken for Rutland County Council to reach a decision on many previous applications. Cllr Sismore had checked all outstanding applications 11/10/21 still pending on the Rutland County Council website

2021/10/06 Public Time – Ref: Agenda Item 2021/10/12 Restoration of the Church/Village clock, a resident suggested that the whole clock should be removed and replaced with an all-electric mechanism with the old clock placed on display in the church.

2021/10/07 Closed session: to discuss a decision on the gratuity payment for the retiring Clerk. The Clerk and public left the meeting for this agenda item

2021/10/08 Recruitment of Clerk

To ratify the appointment of the new Clerk. The Chairman introduced Mrs Sarah Gresty who had been selected as the successful candidate by the Interview Panel and recommended for ratification by the Full Council. Proposed by Cllr Rolfe, seconded by Cllr Bellairs and agreed unanimously to Mrs Gresty's appointment as Parish Clerk. Cllr Gresty abstained. The appointment is subject to Contract and Terms & Conditions and the agreement of the postholder to the salary scale set at SCP 18 based on the 2020-21 National Salary Award. The Chairman welcomed Mrs Gresty who was observing the meeting as a member of the public.

Purchase of equipment for new Clerk – it was previously agreed from the ringfenced recruitment budget (Agenda item 2021/09/08 September 1st 2021) to purchase a new laptop. A printer/ scanner will not be needed.

2021/10/09 Finance To receive and approve the August Bank Reconciliation previously circulated and approve the Financial statement and payments. Proposed by Cllr Smith seconded by Cllr Sismore and agreed unanimously to approve the August & September Reconciliations (Sept tabled at the meeting)

AUGUST
Ryhall Parish Council Accounts Balances at August 30 2021

Community Account 1	32,953.87
Community Account 2 (Play park account)	4,978.53
Burial Account	2,566.31
High Interest Reserves	24,800.16

Ryhall Parish Council Community Account (1) for Year Ending March 31 2022

August Reconciliation	
Opening Balance as at 31st July 2021	36,829.04
August Payments	3,875.17
August Received	0
31st August Bank Statement	32,953.87
Includes NEST pension Direct Debit on 23/08/ 21	39.44
Less unpresented cheques issued in August	0
End Balance in cash book	32,953.87

August Reconciliation for Burial Account	
Opening Balance at 31 July 2021	2,682.19
August Payments	115.88
August Receipts	0
31 August Bank Statement	2,566.31
No unpresented cheques	
Payment made since last meeting from Burial account	0

SEPTEMBER

Ryhall Parish Council Accounts Balances at 30 September 2021

Community Account 1	37,788.36
Community Account 2 (Play park)	4,978.53
Burial Account	3,006.31
High Interest Reserves	24,800.78

Ryhall Parish Council Community Account (1) for Year Ending March 31 2022

September Reconciliation	
Opening Balance as at 1st September 2021	32,953.87
September Payments	3,588.81
September Received (Grasscutting rebate & allot hedge)	8,423.30
30th September Bank Statement	37,788.36
Includes NEST pension Direct Debit on 21/09/21	39.44
Less unpresented cheques	24.00
End Balance in cash book on 11 /10/21	37,764.36

September Reconciliation for Burial Account	
Opening Balance at 1st September 2021	2,566.31
September Payments	0
September Receipts	440.00
30 September Bank Statement	3,006.31

Mid-year Financial Report by Cllr Gombault – read by the Chairman outlining the current position as at 11 October 2021. The cash flow report had been circulated prior to the meeting and noted that formula needed adjustment as a presentational issue as the figures were correct. Cash Flow table to be re-issued. The Chairman wished his thanks to be noted to Cllr Gombault for his Financial lead

Proposed by Cllr Bellairs, seconded by Cllr Sismore and agreed to pay the following invoices

	Nett	VAT	TOTAL
10.09.21 Plough Environment Grass cutting			350.00
10.09.21 PFK LIttlejohn External Audit	300.00	60.00	360.00
23.09.21 H M Revenue Tax for September			254.75
23.09.21 Clerks Salary for September			853.83

23.09.21 Mrs C Adams Expenses			112.99
23.09.21 Stapleton's Solicitors	20.00	4.00	24.00
Balance as at 11 October 2021 Meeting			**30,998.30**
Plough Environmental Grass cutting			350.00
Hill Accountants Payroll admin	51.00	10.20	61.20

To note the External Auditors report and Notice of Conclusion of Audit 2020/21

PFK Littlejohn LLP advising that they have completed their review of the Annual Governance and Accountability Return for the Year Ending 31 March 2021 and providing the external auditors report and certificate. The External Auditor stated that on the basis of their review of Sections 1 & 2 of the Annual Governance and Accountability (AGAR) in their opinion no other matter have come to their attention giving cause for concern that the relevant legislation and regulatory requirements have not been met. The Notice of Conclusion of Audit has been posted on the Notice boards and website. The Annual Governance and Accountability return is available for inspection by any Local Government elector in the area of Ryhall Parish Council on application to the Clerk for an appointment on Monday – Friday 9.30 – 5.30 commenced on Monday 20th September until 31st October 2021.

2021/10/ 10 Draft Health and Social Care Plan for Rutland

Cllr Nebel reported on the RCC Health & Wellbeing Board public meeting on 5th October 2021 which he attended at which this plan was unveiled for public consultation. He reported that over 500 parishioners are now patients are the Empingham Medical Centre and therefore would have in interest in commenting on the plan as they access health care in Rutland.

He noted that Rutland will be classified as a 'Place' within the Integrated Care System for Leicester, Leicestershire & Rutland which comes into force in April 2022. The intention is that this new structure will join up planning and provision of both NHS led care and Social Care led by Rutland County Council.

Cllr Nebel reported on the updated situation with the Lincolnshire CQC and Lakeside Stamford and suggested that any residents wishing to share their current experience of the practice can do so via the CQC website or the PALS (Patient Advice and Liaison Service) pages on the Lincolnshire CCG website. Options include writing to MPs Alicia Kearns and Gareth Davies.

As a member of the action 'Group Better Health for Stamford' Cllr Nebel announced that another survey is being planned to seek all local views on the broader issue of all areas of healthcare – it is intended this will be held at a Stamford Friday market stall on a future date yet to be decided.

Correspondence received from Empingham PCG - Cllr Nebel offered to represent Ryhall Parish Council to ensure smooth transfer of information about Healthcare in Rutland back to the parish. He advised that he is now co-chair of Empingham PPG.

2021/10 /11 Ryhall Meadows Playing Fields

Constitution as Trustee status- - review deferred to next meeting

Drainage – Noted that possible drainage issues arising on the playing fields gravelled driveway. It was agreed to gather more evidence after the next wet spell and contact the school to discuss this and the blocked gully on Vicarage Lane which requires clearing to help resolve some of the standing water issues that arise after heavy rain.

Permission -The Parish Council had received a request to ride a shetland pony to the school gates for school pick up. A draft risk assessment had been circulated to Councillors for consideration along with recommendations from the insurance company regarding granting permission to ride on parish owned land. A copy of public liability from the owners must be obtained for any riding access on Parish Council owned land. It was agreed to draft a Licence for a trial period of one month then review. This Licence could be terminated immediately if required

Tree Inspection Report for the boundary trees along the school perimeter fence due w/c 18th October to be considered at the November meeting

Future works to the middle hedge – quotes being obtained to reduce the hedge as detailed in the September Minutes ref: 2021/09/16.

Willow Tree At a previous meeting it had been suggested that the willow directly behind St Johns property fences to be felled as part of the hedge project. However, the resident wishes to retain the tree and would like it to be crown reduced not removed. The Parish Council/ Meadows Playing Fields Association are concerned that roots may cause damage/ subsidence to the property in the future & would not want to face a future claim for damages. It was agreed to arrange another visit to discuss.

Additional items noted relating to the Playing Fields

Noted that some dog owners are not complying with the No Dogs within the Under Five fenced play area, which is clearly signed. The Parish Council requests that users of the playing fields with their dogs do not take them into this child zone.

The Outdoor Gym and Under Five gates to be checked again. Suggested that the gym gate needs to be converted to a self closing gate. The Under Five gates have been modified following the recent Quarterly Inspection.

2021/10/12 St Johns Church / Village Clock Restoration

In June 2021 following a maintenance visit, a quote for £1,900.80 [inclusive of VAT] was provided to dismantle, clean and lubricate the clock. The report provided at this time referred to the 2 auto-wind units being old and, with no replacement parts available anymore, it was noted that a future failure would require their replacement.

With the 250 year anniversary of the clock and the possibility of grant funding, a subsequent quote from the same provider was received in September for the replacement of the 2 auto-wind units in addition to the original work of dismantling, cleaning and lubricating the clock. This quote was noted, with additional costings for two new auto wind units to replace the current units is £14,984.40 [inclusive of VAT]. A further quote of £1,796.40 was provided for installation of a Pendulum regulator to remove the need for

manual time regulation option. The PAR would automatically regulate the clock's time-keeping and complete the GMT/BST time change automatically.

The comment of the member of public about clock removal was acknowledged and after further discussion it was subsequently proposed by Cllr Bellairs, seconded by Cllr Rolfe, and agreed that a wide-ranging options appraisal exercise be undertaken to discuss a possible future way forward. These will include the following, but not exclude other options: -

1. Explore the opportunities for obtaining grants for external funding of any of the options under discussion, led by and with the assistance of a volunteer who is experienced in grant applications
2. Discuss and accept the June quotation to dismantle, clean and lubricate the existing mechanism and not replace the currently functioning, but old, auto-wind units at a cost of 1,900.80 -inclusive of VAT*
3. Discuss and accept the September quote the replacement of the 2 auto-wind units in addition to the original work of dismantling, cleaning and lubricating the clock. At a cost of £14,984.40 -inclusive of VAT*
4. Discuss the requirement of the Pendulum regulator installation @ £1,796.40
5. Explore the feasibility and cost of removing the old mechanism, preserve it on display, and replace it with modern electric drive mechanism linked to automatic regulation. * This option was proposed by a resident in attendance at the meeting.
6. Contact a Stamford clockmaker, to seek advice and explore possible pro bono assistance with this project.
7. Contact our Clock Guardian, who has provided us with a very valued service keeping the clock manually on time – to check if he is able to continue this responsibility now no longer resident in the village. Cllr Nebel offered to take on this role if needed

* Before acceptance of any quotes two others must be sought from alternative providers even if grant funding covered the costs. Noted that the church authorities will be need to be involved as part of the process in conducting the options appraisal.

2021/10/13 School Travel Ambassador Initiative & 20 MPH Scheme

The Parish Council reviewed the decision to accept Rutland County Council ball park costings for scheme implementation. It was agreed that the parish council remain supportive of the Ambassadors request for the 20 mph zone around the school access and within the village and have the funds available it could spend . However, the local council advisory body has suggested a consultation with the residents is required to progress this which would be in line with previous consultations. There is a need to demonstrate the level of resident support for funding this and to ensure that residents are fully aware of the amount of signage required to implement and the route/outline of the RCC current plan of a 20mph zone. Rutland County Council to inform of the exact costs ; to date the Parish Council have been provided with a ball park sum based on last year's figures of £3,570 plus legal fees – legal fees yet to be determind. It was noted that this could be allocated from the budgeted monies which were ringfenced for possible works to the Library refurbishment - now not being progressed. In addition, the parish council could access the ringfenced CIL money £ 1,790 held for infrastructure projects which must be spent within a time frame of five years. It was proposed by Cllr Nebel, seconded by Cllr Davis and agreed to proceed with the consultation as detailed above
Cllr Nebel offered to lead on this consultation process with a questionnaire directed to the residents which would define the exact requirement of the scheme, the proposed zone

and signage. Cllr Smith suggested the school users also be included although it is the responses of the resident parishioners that are required.

2021/10/14 Highways Issues

Standards of pavement dressings- response to the Parish Council challenge -no further update at present.

Community Speed Watch conducted 6th – 19th September 2021. Cllr Wilby had circulated a paper to all the volunteers reporting that valuable usable data had been obtained. Agreed to circulate all feedback to Cllrs and ascertain future use of the data.

Flagpole Licence – under review by Rutland County Council

White Bridge project – no further progress with this proposed project. Noted that the salmond season 1st October – 14th March 2022 is now effective. It was agreed that over this season, the Parish Council would seek to arrange a site meeting with the Environment Agency and invite Rutland County Council to attend and seek the views of Rutland County Council regarding the status of the Bridge, as a 'listed building'.

Quarterly Bench Inspection – Cllr Davis will undertake the inspection of all benches

2021/10/15 Maintenance works to the Old Cemetery

Cllr Nebel is establishing contact with Rutland County Council with regard to clarifying the ownership/ freehold of the two sections of the Old Cemetery. The Parish Council is responsible for maintenance as the Burial Authority. Two alternate quotes for each set of works below had been obtained and circulated to the Parish Council in advance of the meeting. Following a letter about maintenance of hedges/ivy and other issues (noted in Correspondence) it was proposed by Cllr Rolfe, seconded by Cllr Sismore and agreed to Quote 2 @ £90 for cutting back the right hand side hedge and trimming the ivy on the front and side walls.

It was proposed by Cllr Rolfe, seconded by Cllr Sismore and agreed to Quote 1 to undertake topple testing of the headstones @ £85.00

It was proposed by Cllr Rolfe, seconded by Cllr Nebel and agreed to the same contractor to undertake laying of one significantly leaning headstone which is required as soon as possible. Extensive research has been undertaken to locate the family but it was agreed that action needed to be taken as part of maintenance and health and safety obligations.

2021/10/16 Maintenance works in the New Cemetery

Cllr Nebel and the Clerk to site visit the proposed extension field with a view to his preparation of a draft proposal on the costs to commission an extension and scope the works that would be needed. Clerk has established the access route via the current cemetery

It was proposed by Cllr Bellairs, seconded by Cllr Nebel and agreed to Quote B @ £85.00 to undertake topple testing of the headstones in the New Cemetery, Belmesthorpe Lane.

2021/10/17 Refurbish three Millennium Signs

Two quotes had been obtained for new hardwood posts, backing boards and re-installation for the two signs in Ryhall. It was proposed by Cllr Sismore, seconded by Cllr Smith and agreed to accept Quote 2 @£292.55. A resident has kindly offered his time to refurbish/ refresh the artwork on the metal signs for both plus the sign on the finger post in

Belmesthorpe. Clerk to obtain the receipts/ costs for the paints for consideration at the next meeting

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2021/10/18 Reports from Councillors on meetings they have attended as parish council representatives. Cllr Nebel attended an LRALC Cemetery Management Training course.

2021/10/19 To receive, note & respond to Correspondence

Circulated: by email
09.09.21 Draft Minutes
09.09.21 Rural Community Council Magazine
09.09.21 Governance – Highways and Transport Working Group – agenda and Minutes
09.09.21 Village News
09.09.21 Notice of withdrawal of the Rutland Local Plan 2018 – 2036
09.09.21 Minutes of the Parish Forum of 6/9/21
20.09.21 Big Green Week
20/09.21 LRPFA Newsletter
20.09.21 LRALC round robin
20.09.21 & 27.09.21 & 04.10.21 & 11.10.21 Rutland County Council Weekly Roundup
20.09.21 From Highways – initial assessment Relating to ITCP 2021-22 Rutland Way and ITCP 2021-16 Belmesthorpe Lane
28.09.21 Empingham Patients Group
29.09.21 The future of Health and Social Care
30.09.21 Resilient Rutland Newsletter
30.09.21 Gambling Act 2005 – Statement of Principle, Review and Consultation
01.10.21 September Newsletter Police
04.10.21 Webcare report

Other Correspondence
To note letter from resident about Old Cemetery maintenance– considered under agenda item 2021/10/15. Cllr Nebel and Clerk to contact RCC regarding action
Changing Connections –a coffee van promotion – posters to promote initial trial visits in Oakham, Empingham and Barrowden.
Received 08.10.21 From residents re: Potholes on parking strip Turnpike Road – refer to Rutland County Council Highways
Received 08.10.21 From the Lord Lieutenant re (1) The Queen's Platinum Jubilee in June 2022 and (2) The Queen's Green Canopy – for consideration on a future agenda
Received 08.10.21 From the High Sherriff regarding a visit to Ryhall and Belmesthorpe. The Chairman has responded and will formulate an agenda for the visit. This will include a village walk, visit to the Church, discussing biodiversity and sustainability & address rural poverty. Cllr Nebel offered to assist with the co-ordination of this visit.

2021/10/20 Open Forum

Query from residents about the installation of metal railings to enclose an area of land and now no access to the river from the grassed highway verge on Mill Street. The Chairman to investigate ownership of the verge.

Query about the conifers planted on the highways land on Mill Street/ Turnpike Road. This has been referred to Ruland County Council Highways. As the Parish Council have not received an acknowledgement – agreed to re-submit

Non response from County Council Departments – agreed to ask County Councillors to press for replies when needed

Vicarage Lane – noted the weeds growing along the lane. The ownership of the lane has not been concluded after investigations and discussions with Rutland County Council and the Diocesan Office some time ago. It was agreed to report the condition of the wall again to the Diocesan Office.

2021/10/21 To receive and note future agenda items from Councillors
Parish Council Ownership of Land & Voluntary Registration
The Queen's Platinum Jubilee Celebrations & Green Canopy Initiative – June 2022
Hedge and Grass cutting quotes for 2022 season
Cllr assessment/report on the quality of the resurfacing on Rutland Way
Funding for replacement Defibrillator pads & batteries for delivery by May 2022

2021/10/22 Meeting close. The next meeting will be held on **Monday** 15th November 2021 at 7pm at the Bowls Club, Ryhall

December (Budget setting meeting) will be held on **Wednesday** 15th December 2021 at the Village Hall 7pm.